

Agenda

Meeting: Audit Committee

**Venue: Brierley Room, County Hall,
 Northallerton, DL7 8AD**

Date: Thursday 26 July 2018 at 1.30 pm

**Note: Members are invited to attend a
 seminar concerning the work of the
 County Council's Health and Adult
 Services at 1.00 pm in the Brierley
 Room**

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Business

1. **Minutes of the meeting held on 21 June 2018** **(Pages 4 to 10)**
2. **Any Declarations of Interest**
3. **Public Questions or Statements**

Members of the public may ask questions or make statements at this meeting if they have given notice (including the text of the question/statement) to Ruth Gladstone of

Democratic Services (*contact details on page 1*) by midday on Monday 23 July 2018. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Chairman who will instruct those taking a recording to cease while you speak.

4. **External Audit Report 2017/18 on North Yorkshire County Council and North Yorkshire Pension Fund – Report of KPMG**
(NOT YET AVAILABLE)
5. **Annual Report of the Head of Internal Audit – Report of the Head of Internal Audit**
(Pages 11 to 27)
6. **Report following the detailed review of the draft Statement of Final Accounts (incorporating Annual Governance Statement) for 2017/18 - Report of the Members' Working Group**
(Pages 28 to 30)
7. **Statement of Final Accounts for 2017/18 including Letter of Representation - Report of the Corporate Director – Strategic Resources**
(Report at pages 31 to 43
Statement of Accounts at pages 44 to 233)
8. **Audit Committee Work Programme – Report of the Corporate Director – Strategic Resources**
(Pages 234 to 236)
9. **Appointment of Independent Members – Report of the Chairman of the Audit Committee**
(Pages 237 to 238)
10. **Other business which the Chairman agrees should be considered as a matter of urgency because of special circumstances**

Barry Khan
Assistant Chief Executive (Legal and Democratic Services)

County Hall
Northallerton

Notes: Emergency Procedures for Meetings

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Accident or Illness - First Aid treatment can be obtained by telephoning Extension 7575.

AUDIT COMMITTEE

1. Membership

County Councillors (8)					
	Councillors Names				Political Group
1	ARTHUR, Karl				Conservative
2	ATKINSON, Margaret		Vice-Chairman		Conservative
3	BAKER, Robert				Conservative
4	CLARK, Jim				Conservative
5	HUGILL, David				Conservative
6	LUNN, Cliff		Chairman		Conservative
7	MACKAY, Don				NY Independents
8	WEBBER, Geoff				Liberal Democrat
Members other than County Councillors (Non-voting) (3)					
1	PORTLOCK, David				
2	MARSH, David				
3	Vacancy				
Total Membership – (11)				Quorum – (3) County Councillors	
Con	Lib Dem	NY Ind	Labour	Ind	Total
6	1	1	0	0	8

2. Substitute Members

Conservative		Liberal Democrat	
	Councillors Names		Councillors Names
1	BACKHOUSE, Andrew	1	BROADBANK, Philip
2	COOPER, Richard	2	
3	THOMPSON, Angus	3	
4	PARASKOS, Andy	4	
5	PATMORE, Caroline	5	
NY Independent			
	Councillors Names		
1			
2			
3			
4			
5			

North Yorkshire County Council

Audit Committee

Minutes of the meeting held on Thursday 21 June 2018 at 1.30 pm at County Hall, Northallerton.

Present:-

County Councillor Members of the Committee:-

County Councillor Cliff Lunn (in the Chair); County Councillors Karl Arthur, Margaret Atkinson, Robert Baker, Jim Clark, David Hugill, Don Mackay and Geoff Webber

Independent Members of the Committee:-

Mr David Marsh and Mr David Portlock

In Attendance:-

County Councillor Carl Les (Leader of the County Council)

KPMG Officer: Rashpal Khangura (Director)

Veritau Ltd Officer: Ian Morton (Audit Manager)

County Council Officers: Gary Fielding (Corporate Director – Strategic Resources), Stuart Carlton (Corporate Director of Children and Young People's Services), Kevin Draisey (Head of Procurement and Contract Management), Howard Emmett (Assistant Director – Strategic Resources, Children and Young People's Services Directorate), Ruth Gladstone (Democratic Services), Karen Iveson (Assistant Director – Strategic Resources), John Raine (Head of Technical Finance, Strategic Resources), Fiona Sowerby (Corporate Risk and Insurance Manager, Central Finance) and Sue Wharam (Strategy and Performance Team Leader (CYPS))

Copies of all documents considered are in the Minute Book

61. Minutes

Resolved -

That the Minutes of the meeting held on 12 March 2018, having been printed and circulated, be taken as read and be confirmed and signed by the Chairman as a correct record.

62. Declarations of Interest

There were no declarations of interest at this stage of the meeting.

63. Public Questions or Statements

There were no questions or statements from members of the public.

64. Progress on Issues Raised by the Committee

Note: Mr David Marsh and Mr David Portlock (Independent Members of the Committee) left the meeting whilst the Committee was advised of, discussed and made a decision concerning the recruitment of Independent Members of the Committee.

Considered -

The joint report of the Corporate Director - Strategic Resources and the Assistant Chief Executive (Legal and Democratic Services) which advised of progress on issues which the Committee had raised at previous meetings, together with an update on other matters that related to the work of the Committee.

The Corporate Director – Strategic Resources, in introducing the report, advised of progress in the recruitment of Internal Members of the Committee. It was highlighted that interviews needed to be held and that a maximum of three Independent Members could be appointed to the Committee.

Resolved -

- (a) That the report be noted.
- (b) That the previous term of appointment of Mr David Marsh and Mr David Portlock (Independent Members) be extended until 31 July 2018 to cover the period during which the County Council's Statement of Accounts for 2017/18 must be approved.

65. North Yorkshire County Council and North Yorkshire Pension Fund - Audit of Accounts 2017/18 - Audit Progress

Considered -

The oral report of Rashpal Khangura (KPMG) which advised of the progress of, and findings from, the first three weeks of KPMG's visit to undertake the external audit of the 2017/18 accounts.

Rashpal Khangura reported that the accounts appeared to be of good quality and the quality of the working papers was very pleasing. Some lines of active queries were being followed. However, there were no significant issues which KPMG needed to bring to the Committee's attention at this time.

County Councillor Jim Clark advised that he was also the Chairman of the County Council's Scrutiny of Health Committee. He questioned Rashpal Khangura about the External Auditor's reaction to the situation whereby the County Council was involved with Clinical Commissioning Groups (CCGs) whose external auditors were reporting that those CCGs were incurring unlawful expenditure. Rashpal Khangura advised that KPMG would be looking at whether the County Council's expenditure was lawful. He also reported that he was satisfied that the situation was captured in the County Council's Risk Register.

Resolved -

That the report be noted.

66. Draft Statement of Accounts 2017/18

Considered -

The report of the Corporate Director - Strategic Resources which invited the Committee to:-

- (a) consider the draft Statement of Final Accounts for 2017/18 of the North Yorkshire County Council in advance of the accounts being audited by KPMG during June and July 2018, and being re-submitted to this Committee for formal approval on 26 July 2018 after the external audit had been completed; and
- (b) set up a Corporate Governance Working Group, including identifying Members of the Working Group, to provide further overview of the Statement of Final Accounts for 2017/18 and supporting documentation.

The draft Statement of Final Accounts (SOFA) was set out on pages 27 to 214 of the pack of documents for this meeting.

Officers highlighted that the draft SOFA had been submitted to this meeting to give Members early sight of its contents and to encourage Members to submit questions to during the forthcoming month because the SOFA must be approved at the Committee's meeting to be held on 26 July 2018.

Membership of the proposed Corporate Governance Working Group was discussed. It was noted that a report of the Working Group would be submitted to the Committee's meeting on 26 July 2018, for consideration before it considered formally approving the SOFA for 2017/18.

In response to Members' questions, Rashpal Khangura (KPMG) advised that no questions about the SOFA had been received yet from members of the public. However, the deadline for the submission of questions had not yet passed.

Resolved -

- (a) That the draft Statement of Final Accounts for 2017/18 be noted in advance of the accounts being audited and resubmitted to the Audit Committee on 26 July 2018 for formal approval.
- (b) That a Corporate Governance Working Group be created to provide further overview of the Statement of Final Accounts for 2017/18 and the supporting documentation and that the Chairman and Vice-Chairman of Audit Committee and Mr David Portlock (Independent Member of the Committee) be appointed to that Working Group.

67. Internal Audit Work / Internal Control Matters for the Children and Young People's Services Directorate

Note: During discussion of the report of the Corporate Director – Children and Young People's Services, Mr David Portlock (Independent Member) declared a non-pecuniary interest as the Chair of Governors at a North Yorkshire school facing a number of challenges including financial.

Considered –

- (a) The report of the Head of Internal Audit which advised of the internal audit work performed during the year ended 31 May 2018 for the Children and Young People's Services Directorate (CYPS) and reported that the overall opinion of the Head of Internal Audit concerning the framework of governance, risk management and control operated within that Directorate was that it provided Substantial Assurance.

- (b) The report of the Corporate Director - Children and Young People's Services which outlined some key service risks and governance developments within that Directorate and advised of details of the updated Risk Register for the Children and Young People's Services Directorate.

Ian Morton (Veritau), Stuart Carlton (Corporate Director of Children and Young People's Services) and Howard Emmett (Assistant Director – Strategic Resources, Children and Young People's Services Directorate) introduced the reports and responded to Members' questions.

It was noted that the key governance developments and risk issues for the CYPs Directorate were:- the Dedicated Schools Grant; a SEND and High Needs Strategic Review; and 2020 savings and budget pressures.

During discussion, Stuart Carlton (Corporate Director of Children and Young People's Services) concurred that the wording of some of the Fallback Plans within the CYPs Risk Register could be improved. He advised that these would be re-written in the next version of the Register to improve clarity.

Resolved -

- (a) That it be noted that this Committee, having considered the report of the Head of Internal Audit, is satisfied that the internal control environment operating in the Children and Young People's Services Directorate is both adequate and effective.
- (b) That the updated Risk Register for the Children and Young People's Services Directorate be noted.

68. Corporate Governance

Considered -

The report of the Corporate Director - Strategic Resources which invited the Committee to note the progress on Corporate Governance related matters.

The Corporate Director – Strategic Resources, in introducing the report, highlighted the following:- the Local Code of Corporate Governance was approved and was now available on the County Council's website; work was on-going concerning the Annual Governance Statement 2017/18; and the significant governance issues were set out on pages 197 to 203 of the pack of documents for this meeting. Other notable areas of recent work were set out at paragraph 5.4 of the report and included actions relating to the implementation of DGPR which had gone as well as could have been anticipated.

During discussion, Mr David Portlock (Independent Member) highlighted that the version of the Annual Government Statement which would be submitted to the Committee's meeting on 26 July 2017 was likely to differ to the version on pages 197 to 203 of the pack of documents submitted to today's meeting.

Resolved -

- (a) That the progress on Corporate Governance related matters be noted.
- (b) That the improvements that have been made, and that are to be made, in Corporate Governance, as set out in Appendix A to the report, be noted.

69. 2018/19 Internal Audit Plan

Considered -

The report of the Head of Internal Audit which sought approval for the planned programme of internal audit work to be undertaken in 2018/19.

Ian Morton (Veritau) introduced the report.

In response to Members' questions, the Corporate Director – Strategic Resources advised that the number of audit days could be changed so that, if a significant issue arose, which would mean that the County Council needed to spend more time on it, he could commission extra audit days from Veritau.

In response to Members' questions, the Corporate Director – Strategic Resources undertook to report to a future meeting on the knowledge acquired following financial and management failures at Northamptonshire County Council, whilst emphasising that the situation within North Yorkshire County Council was very different. County Councillor Jim Clark expressed interest that External Auditors were not listened to.

Resolved -

- (a) That the Internal Audit Plan for 2018/19, as set out at Appendix 1 to the report, be approved.
- (b) That the Corporate Director – Strategic Resources report to a future meeting on the knowledge acquired following financial and management failures at Northamptonshire County Council.

70. Annual Report on Partnership Governance 2017/18

Considered -

The report of the Assistant Director (Policy and Partnerships) concerning the governance of partnerships involving the County Council for the financial year 2017/18.

Sue Wharam (Strategy and Performance Team Leader (CYPS)), in introducing the report, highlighted that, as at 31 March 2018, there were 57 partnerships within the scope of this Annual Review. This represented a small overall increase from 54 partnerships compared to the previous Annual Review. She also highlighted that no partnership had been identified as having a high overall risk of failure. Sue Wharam highlighted that two partnerships with health services had now reached a level of maturity whereby a Section 75 Agreement (Health and Social Care Act 2006) had been signed and put in place.

County Councillor Jim Clark expressed concern that the County Council might get tied-in, by association, to CCGs whose finances were poor. The Chairman advised that Members noted County Councillor Jim Clark's concern.

Resolved -

- (a) That the report be received.
- (b) That the arrangements in place to ensure good governance and reporting of partnership activity be noted.
- (c) That the contents of the schedule of partnerships that were within the scope of this report as at 31 March 2018, as set out in Appendix 1 to the report, be noted.

71. Risk Management - Progress Report

Considered -

The report of the Corporate Director - Strategic Resources which provided information about the updated Corporate Risk Register and progress on other Risk Management related matters.

The Corporate Risk and Insurance Manager, in introducing the report, highlighted that a recent six-monthly update of the Corporate Risk Register had resulted no changes to the risks within the register, although significant amendments had been made to the risks themselves. The risks which had been amended significantly were listed at paragraph 3.3 of the report.

In response to questions, the Corporate Director – Strategic Resources gave an assurance that the County Council had a strategy and a defensible position relating to the acquisition of investment property located outside its area. He advised that the County Council had recently acquired one such investment property, located outside North Yorkshire, which it had funded through cash (not borrowing).

County Councillor Jim Clark asked whether the County Council had signed-up to any Integrated Care Partnerships/Integrated Care Systems operating within the area and whether there were any risks associated with that. The Corporate Director – Strategic Resources advised that a written response would be provided to County Councillor Jim Clark after this meeting.

Resolved -

- (a) That the updated Corporate Risk Register, as set out in Appendix 1 to the report, be noted.
- (b) That the situation regarding other Risk Management related matters be noted.

72. Procurement and Contract Management Strategy Update

Considered -

The report of the Corporate Director - Strategic Resources which:-

- (a) provided an update on progress of delivery of the new Procurement and Contract Management Strategy, including the new Strategy Action Plan; and
- (b) informed of recent activity and next steps.

The Head of Procurement and Contract Management, in introducing the report, highlighted that the County Council was committed to improving its approach to procurement through its new Procurement and Contract Management Strategy which had been signed off at Corporate Procurement Board in May 2018. He added that the County Council would continue to develop the approach over the subsequent four years and to ensure that its approach to procurement and contract management was appropriately commercial and that processes would stand up to scrutiny and challenge.

The Head of Procurement and Contract Management responded to Members' questions, which included the following:-

- Officers confirmed that they would be happy to work with other Procurement Partnerships operating within North Yorkshire.

- Officers confirmed that they negotiated, with the Corporate Director – Strategic Resources, concerning how the baseline for calculating savings was identified.
- Members queried whether it was correct to have long target dates, such as “April 2022”, within the Procurement and Contract Management Strategy Action Plan. The Head of Procurement and Contract Management explained that the previous Action Plan had been front-loaded which had created significant stress and resulted in having too much to deliver immediately. The new Action Plan aimed to take a more considered view, whilst not preventing work from being done ahead of time.

Resolved -

- (a) That progress in delivering the new procurement and contract management strategy be noted.
- (b) That Members’ comments, as recorded in the preamble to this Minute, be noted.

73. Audit Committee Programme of Work

Considered -

The Committee’s programme of work which identified the items of business scheduled to be considered at each of the Committee’s forthcoming meetings.

The Corporate Director - Strategic Resources, in introducing the report, highlighted that the meeting on 26 July 2018 was a light agenda in order to focus on considering and making a decision on the SOFA.

In response to a question, the Corporate Director – Strategic Resources advised that the item “Annual Report of the Head of Internal Audit” had been removed from the draft agenda for today’s meeting because the Head of Internal Audit was unable to attend.

Resolved -

That the programme of work be noted.

The meeting concluded at 15:07.

RAG/JR

NORTH YORKSHIRE COUNTY COUNCIL

AUDIT COMMITTEE

26 JULY 2018

ANNUAL REPORT OF THE HEAD OF INTERNAL AUDIT

1.0 PURPOSE OF THE REPORT

- 1.1 To provide a summary of the internal audit work performed during the year ended 31 March 2018 and to express an opinion on the overall framework of governance, risk management and control in place within the County Council.
- 1.2 To provide Members with details of breaches to Finance, Contract and Property Procedure Rules identified during 2017/18 audit work.
- 1.3 To consider the Internal Audit performance outturn for 2017/18 and the 2018/19 performance targets for Veritau.
- 1.4 To inform Members of Veritau's conformance to professional standards and the conclusions arising from the Quality Assurance and Improvement Programme.

2.0 BACKGROUND

- 2.1 The work of internal audit is governed by the Accounts and Audit Regulations 2015, relevant professional standards and the County Council's Internal Audit Charter. Since April 2013, the applicable standards for local government have been the Public Sector Internal Audit Standards (PSIAS). These comply with the international standards issued by the global Institute of Internal Auditors (IIA). As well as providing a definition of internal auditing, the PSIAS detail the Code of Ethics for internal auditors and provide quality criteria against which performance can be evaluated. The latest version of the standards was published in April 2017. Since the standards were first adopted the Chartered Institute of Public Finance and Accountancy (CIPFA) has also issued further guidance in the form of an application note. The application note includes a checklist to assist internal audit practitioners to review and update working practices.
- 2.2 To comply with the Standards, the Audit Committee approved an Audit Charter which sets out the purpose, authority and responsibility of internal audit. The Audit Charter also defined certain elements of the internal audit framework including the 'board', 'senior management' and the 'chief audit executive', as follows:

'Board' – was defined as the Audit Committee (given its responsibilities in relation to internal audit standards and activities);

‘Senior Management’ – was defined as the Corporate Director - Strategic Resources in his role as S151 officer. In addition, senior management may also refer to the Management Board or the Chief Executive and/or any other Corporate Director;

‘Chief audit executive’ – was defined as the Head of Internal Audit (Veritau).

- 2.3 The Internal Audit Charter has been reviewed and no changes are considered necessary at this time.
- 2.4 In accordance with the Standards, the Head of Internal Audit is required to provide an annual internal audit opinion based on an objective assessment of the framework of governance, risk management and control operating within the County Council. The Head of Internal Audit should also contribute to the preparation of the Annual Governance Statement by identifying any significant control issues identified during the course of audit work, and report any breaches of the County Council’s Finance, Contract and Property Procedure Rules to the Audit Committee.
- 2.5 The Head of Internal Audit is also required to develop and maintain an ongoing quality assurance and improvement programme (QAIP). The objective of the QAIP is to ensure that working practices continue to conform to the required professional standards. The results of the QAIP should be reported to senior management and the Audit Committee along with any areas of non-conformance with the Standards. The QAIP consists of various elements, including:
- maintenance of a detailed audit procedures manual and standard operating practices
 - ongoing performance monitoring of internal audit activity
 - regular customer feedback
 - training plans and associated training and development activities
 - periodic self-assessments of internal audit working practices (to evaluate conformance to the Standards).

In addition, a formal external assessment must be conducted at least once every five years by a qualified, independent assessor or assessment team from outside the organisation.

- 2.6 The results of customer feedback and the self-assessment are used to identify any areas requiring further development and/or improvement. Any specific changes or improvements are included in the annual Improvement Action Plan. Specific actions may also be included in the Veritau business plan and/or individual personal development action plans.
- 2.7 Audit work was undertaken across all of the County Council’s services and activities in accordance with the approved Internal Audit Plan for 2017/18. The findings have been reported to this Committee in accordance with the following cycle:-

September 2017	Children & Young People’s Services Computer audit, corporate themes and contracts
November 2017	Health and Adult Services Business and Environmental Services

- 2.8 Further details about the overall opinion for each functional area or directorate, and the period covered by the audit work are given in **Appendix 1**.

3.0 INTERNAL AUDIT WORK COMPLETED IN 2017/18

- 3.1 During 2017/18, Veritau has been responsible for evaluating the adequacy and effectiveness of the County Council's control environment, promoting counter fraud arrangements, and providing advice and making recommendations to management to improve controls and/or to address the poor or inappropriate use of resources. Veritau completed 95.4% of the Internal Audit Plan against an agreed performance target of 93%.
- 3.2 The results of completed audit work have been reported to the relevant service managers, the Corporate Director – Strategic Resources and the Audit Committee. Audit findings relating to 2017/18, which have not yet been reported to this Committee, will be presented in due course as part of the agreed Audit Committee programme of work. On the basis of the follow up work undertaken during the year, satisfactory progress has been made by management to address identified control weaknesses. Outstanding actions continue to be monitored and in most cases progress is considered to be acceptable.
- 3.3 To assist in the development and maintenance of the County Council's governance arrangements, Veritau's auditors meet with the S151 Officer, Monitoring Officer and other senior officers on a regular basis to identify and address key governance issues and concerns.

4.0 INTERNAL AUDIT PERFORMANCE MANAGEMENT

- 4.1 Despite the challenging climate, Veritau has continued to deliver cost effective internal audit, counter fraud and information governance services to the County Council and the other member councils together with a number of other public sector bodies. These services continue to be valued by the company's clients particularly at a time of significant change.
- 4.2 Investment in professional training and new initiatives has also continued, particularly in respect of GDPR/data protection, IT audit and data analytics.
- 4.3 **Appendix 3** details performance against the targets set by the County Council for 2017/18. **Appendix 4** sets out the relevant targets for Veritau for 2018/19.

5.0 BREACHES OF FINANCE, CONTRACT AND PROPERTY PROCEDURE RULES

- 5.1 As in previous years, breaches of Finance, Contract and Property procedures rules are identified through ongoing internal audit work.
- 5.2 Where breaches are identified, it is usually sufficient to draw the matter to the attention of management for the appropriate remedial action to be taken. If a wider training need is identified this will be addressed accordingly. Finally in those cases where the breach identifies a fundamental weakness/deficiency in the relevant

Procedure Rule this will be addressed separately as part of the ongoing review process for all the County Council's Procedure Rules.

5.4 There were no significant breaches of the Procedure Rules although a number of issues were noted. Examples of typical errors included:

- a lack of proper segregation when ordering goods, checking receipt and authorising payment
- procedures not being followed when setting up or amending supplier details
- ineffective budgetary control procedures
- low value contracts not being recorded correctly
- purchase orders not being completed when required
- school lettings policies not being regularly reviewed
- physical assets not being adequately secured
- reconciliations not being completed as required
- inadequate contract monitoring
- debtors invoices not being raised in a timely manner
- receipts not being retained.

6.0 **QUALITY ASSURANCE AND IMPROVEMENT PROGRAMME (QAIP)**

6.1 As noted above, Veritau maintains a quality assurance and improvement programme (QAIP) to ensure that internal audit work is conducted to the required professional standards. As well as undertaking an annual survey of senior management in each client organisation and completing a detailed self assessment to evaluate performance against the Standards, the service is also subject to a periodic external assessment. The last assessment was conducted by the South West Audit Partnership (SWAP) and completed in April 2014. The results of the assessment provide evidence to support the QAIP as well as helping to inform the Improvement Action Plan. The next assessment is due to place this year.

6.2 The outcome of the QAIP demonstrates that the service conforms to *International Standards for the Professional Practice of Internal Auditing*. Further details of the QAIP and Improvement Action Plan prepared by Veritau are given in **Appendix 5**.

7.0 **2017/18 AUDIT OPINION**

7.1 As part of the annual report, the Head of Internal Audit is required to provide:

- (a) details of the scope of the work undertaken and the time period to which the opinion refers (together with disclosure of any restrictions in the scope of that work)
- (b) a summary of the audit work from which the opinion is derived (including details of the reliance placed on the work of other assurance bodies)
- (c) an opinion on the overall adequacy and effectiveness of the organisation's governance, risk and control framework (ie the control environment)

- (d) disclosure of any qualifications to that opinion, together with the reasons for that qualification
- (e) details of any issues which the Head of Internal Audit judges are of particular relevance to the preparation of the Annual Governance Statement
- (f) a statement on conformance with the PSIAS and the results of the internal audit Quality Assurance and Improvement Programme.

7.2 The overall opinion of the Head of Internal Audit on the framework of governance, risk management and control operating within the County Council is that it provides **Substantial Assurance**. There are no qualifications to this opinion and no reliance was placed on the work of other assurance bodies in reaching this opinion. In giving this opinion Members attention is drawn to the following significant control issues which were identified during the year and considered for possible inclusion in the 2017/18 Annual Governance Statement:

- **Information security**

Further improvements are required to ensure compliance with the Council's policies for recording, processing, storing and transmitting personal and sensitive information. Recent audit work has identified some continuing poor practice with the handling of documents and information security. This has included sensitive information being left out, pedestals and cabinets being left unlocked and laptops left unsecured. There have also been a number of data security breaches in the year, including one incident that required reporting to the Information Commissioner's Office.

- **Transparency**

There were three main issues found during the audit. Firstly, there was a lack of compliance with the requirements outlined in the Transparency Code, with only a few areas publishing the required data in an accessible manner. Secondly, there was no management oversight or checks on whether the relevant information was being published or not. Finally, there was no evidence to show that the relevant information asset owners had received any training or guidance on what was expected.

- **HAS - bed returns**

NFI data matching exercises are continuing to identify cases where information about deaths on bed returns is not being processed correctly or in a timely manner. This has resulted in number of overpayments being made to care home providers. Participation in the NFI mortality screening data matching exercise is helping to identify cases but this is a backstop.

- **Visits to Care Providers – The Lodge, Scarborough**

A number of weaknesses were identified with the controls and procedures for managing and safeguarding the financial affairs of service users at the home. Financial risk assessments had not been completed for residents. The current policy on the handling of service users' money was also out of date. The residents' cash sheets stated incorrect values, no reconciliation or checks were

being performed, and they were also not signed. No receipts were being retained for money received or services provided at the residential home.

8.0 RECOMMENDATIONS

8.1 Members are asked to:-

- (i) note the overall “Substantial Assurance” opinion of the Head of Internal Audit regarding the overall framework of governance, risk management and control operating within the County Council
- (ii) note the significant control issues identified through internal audit work in 2017/18.
- (iii) note the outcome of the quality assurance and improvement programme and the confirmation that the internal audit service conforms with the Public Sector Internal Audit Standards.
- (iv) note the performance outturn for 2017/18 in respect of internal audit and the corresponding performance targets for 2018/19.

MAX THOMAS
Head of Internal Audit

Report prepared and presented by Max Thomas, Head of Internal Audit

Veritau Ltd
Assurance Services for the Public Sector
County Hall
Northallerton

10 July 2018

OPINIONS ISSUED IN 2017/18

Report	Directorate/Audit Work Area	Opinion	Period Covered
September 2017	Children and Young People's	Substantial	1 June 2016 to 31 May 2017
	Computer audit, corporate themes and contracts	Substantial	1 September 2016 to 31 August 2017
November 2017	Health and Adult Services	Substantial	1 September 2016 to 31 August 2017
	Business and Environmental Services	Substantial	1 December 2016 to 30 November 2017
March 2018	Central Services	Substantial	1 February 2017 to 31 January 2018

PERFORMANCE TARGETS 2017/18 OUT-TURN

Target			Actual	
Operational Issues				
1	To deliver 93% of the agreed Internal Audit Plan	30 Apr 2018	95.4% of the agreed Internal Audit plan completed	✓
2	To achieve a positive customer satisfaction rating of 95%	31 Mar 2018	100% customer satisfaction	✓
3	To ensure 95% of Priority 1 recommendations made are agreed	31 Mar 2018	100% of Priority 1 recommendations were agreed.	✓

PERFORMANCE TARGETS 2018/19

Target		
Operational Issues		
1	To deliver 93% of the agreed Internal Audit Plan.	30 April 2019
2	To achieve a positive customer satisfaction rating of 95%.	31 March 2019
3	To ensure 95% of Priority 1 recommendations made are agreed.	31 March 2019

VERITAU

INTERNAL AUDIT QUALITY ASSURANCE AND IMPROVEMENT PROGRAMME

1.0 Background

Ongoing quality assurance arrangements

Veritau maintains appropriate ongoing quality assurance arrangements designed to ensure that internal audit work is undertaken in accordance with relevant professional standards (specifically the Public Sector Internal Audit Standards). These arrangements include:

- the maintenance of a detailed audit procedures manual
- the requirement for all audit staff to conform to the Code of Ethics and Standards of Conduct Policy
- the requirement for all audit staff to complete annual declarations of interest
- detailed job descriptions and competency profiles for each internal audit post
- regular performance appraisals
- regular 1:2:1 meetings to monitor progress with audit engagements
- induction programmes, training plans and associated training activities
- the maintenance of training records and training evaluation procedures
- agreement of the objectives, scope and expected timescales for each audit engagement with the client before detailed work commences (audit specification)
- the results of all audit testing and other associated work documented using the company's automated working paper system (Galileo)
- file review by senior auditors and audit managers and sign-off of each stage of the audit process
- the ongoing investment in tools to support the effective performance of internal audit work (for example data interrogation software)
- post audit questionnaires (customer satisfaction surveys) issued following each audit engagement
- performance against agreed quality targets monitored and reported to each client on a regular basis.

On an ongoing basis, samples of completed audit files are also subject to internal peer review by a senior audit manager to confirm quality standards are being maintained. Any key learning points are shared with the relevant internal auditors and audit managers. The Head of Internal Audit will also be informed of any general areas requiring improvement. Appropriate mitigating action will be taken (for example, increased supervision of individual internal auditors or further training).

Annual self-assessment

On an annual basis, the Head of Internal Audit will seek feedback from each client on the quality of the overall internal audit service. The Head of Internal Audit will also update the PSIAS self assessment checklist and obtain evidence to demonstrate conformance with the Code of Ethics and the Standards. As part of the annual appraisal process, each internal auditor is also required to assess their current skills and knowledge against the competency profile relevant for their role. Where necessary, further training or support will be provided to address any development needs.

The Head of Internal Audit is also a member of various professional networks and obtains information on operating arrangements and relevant best practice from other similar audit providers for comparison purposes.

The results of the annual client survey, PSIAS self-assessment and professional networking are used to identify any areas requiring further development and/or improvement. Any specific changes or improvements are included in the annual Improvement Action Plan. Specific actions may also be included in the Veritau business plan and/or individual personal development action plans. The outcomes from this exercise, including details of the Improvement Action Plan are also reported to each client. The results will also be used to evaluate overall conformance with the PSIAS, the results of which are reported to senior management and the board¹ as part of the annual report of the Head of Internal Audit.

External assessment

At least once every five years, arrangements must be made to subject internal audit working practices to external assessment to ensure the continued application of professional standards. The assessment should be conducted by an independent and suitably qualified person or organisation and the results reported to the Head of Internal Audit. The outcome of the external assessment also forms part of the overall reporting process to each client (as set out above). Any specific areas identified as requiring further development and/or improvement will be included in the annual Improvement Action Plan for that year.

2.0 Customer Satisfaction Survey – 2018

Feedback on the overall quality of the internal audit service provided to each client was obtained in March 2018. Where relevant, the survey also asked questions about the counter fraud and information governance services provided by Veritau. A total of 159 surveys (2017 – 149) were issued to senior managers in client organisations. 22 surveys were returned representing a response rate of 14% (2017 - 21%). The surveys were sent using Survey Monkey and respondents were asked to identify who they were. Respondents were asked to rate the different elements of the audit process, as follows:

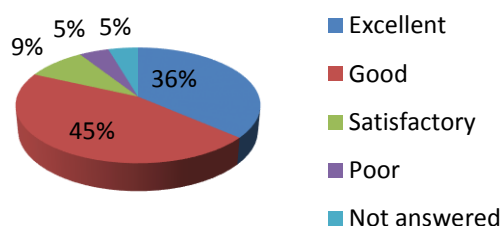
- Excellent (1)
- Good (2)

¹ As defined by the relevant audit charter.

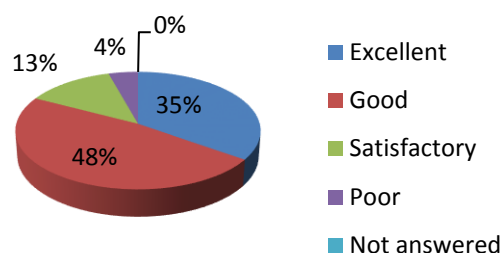
- Satisfactory (3)
- Poor (4)

Respondents were also asked to provide an overall rating for the service. The results of the survey are set out in the charts below:

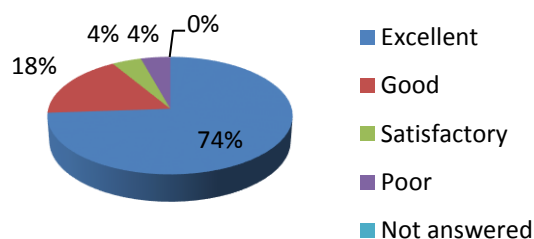
Quality of audit planning / overall coverage



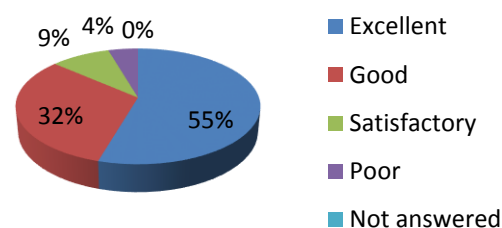
Provision of advice / guidance



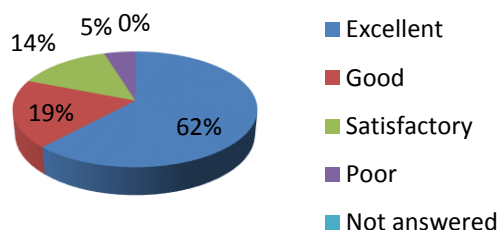
Staff - conduct / professionalism



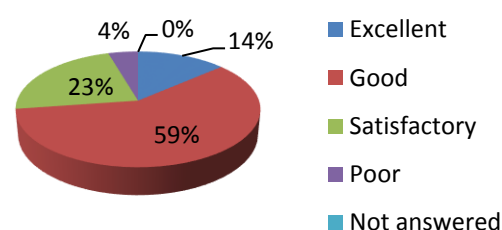
Ability to provide unbiased / objective opinions



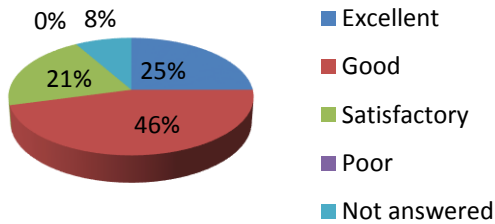
Ability to establish positive rapport with customers



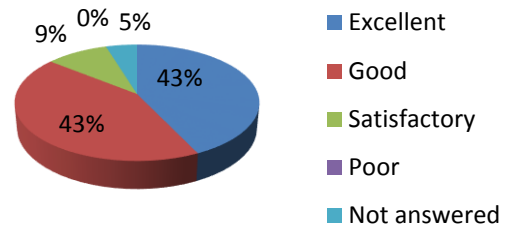
Knowledge of system / service being audited



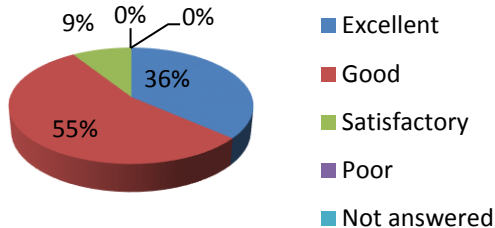
Ability to focus on areas of greatest risk



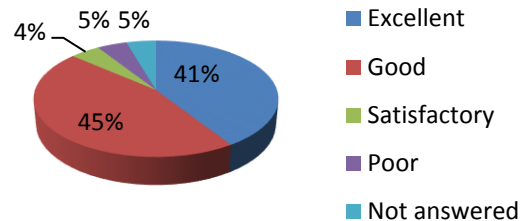
Agreeing scope / objectives of the audit



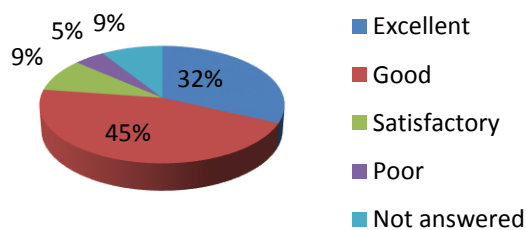
Minimising disruption to the service being audited



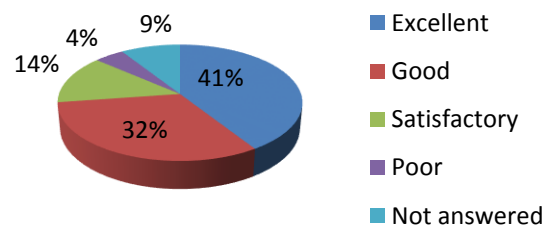
Communicating issues during the audit



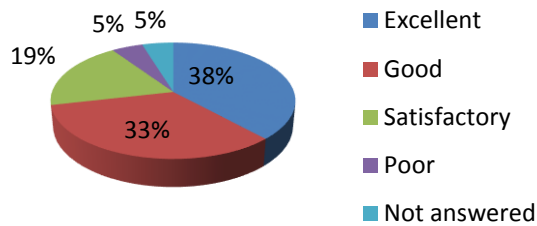
Quality of feedback at end of audit



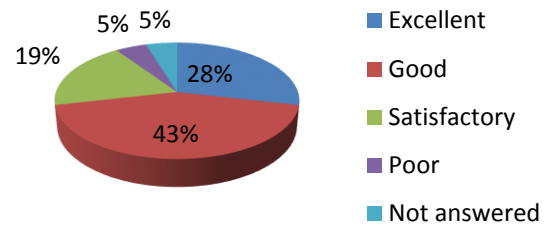
Accuracy / format / length / style of audit report



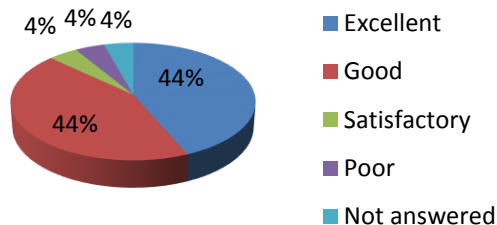
Relevance of audit opinions / conclusions



Agreed actions are constructive / practical



Overall rating for Internal Audit service



The overall ratings in 2018 were:

	2018		2017	
Excellent	10	45%	11	27%
Good	10	45%	19	63%
Satisfactory	1	5%	2	10%
Poor	1	5%	0	0%

The feedback shows that the majority of clients continue to value the service being delivered.

3.0 Self Assessment Checklist – 2018

CIPFA prepared a detailed checklist to enable conformance with the PSIAS and the Local Government Application Note to be assessed. The checklist was originally completed in March 2014 but has since been reviewed and updated annually. Documentary evidence is provided where current working practices are considered to fully or partially conform to the standards.

The current working practices are generally considered to be at standard. However, a few areas of non-conformance have been identified. These areas are mostly as a result of Veritau being a shared service delivering internal audit to a number of clients as well as providing other related governance services. None of the issues

identified are considered to be significant and the existing arrangements are considered appropriate for the circumstances and hence require no further action.

The following areas of non-conformance remain unchanged from last year:

<u>Conformance with Standard</u>	<u>Current Position</u>
Does the chief executive or equivalent undertake, countersign, contribute feedback to or review the performance appraisal of the Head of Internal Audit?	The Head of Internal Audit's performance appraisal is the responsibility of the board of directors. The results of the annual customer satisfaction survey exercise are however used to inform the appraisal.
Is feedback sought from the chair of the audit committee for the Head of Internal Audit's performance appraisal?	See above
Where there have been significant additional consulting services agreed during the year that were not already included in the audit plan, was approval sought from the audit committee before the engagement was accepted?	Consultancy services are usually commissioned by the relevant client officer (generally the s151 officer). The scope (and charging arrangements) for any specific engagement will be agreed by the Head of Internal Audit and the relevant client officer. Engagements will not be accepted if there is any actual or perceived conflict of interest, or which might otherwise be detrimental to the reputation of Veritau.
Does the risk-based plan set out the - (b) respective priorities of those pieces of audit work?	Audit plans detail the work to be carried out and the estimated time requirement. The relative priority of each assignment will be considered before any subsequent changes are made to plans. Any significant changes to the plan will need to be discussed and agreed with the respective client officers (and reported to the audit committee).
Are consulting engagements that have been accepted included in the risk-based plan?	Consulting engagements are commissioned and agreed separately.
Does the risk-based plan include the approach to using other sources of assurance and any work that may be required to place reliance upon those sources?	Reliance may be placed on other sources of assurances where this is considered relevant. However, the Head of Internal Audit will only rely on other sources of assurance if he/she is satisfied with the competency, objectivity and reliability of the assurance provider.

4.0 External Assessment

As noted above, the PSIAS require the Head of Internal Audit to arrange for an external assessment to be conducted at least once every five years to ensure the continued application of professional standards. The assessment is intended to provide an independent and objective opinion on the quality of internal audit practices.

Whilst the new Standards were only adopted in April 2013, the decision was taken to request an assessment at the earliest opportunity in order to provide assurance to our clients. The assessment was conducted by Gerry Cox and Ian Baker from the South West Audit Partnership (SWAP) in April 2014. Both Gerry and Ian are experienced internal audit professionals. The Partnership is a similar local authority controlled company providing internal audit services to a number of local authorities.

The assessment consisted of a review of documentary evidence, including the self-assessment, and face to face interviews with a number of senior client officers and Veritau auditors. The assessors also interviewed an audit committee chair.

The conclusion from the external assessment was that working practices conform to the required professional standards. Copies of the detailed assessment report were provided to client organisations and, where appropriate, reported to the relevant audit committee.

5.0 Improvement Action Plan

No specific changes to working practices have been identified in 2018. However, to enhance the overall effectiveness of the service, the following areas continue to be a priority in 2018/19:

- Further development of in-house technical IT audit expertise
- Implementation of the data analytics strategy (stage 1) and investment in new capabilities
- Improved work scheduling, clearer prioritisation of objectives for individual assignments to enable them to be managed within budget, and better communication and agreement with clients on timescales for completion of audit work.

6.0 Overall Conformance with PSIAS (Opinion of the Head of Internal Audit)

Based on the results of the quality assurance process I consider that the service generally conforms to the Public Sector Internal Audit Standards, including the *Code of Ethics* and the *Standards*.

The guidance suggests a scale of three ratings, 'generally conforms', 'partially conforms' and 'does not conform'. 'Generally conforms' is the top rating and means that the internal audit service has a charter, policies and processes that are judged to be in conformance to the Standards. 'Partially conforms' means deficiencies in practice are noted that are judged to deviate from the Standards, but these

deficiencies did not preclude the internal audit service from performing its responsibilities in an acceptable manner. 'Does not conform' means the deficiencies in practice are judged to be so significant as to seriously impair or preclude the internal audit service from performing adequately in all or in significant areas of its responsibilities.

NORTH YORKSHIRE COUNTY COUNCIL**AUDIT COMMITTEE****26 July 2018****Report following the detailed review of the draft Statement of Final Accounts
(incorporating Annual Governance Statement) for 2017/18****1.0 Purpose of the Report**

1.1 To advise members of the Audit Committee on:

- i. Issues identified during the detailed review of the draft Statements of Final Accounts (SoFA) and the draft Annual Governance Statement (AGS) for 2017/18;
- ii. Actions taken as a result of issues being identified;
- iii. Offering an opinion on the draft SoFA and draft AGS for 2017/18 in advance of the Audit Committee being asked to approve them.

2.0 Background

- 2.1 On 21 June 2018 the Audit Committee considered a report which provided a draft Statement of Final Accounts (SOFA) for 2017/18. This included a draft Annual Governance Statement (AGS) for 2017/18.
- 2.2 In order to fulfil its responsibilities, the Audit Committee needs to be able to satisfy itself that the SOFA properly reflects the financial position of the Council and the governance and internal control processes described in the AGS are in fact both operational and effective.
- 2.3 It was agreed that a Members Working Group, consisting of the Chairman and Vice-Chairman of the Audit Committee and Mr David Portlock, be convened to give detailed consideration of the draft SOFA/AGS and that a report would be presented to the full Audit Committee on 26 July 2018.
- 2.4 This report provides a summary of the detailed review of the SOFA for 2017/18 which incorporate the AGS.

3.0 Key Areas Identified

- 3.1 To assist the Audit Committee's understanding, comments are provided separately on the AGS and the SOFA for 2017/18, whilst recognising that both ultimately feature in the same document. This section also identifies the action that has taken place and / or will take place.

Annual Governance Statement 2017/18

1. Issue – a number of suggestions and observations were provided in respect of the Annual Governance Statement.

Action taken – the suggestions and observations have been taken into account through amendments to the Annual Governance Statement where appropriate.

Statements of Final Accounts 2017/18

1. Issue – a number of detailed questions were submitted and explanations were provided.

Action taken – explanations provided and no further action required.

2. Issue – a number of sub-headings and supporting narrative within statements were reviewed

Action taken – these have now been updated to provide greater clarity within the accounts.

3. Issues - a number of typos / simple errors were identified.

Action taken – these have now been corrected and are incorporated within the SoFA presented to the Audit Committee on this agenda.

4.0 Conclusions of the Member Working Group regarding the Statements of Account and the Annual Governance Statement for 2017/18

- 4.1 The Members Working Group is satisfied that all appropriate actions have been taken and satisfactory explanations have been provided where required.
- 4.2 No further issues have been identified up to the date of this report. However, it should be noted that the Members Working Group has not been made aware of the finalised position on the findings of the County Council's External Auditors.
- 4.3 Subject to the above, the Members Working Group recommends to the Audit Committee that the Statements of Final Accounts and the Annual Governance Statement for 2017/18 are approved.

Members Working Group
12 July 2018

NORTH YORKSHIRE COUNTY COUNCIL

AUDIT COMMITTEE

26 July 2018

STATEMENT OF FINAL ACCOUNTS for 2017/18 including LETTER of REPRESENTATION

Report of the Corporate Director – Strategic Resources

1.0 PURPOSE OF REPORT

- 1.1 To approve a Letter of Representation that is required to be submitted to the External Auditor.
- 1.2 To approve a Statement of Final Accounts for 2017/18 following completion of the external audit of those Accounts.
- 1.3 To approve the Annual Governance Statement (AGS) for 2017/18.

2.0 BACKGROUND

- 2.1 A draft Statement of Final Accounts (SOFA) for 2017/18 was considered by this Committee on 21 June 2018 in advance of these accounts being audited by the External Auditor during June and July 2018. This SOFA incorporates the accounts of the North Yorkshire Pension Fund.
- 2.2 In order to provide further overview of the SOFA a Corporate Governance Working Group was created consisting of the Chairman and Vice-Chairman of the Audit Committee and Mr David Portlock (Independent Member of the Committee). A report from the working group is a separate item on the agenda for this meeting.
- 2.3 The external audit of the 2017/18 Accounts is to be completed by 26 July with the report of the External Auditor being included as a prior item on this Agenda. Separate reports are issued by the External Auditor for the County Council and North Yorkshire Pension Fund accounts.
- 2.4 The External Auditor has indicated that he anticipates being able to issue an unmodified opinion by the time the Audit Committee meets.
- 2.5 The revised SOFA is provided as a separate booklet in the Agenda papers for this meeting.
- 2.6 To conclude the Final Accounts process (in advance of the External Auditor signing off the 2017/18 Accounts by the required statutory date of 31 July 2018), it is necessary for this Committee to

- (i) agree and countersign a Management Letter of Representation to the External Auditor (see **paragraph 3**)
 - (ii) note the changes reflected in the Final SOFA compared to the version considered on 21 June 2018 (see **paragraph 4**), and
 - (iii) approve the Final SOFA and authorise the Chairman to sign the Accounts on that basis (see **paragraph 5**)
- 2.7 The report also asks Members to approve a final Annual Governance Statement for 2017/18 and authorise the Chairman to sign the AGS on its behalf (**paragraph 6**).
- 3.0 **LETTER OF REPRESENTATION**
- 3.1 The External Auditor requires a written representation from the County Council's management as an acknowledgement of its responsibility for the fair presentation of the SOFA and as audit evidence on matters material to the financial statements when other sufficient appropriate evidence cannot reasonably be expected to exist.
- 3.2 The Letter of Representation is attached as **Appendix A**. The Letter should be reviewed by the Audit Committee as the body charged with responsibility for governance and then signed on their behalf by the Chairman, before approval of the SOFA. This is to ensure that Members of this Committee are aware of the representations on which the Auditor intends to rely when issuing his opinion.
- 3.3 The Letter applies to the financial statements of both the County Council and North Yorkshire Pension Fund.
- 3.4 Members are therefore asked to consider and approve this Letter and then authorise the Chairman to sign it on their behalf. The Letter will then be submitted to the External Auditor.
- 4.0 **CHANGES REFLECTED IN THE FINAL SOFA**
- 4.1 A number of changes have been made to the SOFA since it was considered by Members of this Committee on 21 June 2018.
- 4.2 These changes are explained in detail in **Appendix B** attached and arise from:-
- (i) refinements agreed with the External Auditor during their audit of the accounts
 - (ii) internally initiated refinements together with those resulting from comments and questions by Members of this Committee and the Corporate Governance Working Group
 - (iii) inclusion of the External Auditor's certificate which was not included in the draft document on 21 June 2018.

5.0 APPROVAL OF THE FINAL SOFA

5.1 The audited final SOFA is attached as a separate booklet. This incorporates all the changes to the draft version considered by Members on 21 June 2018, as set out in **paragraph 4** and **Appendix B**. These accounts will be re-signed by the Corporate Director – Strategic Resources and the Chief Executive on 26 July 2018.

5.2 Members are therefore asked to approve the Final SOFA for 2017/18 following completion of the audit and authorise the Chairman to sign the accounts on behalf of the Audit Committee. A copy of the Statement of Responsibilities for the Statement of Accounts (page 19 of the SOFA) which the Chairman is asked to sign is attached as **Appendix C** with the wording

‘I confirm that these accounts were approved by the Audit Committee
On 26 July 2018.’

5.3 A copy of the Balance Sheet (pages 40 and 41 of the SOFA) is also attached as **Appendix D**.

5.4 As mentioned in **paragraph 2.4** the External Auditor has indicated that he anticipates being able to issue an unmodified opinion on the accounts.

6.0 ANNUAL GOVERNANCE STATEMENT

6.1 The Annual Governance Statement (AGS) is an annual report which assesses the effectiveness of the governance processes which have been put in place within the Council. It accompanies the Statement of Final Accounts.

6.2 The AGS has been drafted to comply with the latest Delivering Good Governance Framework in Local Government 2016 and associated Principles.

6.3 In order to fulfill its responsibilities, the Audit Committee needs to be able to satisfy itself that the governance and internal control processes described in the AGS are in fact both operational and effective. One aspect of this assurance process is to review progress by management on dealing with the issues identified in the AGS. The Audit Committee considered a draft AGS at its meeting on 21 June 2018.

6.5 The requirement to produce an AGS is set out in the Accounts and Audit (England) regulations for the Council to approve an AGS as part of the SOFA and the Audit Committee is therefore requested to formally approve the AGS 2017/18 and to authorise the Chairman to sign the AGS on its behalf.

7.0 **RECOMMENDATIONS**

- 7.1 That Members authorise the Chairman to sign the Letter of Representation set out in **Appendix A** on behalf of the Audit Committee.
- 7.2 That in relation to the Statement of Final Accounts 2017/18
- (i) Members note the changes to the Final SOFA as set out in **paragraph 4 and Appendix B**, and
 - (ii) Members approve the Final SOFA for 2017/18 (**paragraph 5.2**), and
 - (iii) recommend that the Chairman sign the Statement of Responsibilities for the Statement of Accounts as attached at **Appendix C**
- 7.3 That Members approve the Annual Governance Statement 2017/18 and authorise the Chairman to sign the AGS on its behalf (**paragraph 6.5**).

GARY FIELDING

Corporate Director – Strategic Resources

County Hall,
Northallerton
26 July 2018

There are no background documents



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26 July 2018

Dear Rashpal

This representation letter is provided in connection with your audit of the financial statements of North Yorkshire County Council ("the Council"), for the year ended 31 March 2018, for the purpose of expressing an opinion:

- i. as to whether these financial statements give a true and fair view of the financial position of the Council and the Group as at 31 March 2018 and of the Council's and the Group's expenditure and income for the year then ended;
- ii. whether the Pension Fund financial statements give a true and fair view of the financial transactions of the Pension Fund during the year ended 31 March 2018 and the amount and disposition of the Fund's assets and liabilities as at 31 March 2018, other than liabilities to pay pensions and other benefits after the end of the scheme year; and
- iii. whether the financial statements have been prepared properly in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2017/18.

These financial statements comprise the Expenditure and Funding Analysis, the Council and Group Movement in Reserves Statements, the Council and Group Comprehensive Income and Expenditure Statements, the Council and Group Balance Sheets, the Council and Group Cash Flow Statements, and the related notes. The Pension Fund financial statements comprise the Fund Account, the Net Assets Statement and the related notes.

The Council confirms that the representations it makes in this letter are in accordance with the definitions set out in the Appendix to this letter.

The Council confirms that, to the best of its knowledge and belief, having made such inquiries as it considered necessary for the purpose of appropriately informing itself:

Financial statements

1. The Council has fulfilled its responsibilities, as set out in the Accounts and Audit Regulations 2015, for the preparation of financial statements that:
 - i. give a true and fair view of the financial position of the Council and the Group as at 31 March 2018 and of the Council's and the Group's expenditure and income for the year then ended;
 - ii. give a true and fair view of the financial transactions of the Pension Fund during the year ended 31 March 2018 and the amount and disposition of the Fund's assets and liabilities as at 31 March 2018, other than liabilities to pay pensions and other benefits after the end of the scheme year;
 - iii. have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2017/18.

The financial statements have been prepared on a going concern basis.

2. Measurement methods and significant assumptions used by the Council in making accounting estimates, including those measured at fair value, are reasonable.
3. All events subsequent to the date of the financial statements and for which IAS 10 Events after the reporting period requires adjustment or disclosure have been adjusted or disclosed.
4. The effects of uncorrected misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole.

Information provided

5. The Council has provided you with:
 - access to all information of which it is aware, that is relevant to the preparation of the financial statements, such as records, documentation and other matters;
 - additional information that you have requested from the Council for the purpose of the audit; and
 - unrestricted access to persons within the Council and the Group from whom you determined it necessary to obtain audit evidence.
6. All transactions have been recorded in the accounting records and are reflected in the financial statements.
7. The Council confirms the following:

The Council has disclosed to you the results of its assessment of the risk that the financial statements may be materially misstated as a result of fraud.

Included in the Appendix to this letter are the definitions of fraud, including misstatements arising from fraudulent financial reporting and from misappropriation of assets.

8. The Council has disclosed to you all information in relation to:
- a) Fraud or suspected fraud that it is aware of and that affects the Council and the Group and involves:
 - management;
 - employees who have significant roles in internal control; or
 - others where the fraud could have a material effect on the financial statements; and
 - b) allegations of fraud, or suspected fraud, affecting the Council's and Group's financial statements communicated by employees, former employees, analysts, regulators or others.

In respect of the above, the Council acknowledges its responsibility for such internal control as it determines necessary for the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In particular, the Council acknowledges its responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud and error.

9. The Council has disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
10. The Council has disclosed to you and has appropriately accounted for and/or disclosed in the financial statements, in accordance with IAS 37 Provisions, Contingent Liabilities and Contingent Assets, all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.
11. The Council has disclosed to you the identity of the Council's and the Group's related parties and all the related party relationships and transactions of which it is aware. All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with IAS 24 Related Party Disclosures.

Included in the Appendix to this letter are the definitions of both a related party and a related party transaction as we understand them as defined in IAS 24 and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2017/18.

12. The Council confirms that:
- a) The financial statements disclose all of the key risk factors, assumptions made and uncertainties surrounding the Council's and the Group's ability to continue as a going concern as required to provide a true and fair view.
 - b) Any uncertainties disclosed are not considered to be material and therefore do not cast significant doubt on the ability of the Council and the Group to continue as a going concern.
13. On the basis of the process established by the Council and having made appropriate enquiries, the Council is satisfied that the actuarial assumptions underlying the valuation of defined benefit

obligations are consistent with its knowledge of the business and are in accordance with the requirements of IAS 19 (Revised) Employee Benefits.

The Council further confirms that:

a) all significant retirement benefits, including any arrangements that are:

- statutory, contractual or implicit in the employer's actions;
- arise in the UK and the Republic of Ireland or overseas;
- funded or unfunded; and
- approved or unapproved,

have been identified and properly accounted for; and

b) all plan amendments, curtailments and settlements have been identified and properly accounted for.

This letter was tabled and agreed at the meeting of the Audit Committee on 26 July 2018.

Yours faithfully,

Cllr Clifford Lunn
Chair of the Audit Committee

Gary Fielding
Corporate Director – Strategic Resources

CHANGES TO THE 2017/18 STATEMENT OF FINAL ACCOUNTS SINCE AUDIT COMMITTEE ON 21 June 2018.

1.0 Introduction

1.1 There have been a number of changes made to the Statement of Final Accounts (SOFA) since it was considered by the Audit Committee on 21 June 2018.

1.2 These changes are as a result of:

- (a) Refinements agreed with the External Auditor during the Audit of Accounts process
- (b) Internally initiated refinements together with those resulting from comments and questions by Members of this Committee and the Corporate Governance Working Group.
- (c) Inclusion of the External Auditor's Certificate that was not included in the draft document on 21 June 2018.

2.0 Changes made as a result of the final accounts audit

2.1 KPMG audited the SOFA in June and July 2018. During the audit process, the following amendments have been agreed with the auditor.

- amendments to the County Council and Group Balance Sheet, Comprehensive Income and Expenditure Statement and Expenditure, Movement in Reserves Statement, Cash Flow Statement and Expenditure and Funding Analysis to reflect technical accounting changes relating to the treatment of pension fund adjustments;
- amendments to the County Council and Group Balance Sheet, Comprehensive Income and Expenditure Statement, Movement in Reserves Statement, Cash Flow Statement, and Expenditure and Funding Analysis to reflect changes to the valuation of Land and Buildings revalued in year;
- minor changes to narrative statement, disclosures and notes to the accounts; and
- various amendments to Pension Fund Main Statements and supporting notes.

3.0 Internally initiated refinements, together with queries raised by Members of the Audit Committee on 21 June 2018 and subsequently the Members Working Group on Governance

- various presentational adjustments to the supporting notes to assist the reader of the accounts;
- adjustments to the Annual Governance Statement; and

- various minor presentational issues and rounding adjustments.

4.0 **Inclusion of the External Auditor's Certificate in the final SOFA as a result of the Audit process having now been finalised.**

STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The County Council is required to:

- (a) make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has the responsibility for the administration of those affairs. In this authority, that officer is the Corporate Director – Strategic Resources;
- (b) manage its affairs to secure economic, efficient and effective use of resources and to safeguard its assets; and
- (c) approve the Statement of Accounts.

The Corporate Director – Strategic Resources is responsible for the preparation of the authority's Statement of Accounts in accordance with proper practices set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code').

In preparing this Statement of Accounts, the Corporate Director – Strategic Resources has:

- (a) selected suitable accounting policies and then applied them consistently;
- (b) made judgements and estimates that were reasonable and prudent; and
- (c) complied with the local authority Code.

The Corporate Director – Strategic Resources has also:

- (a) kept proper accounting records which were up to date; and
- (b) taken reasonable steps for the prevention and detection of fraud and other irregularities.
- (c) assessed the Authority's [and the Group's] ability to continue as a going concern, disclosing, as applicable, matters related to going concern;
- (d) used the going concern basis of accounting on the assumption that the functions of the Authority [and the Group] will continue in operational existence for the foreseeable future; and
- (e) maintained such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

CERTIFICATE OF THE CORPORATE DIRECTOR – STRATEGIC RESOURCES

I certify that the Statement of Accounts 2017/18 presents a true and fair view of the financial position of the County Council and the North Yorkshire Pension Fund at the accounting date and their income and expenditure for the year ended 31st March 2018.

Gary Fielding
Corporate Director – Strategic Resources
July 2018

Co-signed by,
Richard Flinton
Chief Executive
July 2018

CERTIFICATE OF THE AUDIT COMMITTEE

I confirm that these Accounts were approved by the Audit Committee on 26th July 2018 following completion of the External Audit

Chair of the Audit Committee
July 2018

BALANCE SHEET AS AT 31ST MARCH 2018

31st March 2017 £000		31st March 2018 £000
1,495,797	Property, Plant and Equipment (note 18)	1,671,694
35,722	Investment Property (note 25)	36,459
8,616	Intangible Assets (note 24)	7,422
9,018	Long Term Investments (note 29)	14,018
16,053	Long Term Debtors (note 30)	20,942
1,565,206	Long Term Assets	1,750,535
276,218	Short Term Investments (note 39a)	248,883
1,695	Inventories	1,897
77,381	Short Term Debtors (note 31)	88,883
49,260	Cash and Cash Equivalents (note 28)	49,867
170	Assets held for sale (note 27)	170
404,724	Current Assets	389,700
(100,454)	Short Term Borrowing (note 39a)	(93,116)
(90,233)	Short Term Creditors (note 32)	(83,197)
(193)	PFI Liability repayable within 12 months (note 12)	(4,225)
(9)	Finance Lease repayable within 12 months (note 13)	(10)
(2,599)	Provisions to be used within 12 months (note 33)	(2,804)
(2,707)	Capital Grant Receipts in Advance (note 9)	(12,308)
(196,195)	Current Liabilities	(195,660)
(3,004)	Long Term Creditors (note 23)	(2,863)
(3,988)	PFI Liability repayable in excess of 12 months (note 12)	(154,967)
(1,068)	Finance Lease repayable in excess of 12 months (note 13)	(1,058)
(7,870)	Provisions to be used in excess of 12 months (note 33)	(9,492)
(463,951)	Pensions Liability (note 10)	(452,301)
(277,531)	Long Term Borrowing (note 39a and 39d)	(285,079)
(2,973)	Capital Grant Receipts in Advance (note 9)	(4,071)
(760,385)	Long Term Liabilities	(909,831)
1,013,350	Net Assets	1,034,744

31st March 2017 £000		31st March 2018 £000
	Usable Reserves	
27,270	General Working Balance (note 34a)	27,270
189,716	Earmarked Reserves (note 34b)	186,387
1,618	Capital Receipts Unapplied Reserve (note 34c)	1,618
35,630	Capital Grant Unapplied Reserve (note 34d)	24,545
254,234	Total Usable Reserves	239,820
	Unusable Reserves	
280,141	Revaluation Reserve (note 35a)	336,975
5,614	Collection Fund Adjustment Account (note 35b)	3,480
0	Financial Instruments Adjustment Account (note 35c)	0
(9,424)	Accumulated Absences Account (note 35d)	(9,105)
(463,951)	Pension Reserve (note 35e)	(469,099)
946,736	Capital Adjustment Account (note 35f)	932,673
759,116	Total Unusable Reserves	794,924
1,013,350	Total Reserves	1,034,744

NORTH YORKSHIRE COUNTY COUNCIL

**STATEMENT OF ACCOUNTS
2017/18**

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Contact us

North Yorkshire County Council, County Hall, Northallerton, North Yorkshire, DL7 8AD

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Or visit our website at: www.northyorks.gov.uk

If you would like this information in another language or format such as Braille,
large print or audio, please ask us.

Tel: 01609 780780 Email: customer.services@northyorks.gov.uk



NARRATIVE REPORT

INTRODUCTION

1. The County Council's accounts for the year ended 31st March 2018 are presented in the format laid down in *The Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 (The Code)*: issued by the Chartered Institute of Public Finance and Accountancy and in accordance with the International Accounting Standards Board framework for the preparation and presentation of financial statements as interpreted by the code. The Code is based upon International Financial Reporting Standards (IFRS).
 - (a) **the Narrative Report**; the purpose of this Report is to act as a guide to the most significant matters impacting on the County Council's finances. It gives an indication of where the County Council's money comes from, what it is spent on and what services it provides as well as its financial position and assisting in the interpretation of the accounting statements
 - (b) **the Independent Auditor's Report**; this explains the auditor's responsibilities in relation to the Statement of Accounts. It also expresses an opinion on the Accounts and shows how this opinion was reached. The report also gives a conclusion on value for money in terms of the arrangements for securing economy, efficiency and effectiveness
 - (c) **the Statement of Responsibilities for the Statement of Accounts**; this outlines the County Council's responsibilities for the Accounts under local government legislation and any other requirements. It also shows the legal and professional responsibility for the Accounts of the Corporate Director – Strategic Resources
 - (d) **the Statement of Accounting Policies**; which explains the principles, bases, conventions and rules applied by the County Council in preparing the Statement of Accounts
 - (e) **the Expenditure and Funding Analysis**; this demonstrates how the funding available to the County Council for the year has been used in providing services in comparison with those resources consumed or earned by the County Council
 - (f) **the Comprehensive Income and Expenditure Statement**; this shows the Net Cost of the Services provided by the County Council and how this has been financed from general government grants and local tax payers. This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting principles, rather than the amount to be funded from taxation
 - (g) **the Movement in Reserves Statement**; this statement shows the movement in the different reserves held by the County Council over the year. The statement is analysed into usable reserves, those that can be applied to fund expenditure or reduce local taxation, and other unusable reserves
 - (h) **the Balance Sheet**; this is a statement of the financial position of the County Council and shows the Balances and Reserves at the County Council's disposal, its long term indebtedness and the long term and net current assets employed in its operations
 - (i) **the Cash Flow Statement**; this statement shows the changes in cash and cash equivalents of the County Council during the financial year. The statement shows how the County Council generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities
 - (j) **notes to the Core Financial Statements**; these provide further details and explanation of the figures included in the Core Financial Statements

- (k) **Group Accounts;** the County Council conducts some of its activities through partnerships and separate undertakings. Some of these are not directly reflected in the statements (e) – (i) above due to legal and regulatory reasons. These Group Accounts are required to present a full picture of the County Council's economic activities and financial position in order to aid the primary financial statements
- (l) **the North Yorkshire Pension Fund Accounts;** which show the income and expenditure of the North Yorkshire Pension Fund together with the financial position of the Fund on 31st March 2018
- (m) **the Annual Governance Statement;** this sets out the framework within which financial control and corporate governance is managed and reviewed by the County Council and the main components of the system. It also reports on significant identified weaknesses and the actions undertaken to rectify these.

SUMMARY OF REVENUE SPENDING

2. The main components of the final Revised Budget for 2017/18 and a comparison with the actual position are set out below:-

	Final Revised Budget £m	Actual £m	Variation £m
Directorate Net Expenditure			
Children and Young People's Service	68.4	70.9	2.5
Business and Environmental Services	68.4	67.0	(1.4)
Health and Adult Services	144.1	144.1	0.0
Central Services	57.3	56.6	(0.7)
Corporate Miscellaneous	23.0	15.1	(7.9)
	<u>361.2</u>	<u>353.7</u>	<u>(7.5)</u>
Financed by:			
Revenue Support Grant	19.1	19.1	0.0
Business Rates (Central Government)	44.7	44.7	0.0
Business Rates (District Councils)	17.9	17.4	(0.5)
Precept Income (including arrears)	274.5	274.8	0.3
Transitional Grant	3.0	3.0	0.0
Contribution from Reserves	2.0	2.2	0.2
	<u>361.2</u>	<u>361.2</u>	<u>0.0</u>
	<u>0.0</u>	<u>7.5</u>	<u>7.5</u>
General Working Balance			
Start of Year	27.3	27.3	0.0
(Deficit) / Surplus in Year	0.0	7.5	7.5
Transfer to Earmarked Reserves	0.0	0.0	0.0
Transfers (to) / from Strategic Capacity Reserve	0.0	(7.5)	(7.5)
Closing Balance	<u>27.3</u>	<u>27.3</u>	<u>(0.0)</u>

The spending, financing and surplus figures reported above are also not the same as those reported in the Comprehensive Income and Expenditure Statement. This is because of a number of statutory accounting transactions that are required to be reflected in the Comprehensive Income and Expenditure Statement. A brief reconciliation of the two sets of figures are as follows:-

	Net Expenditure £m	Funding £m	Net £m
County Council's Actual Directorate Net	353.7	(361.2)	(7.5)
Different treatment of some Government Funding	12.7	(12.7)	0.0
Other required accounting entries reflected in the Income and Expenditure Statement			
- Capital Accounting	114.9	(63.4)	51.5
- Collection Fund Accounting	0.0	2.1	2.1
- Holiday Pay Accounting	(0.3)	0.0	(0.3)
- Pension Accounting	25.5	0.0	25.5
- Movement in Earmarked Reserves	8.5	2.3	10.8
Net expenditure / funding and surplus per Comprehensive Income and Expenditure Statement	515.0	(432.9)	82.1

WHAT THE MONEY IS SPENT ON AND HOW IT IS FINANCED

3. The following table sets out how the money was spent:-

	£m	%
Children and Young People's Service	531.4	54
Business and Environmental Services	135.0	14
Health and Adult Services	244.4	25
Central Services	71.5	7
Corporate Miscellaneous	1.0	0
Gross Cost of Services	983.3	100
Precepts Paid to Other Authorities	0.7	
Interest Payable	15.0	
Capital Adjustment Account Movements	(51.5)	
IAS 19 Pension Adjustments *	(14.3)	
Reserve Movements	(3.3)	
Loss on Disposal of Fixed Assets	80.9	
Accumulated Absences Adjustment	0.3	
= Actual Spending financed from Income, Government Grants, Council Tax, Business Rates and other Government funding	1,011.1	

* This figure represents the Actual Employer Contributions made to the Pension Fund, less the current service costs (as determined by the County Council's actuary) less Early Retirement costs.

4. The following table sets out the sources of finance:-

	£m	%
Government Specific Grants		
- Dedicated Schools Grant	318.8	32
- Other Specific Grants	85.3	8
Council Tax from District Council Collection Funds	274.8	27
Fees and Charges etc.	168.0	17
Uniform Business Rates proceeds	62.1	6
Government Revenue Support Grant	19.1	2
Capital Grants	63.4	6
Other General Government Funding	15.6	2
Interest and Investment Income	2.8	0
Corporate Trading Account Surplus	0.7	0
Dividends Received	0.5	0
	<u>1,011.1</u>	<u>100</u>

5. The County Council employed 11,954 full time equivalent staff at the end of the financial year and a breakdown across Service Directorates is as follows:

	No.
Central Services	1,513
North Yorkshire Education Service	930
Children and Young People's Service	
Schools	6,343
Other	<u>1,132</u>
	7,475
Business and Environmental Services	505
Health and Adult Services	<u>1,531</u>
	<u>11,954</u>

CAPITAL EXPENDITURE

6. In 2017/18 the County Council spent £105.5m on capital expenditure and a comparison with the original and revised Capital Plan is set out below:-

	Original Budget £m	Revised Budget £m	Actual £m
Capital Plan	106.5	118.8	103.5
Other expenditure on fixed assets funded directly from the revenue budget	0.4	0.4	2.0
	<u>106.9</u>	<u>119.2</u>	<u>105.5</u>

Actual Capital Plan spending was therefore £103.5m compared with an Original Capital Plan of £106.5m approved in February 2017 and a Revised Capital Plan of £118.8m approved in February 2018.

In addition, £2.0m was spent on Fixed Assets from Directorate revenue budgets, principally on plant and equipment. The above Capital expenditure was funded as follows:-

	£m	%
Borrowing		
- from external sources	0	0
- from internal sources (cash balances)	3.6	3
Grants from Government Departments	85.2	81
Contributions from External Bodies	5.8	5
Capital Receipts from Sale of Assets etc.	2.0	2
Direct Revenue Funding	6.9	7
	<u>103.5</u>	<u>98</u>
Expenditure on Fixed Assets funded directly from Revenue Budgets	2.0	2
	<u>105.5</u>	<u>100</u>

7. The major part of this capital expenditure related to spending on programmes in Children and Young People's Service and Business and Environmental Services. There were no large individual schemes.

8. Total outstanding borrowing for capital purposes as at 31st March 2018 was £302.9m, which includes both external borrowing and borrowing from internal sources and consists of the following:-

	£m
External Borrowing	
Public Works Loans Board (PWLb)	267.5
Other Institutions	20.0
Total External Borrowing	<u>287.5</u>
Temporary Borrowing from Internal Cash Balances	15.4
Total Capital Spending funded by borrowing	<u>302.9</u>
PFI and Leases	160.3
Total Borrowing	<u>463.2</u>

The Capital Financing Requirement (CFR) at 31st March 2018 was £463.2m which includes the Capital Borrowing Requirement of £302.9m reported above together with other long term Private Finance Initiative (PFI) and finance lease liabilities of £160.3m.

LOCAL GOVERNMENT PENSION FUND

9. This Statement of Accounts includes a section on the Accounts of the North Yorkshire Pension Fund. The impact of the County Council's participation in this Fund is reflected in the County Council's Accounts based upon the requirements of IAS 19 Employee Benefits. IAS 19 requires that pension costs are recorded in the year in which the benefit entitlements are earned by the employees rather than the year in which the pensions and employers' contributions are actually paid. Also, any net liability arising from a deficit on the Pension Fund should be reflected on the Balance Sheet as calculated under the prevailing market conditions.
10. The results of the 2016 Triennial Valuation were produced in 2016/17 when the Actuary completed a detailed analysis of the Fund's liabilities. These results have been used as the basis for the IAS 19 calculations from 2016/17 and to determine employer contribution rates from 2017/18 to 2019/20. In the years between each Triennial Valuation, approximations are used to calculate the IAS 19 figures, as permitted in the guidance.

Assets increased in value by 9.7% over the year, principally due to strong global equity returns. In relation to the funding level reported in the 31st March 2017 Accounts, liabilities increased by 6.7%. Full details of the management of the Fund and its investment performance are available in the Annual Report of the Fund.

11. The total reported pension liability of the County Council has decreased over the year from £464m to £452m. This decrease, £12m, is due to changes to the assumptions used by the Actuary.

The North Yorkshire Pension Fund has an investment strategy in place to address its funding deficit. At the 2016 Triennial Valuation the appropriate employer contributions were set which included deficit contributions for the first three (2017/18, 2018/19 and 2019/20) of the remaining 21 years of the deficit recovery plan.

Due to its nature, the liability will not occur immediately as it represents benefit payments to pensioners over their lifetime. As a significant proportion of the membership is still actively contributing to the Fund which means that liabilities will be spread in excess of 50 years.

CHANGES IN ACCOUNTING POLICY

12. There have been no significant changes in Accounting Policy for the 2017/18 Accounts.

CHANGES TO THE STATEMENT OF ACCOUNTS

13. For 2017/18, there are only relatively minor presentational changes reflected in this year's Statement of Accounts as there were no significant updates arising from the 2017 Code of Practice on Local Authority Accounting. The main change being the introduction of the Expenditure and Funding Analysis statement, which sets out how the funding available to the County Council for the year has been used in providing services.

MATERIAL CONTINGENT LIABILITIES

14. The County Council has identified areas where a present or past obligation has resulted in the possibility of a future liability being incurred:-

- Deprivation of Liberty Safeguards; and
- Long Term Waste Management Contract.

The nature and expected financial implications of these events have resulted in the inclusion in the Notes to the Core Financial Statements in Note 36 Material Contingent Liabilities.

GROUP ACCOUNTS

15. The 2017/18 Code of Practice requires all Local Authorities to consider their relationships with associated companies, strategic partnerships, joint ventures and any other service delivery vehicles and to produce Group Accounts where a significant exposure to economic benefits or financial risks can be established.

Work has been undertaken to document all the entities connected with the County Council and their financial relationship. Following Chartered Institute of Public Finance and Accountancy (CIPFA) guidance on Group Accounts, it has been established that the County Council has group relations with six bodies:-

- Align Property Partners Limited (formerly known as NY Property Services Limited);
- Brierley Homes Limited;

- First North Law Limited;
- NYnet Limited;
- SJB Recycling Limited;
- Veritau Limited;
- Yorkshire Purchasing Organisation; and
- Yorwaste Limited.

Two of these bodies have been consolidated into the financial statements of the County Council and a full set of equivalent “group” financial statements have been produced. The Companies that have been consolidated and have a major impact on the County Council’s financial results are in relation to:-

- NYnet Limited, a company providing a broadband infrastructure in North Yorkshire; and
- Yorwaste Limited, a subsidiary waste disposal company.

Align Property Partners Limited, SJB Recycling Limited, Veritau Limited, First North Law Limited and Brierley Homes Limited have not been included in the 2017/18 Group Accounts as their values do not materially impact on the group financial position.

Yorkshire Purchasing Organisation are not consolidated into the financial statements as the County Council does not exert a significant level of influence over their activities.

The full set of Group Accounts and the financial implications are seen on pages 101 to 118.

THE COUNCIL PLAN

16. The Council Plan 2018-22 details how we intend to adapt to meet the challenges up until 2022. It sets out our vision and values and describes a three pronged approach - to provide leadership, enable individuals, families and communities to do the best for themselves, and to ensure the delivery of our own high quality services.

The plan identifies four key ambitions for 2022:-

- Every child and young person has the best possible start in life;
- Every adult has a longer, healthier and independent life;
- North Yorkshire is a place with a strong economy and a commitment to sustainable growth that enables our citizens to fulfil their ambitions and aspirations; and
- We are a modern council which puts our customers at the heart of what we do.

The plan describes how the Council needs to continue to change, details some of our recent achievements and sets out our priorities for action for the next four years. It also details where our funding comes from and what it is spent on.

PERFORMANCE AND BUDGET MONITORING

17. Reports are submitted on a Quarterly Basis (30th June, 30th September, 31st December and 31st March) to the County Council’s Executive on Performance and Budget Monitoring issues. The key issues covered in these Reports can be summarised as follows (alongside a very brief summary of the position to date as at 31st March 2018):-

Performance

North Yorkshire County Council has well developed performance and financial processes which maintain rigour around delivering outcomes within a sustainable fiscal environment. Our Internal

Performance Management Framework has been refreshed with a more rigorous focus on delivery of ambitions set out in our Council Plan. Each quarter, the Executive receive an update on Corporate Performance, but with an in depth focus on one of our four ambitions. Our approach to assessing and delivering Value for Money has also developed. During 2018/19 we will focus on analysing performance and spend against class leading peers, our Better Efficiency through Sustainable Transformation (BEST) programme.

Revenue Budget 2017/18

A bottom line net saving of £7.5m has been achieved. A simplified approach to reserves was agreed by County Council in 2015/16 which sees the GWB held at “policy” level and any unallocated balance in excess of this level is transferred to “Strategic Resources”. The £7.5m operational underspend, therefore, increases the Strategic Resources reserve. Total usable reserves at 31st March 2018 were £213.7m consisting of the GWB of £27.3m, Strategic Resources of £48.7m and other earmarked reserves of £137.7m.

Capital Expenditure and Financing

Gross Capital spend of £103.5m was £15.3m below the last Capital Plan update of £118.8m in January 2018 and £3.0m below the Original Plan in February 2017. After accounting for £9.9m less capital income however there was a net capital underspend of £5.4m. Allowing for corporate capital plan variations of £1.4m, an adjusted net underspend of £4.0m is being carried over into 2017/18. Financing of the Capital spend included £0.5m capital receipts resulting from the sale of land and property. After utilising other capital income the balancing figure of £3.6m has increased the level of internal borrowing.

Annual Treasury Management

Long Term external debt reduced from £309.0m as at 31st March 2017 to £287.5m at 31st March 2018, through scheduled loan repayments and no new external borrowing being taken. The average interest rate of this debt was 4.39% at 31st March 2018. The total borrowing requirement in the year was £2.4m which increased the total internal capital financing to £15.4m at 31st March 2018. The total underlying borrowing need at 31st March 2018 was therefore £302.9m consisting of £287.5m external debt and £15.4m internally financed capital debt. For cash invested in 2017/18, the average rate of interest achieved was 0.49% which outperformed the average 7-day market rate of 0.22% and the average bank rate of 0.35%. The average daily balance loaned out was £337.2m with the balance at 31st March 2018 being £294.8m of which £88.1m belonged to other organisations who are part on the County Council’s investment pool arrangements.

STRATEGIC DOCUMENTS

18. The County Council produces a number of key cross-cutting strategic documents which can be accessed at www.northyorks.gov.uk and provide more strategic context to the annual Statement of Financial Accounts:-

Policy or Plan	Purpose of Policy or Plan
Constitution	Sets out how the County Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. It also details our policy framework which includes documents which are approved by the full County Council.
A Plan for Economic Growth 2017	Outlines the County Councils vision for economic growth and identifies its role in supporting this aspiration. Economic growth can lead to a better quality of life for people wishing to live and work in North Yorkshire.
The Council Plan	This is the cornerstone of the County Councils policy framework. It provides the basis for all that the County

	Council does and for the many other plans and strategies that must be produced. It will help shape the County Councils budgets.
Medium Term Financial Strategy	Sets out how resources will be put in place to support the delivery of the Council Plan and to enable priorities and service objectives to be achieved.
Children and Young People's Plan: Young and Yorkshire 2	For all children, young people and their families living in North Yorkshire. The plan sets out the County Councils vision and priorities.
Transformation Plan for Children and Young People's Emotional and Mental Health	For children and young people's emotional and mental health, working in partnership with local clinical commissioning group.
Strategy for School Improvement	Strategy and support for partnership working with schools and settings to improve outcomes for all children and young people.
Corporate Equality Policy Statement	The County Council is committed to equality and to making fair treatment an important part of everything which the County Council does. This statement sets out how the County Council will achieve these aims.
Joint Health and Wellbeing Strategy	Produced by the Health and Wellbeing Board. Explains what health and wellbeing priorities the board has set in order to tackle identified needs. It is not about taking action on everything at once, but about setting priorities for joint action and making a real impact on people's lives.
Closing the Gap in Early Years	A strategy for all early years providers, practitioners and local authority services working with young children from 0-5 years.
Local Development Framework	The County Council, as the minerals and waste planning authority for the parts of the County outside the Yorkshire Dales and North York Moors National Parks, has a statutory duty to prepare a Minerals and Waste Development Framework, containing proposals and policies to guide minerals and waste planning decisions.
Local Transport Plan	Set of documents that the Government requires all local transport authorities to produce. The plan sets out the County Councils plans and strategies for maintaining and improving all aspects of the local transport system over a set period of time.
Let's Talk Less Rubbish Waste Strategy	This strategy sets out how waste in York and North Yorkshire will be dealt with in the next 20 years.

The County Council must also abide by the Freedom of Information Act 2000 – which intends to promote openness and accountability among public bodies by ensuring that people have rights of access to information that is held by them.

Under the General Data Protection Regulation (GDPR) North Yorkshire County Council is classified as a 'data controller'. This means the County Council has a duty of care towards the personal data that it collects and uses.

TRADE UNIONS

- 19.** In order to comply with the Trade Union (Facility Time Publication Requirements) Regulations 2017 please find below data relating to the employment of relevant union officials by North Yorkshire County Council for the year ended 31st March 2018.

	UNISON		NEU (NUT)	NEU (ATL)	VOICE	NAHT	NAS/ UWT
Relevant Union Officials	Central	Sch	Sch	Sch	Sch	Sch	Sch
No. employees who were union officials between 1/4/17-31/3/18	7	0	3	1	1	1	3
No. fte union officials from 1/4/17-31/3/18	5.77	0	1.3	0.52	0.17	0.5	1.05
Percentage working time spent on facility time:							
0%	0	0	0	0	0	Tbc	Tbc
1 - 50%	0	0	0	0	0		
51 - 99%	0	0	0	0	0		
100%	7	0	0	1	1		
Percentage of pay bill spent on facility time:							
Total cost of facility time	£278,470		£42,540	£20,250	£6,357		£33,090
Total pay bill	£186,143,305	n/a	£249,925,299	£249,925,299	£249,925,299	£249,925,299	£249,925,299
% of pay bill for facility time	0.15%		0.017%	0.008%	0.0025%		0.013%
Paid trade union activities							
% of total No. hours spend on TU activities of total paid facility time hours	100%	n/a	0% - voluntary	100%	100%	Tbc	Tbc

RISKS AND UNCERTAINTIES AFFECTING THE COUNTY COUNCIL

- 20.** This note identifies the principal risks and uncertainties that are likely to impact on the County Council together with the main trends and factors likely to affect future development, performance and the position of the County Council. Many of these are financial and relate to the ability of the County Council to be able to provide statutorily required services and meet public expectation against a background of reducing financial resources.

Key risks to the financial position of the County Council as identified in the February 2018 Budget / MTFS report are broken down into 2 key areas – corporate risks and more specific service pressures:-

Corporate risks include:-

- the failure to successfully implement the 2020 North Yorkshire Change Programme and Modern Council ways of working resulting in inability to meet financial savings requirements, suboptimal decision making and poorer quality of services;
- inadequate funding available to the County Council to discharge its statutory responsibilities and to meet public expectation for the remainder of the decade resulting in legal challenge, unbalanced budget and public dissatisfaction;
- ineffective information governance arrangements lead to unacceptable levels of unauthorised disclosure of personal and sensitive data, poor quality or delayed responses to Freedom of Information requests, and inability to locate key data upon which the County Council relies resulting in, for example, loss of reputation, poor decision making or fine;
- the failure to take advantage of Devolution opportunities in North Yorkshire resulting in reduced investment and impact on the growth and jobs across the whole of North Yorkshire;
- the failure to successfully secure commercial opportunities within the County Council resulting in lost net income to support budget savings, unresilient service, unskilled and insecure workforce;

- a major corporate Health and Safety failure resulting in injuries, claims, reputational and service delivery impact and possible prosecution;
- the under achievement of savings 2018 to 2021/22;
- further reduction in funding from Central Government;
- risk of adverse weather conditions;
- increase in unfunded responsibilities;
- acceleration of inflation above assumptions within the MTFS for supplies and services and pay awards; and
- potential shortfall on Council Tax yield and collection of Business Rates based upon MTFS assumptions;

Service Specific Issues include:-

- the major failure of a provider/key providers within the care market resulting in the County Council being unable to meet service user needs. This could be caused by economic performance or resource capabilities including recruitment and retention. The impact could include loss of trust in the Care Market, increased budgetary implications and issues of service user safety;
- the failure to assess and manage the combined effects of changes in the national school policy and funding framework, demographics (both rising and falling as a result of housing market changes) and national and local political circumstances, resulting in a fragmentation of the network of services for children, growing numbers of unsustainable and/or failing schools, insufficient school places, fragmentation due to academisation, increased public dissatisfaction, and loss of confidence in the County Council as local authority;
- the failure to deliver Partnership and Integration plans by 2020 with the NHS, in the context of managing plans and failure to develop and implement new models of care. This could result in a negative impact on Devolution proposals, fragmentation of NY partnership planning and delivery arrangements, increased costs and inconsistent / poorer service delivery to local people;
- the failure to have a robust Safeguarding service in place results in risk to vulnerable children, adults and families and not protecting them from harm;
- the failure to deliver the ambition of Sustainable Economic Growth through the delivery of the right housing, transport, and connectivity infrastructure, whilst protecting the outstanding environment and heritage, and within the context of two-tier local government structure and wider macro-economic policy and processes. This results in an inability to attract, retain and grow businesses, increase the house building rate, raise living standards and increase spending power;
- potential increase in Looked After Children (LAC);
- potential increase in demand for Adult Social Care; and
- erosion of Dedicated Schools Grant to underpin council services to schools

Other key risks identified in the County Council's Corporate Risk Register and Statements of Assurance are:-

- failure to integrate Public Health, Social Care and NHS Commissioning, and where appropriate, integrate primary and community health provision to secure comprehensive, joined up services for people in their own homes and communities;
- market failure leading to cost pressures in the County Council supply chain;
- ineffective information governance arrangements;
- increased complexity and uncertainty in school organisation and funding arrangements; and
- failure to keep up with demand for services in light of challenging budgets and availability of staff.

Gary Fielding
Corporate Director – Strategic Resources
Central Services
County Hall
Northallerton

30th May 2018



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH YORKSHIRE COUNTY COUNCIL

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Opinion

We have audited the financial statements of North Yorkshire County Council ('the Council') for the year ended 31 March 2018 which comprise the Council and Group Comprehensive Income and Expenditure Statements, the Council and Group Balance Sheets, the Council and Group Movement in Reserves Statements, the Council and Group Cash Flow Statements, the Fund Account and Net Assets Statement for the North Yorkshire Pension Fund and the related notes, including the Statement of Accounting Policies on pages 20-33 and the Pension Fund accounting policies in note 3.

In our opinion the financial statements:

- give a true and fair view of the financial position of the Council and the Group as at 31 March 2018 and of the Council's and the Group's expenditure and income for the year then ended;
- give a true and fair view of the financial transactions of the North Yorkshire Pension Fund during the year ended 31 March 2018 and the amount and disposition of the Fund's assets and liabilities as at 31 March 2018; and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2017/18.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the Council in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

We are required to report to you if we have concluded that the use of the going concern basis of accounting is inappropriate or there is an undisclosed material uncertainty that may cast significant doubt over the use of that basis for a period of at least twelve months from the date of approval of the financial statements. We have nothing to report in these respects.

Other information published with the financial statements

The Corporate Director – Strategic Resources is responsible for the other information published with the financial statements, including the Narrative Statement and the Annual Governance Statement. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. Based solely on that work we have not identified material misstatements in the other information. In our opinion the other information published with the financial statements for the financial year is consistent with the financial statements.

Corporate Director – Strategic Resources' responsibilities

As explained more fully in the statement set out on page 19, the Corporate Director – Strategic Resources is responsible for: the preparation of the Authority's financial statements in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2017/18; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the Council's and the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting on the assumption that the functions of the Council and the Group will continue in operational existence for the foreseeable future.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities

REPORT ON OTHER LEGAL AND REGULATORY MATTERS

Report on the Council's arrangements for securing economy, efficiency and effectiveness in its use of resources

Conclusion

On the basis of our work, having regard to the guidance issued by the Comptroller and Auditor General in November 2017, we are satisfied that, in all significant respects, North Yorkshire County Council put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2018.

Respective responsibilities in respect of our review of arrangements for securing economy, efficiency and effectiveness in the use of resources

The Council is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

We are required under Section 20(1) (c) of the Local Audit and Accountability Act 2014 to satisfy ourselves that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We report if significant matters have come to our attention which prevent us from concluding that the Council has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are not required to consider, nor have we considered, whether all aspects of the Council's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

We have undertaken our review in accordance with the Code of Audit Practice, having regard to the guidance on the specified criterion issued by the Comptroller and Auditor General in November 2017, as to whether North Yorkshire County Council had proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. The Comptroller and Auditor General determined this criterion as that necessary for us to consider under the Code of Audit Practice in satisfying ourselves whether North Yorkshire County Council put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2018.

Statutory reporting matters

The Code of Audit Practice requires us to report to you if:

- any matters have been reported in the public interest under Section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of, the audit;
- any recommendations have been made under Section 24 of the Local Audit and Accountability Act 2014;
- an application has been made to the court for a declaration that an item of account is contrary to law under Section 28 of the Local Audit and Accountability Act 2014;
- an advisory notice has been issued under Section 29 of the Local Audit and Accountability Act 2014; or
- an application for judicial review has been made under Section 31 of the Local Audit and Accountability Act 2014.

We have nothing to report in these respects

THE PURPOSE OF OUR AUDIT WORK AND TO WHOM WE OWE OUR RESPONSIBILITIES

This report is made solely to the members of the Council, as a body, in accordance with Part 5 of the Local Audit and Accountability Act 2014. Our audit work has been undertaken so that we might state to the members of the Council, as a body, those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members of the Council, as a body, for our audit work, for this report, or for the opinions we have formed.

DELAY IN CERTIFICATION OF COMPLETION OF THE AUDIT

Due to work on the WGA Return not being completed by the date of the audit report

We cannot formally conclude the audit and issue an audit certificate until we have completed the work necessary to issue our assurance statement in respect of the Council's Whole of Government Accounts consolidation pack. We are satisfied that this work does not have a material effect on the financial statements or on our value for money conclusion.

Due to the Pension Fund Annual Report not being prepared by the date of the audit report

We are required to give an opinion on the consistency of the financial statements of the pension fund included in the Pension Fund Annual Report of the North Yorkshire Pension Fund with the pension fund accounts included in the financial statements of North Yorkshire County Council. The Local Government Pension Scheme (Administration) Regulations 2008 require authorities to publish the Pension Fund Annual Report by 1 December following the end of the relevant financial year. As the Council has not yet prepared the Pension Fund Annual Report we have not issued our report on the financial statements included in the Pension Fund Annual Report. Until we have done so, we are unable to certify that we have completed the audit of the accounts in accordance with the requirements of the Local Audit and Accountability Act 2014 and the Code of Audit Practice.

Rashpal Khangura
for and on behalf of KPMG LLP, Statutory Auditor
Chartered Accountants
1 Sovereign Square
Sovereign Street
Leeds
LS1 4DA

26th July 2018

STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The County Council is required to:

- (a) make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has the responsibility for the administration of those affairs. In this authority, that officer is the Corporate Director – Strategic Resources;
- (b) manage its affairs to secure economic, efficient and effective use of resources and to safeguard its assets; and
- (c) approve the Statement of Accounts.

The Corporate Director – Strategic Resources is responsible for the preparation of the authority's Statement of Accounts in accordance with proper practices set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code').

In preparing this Statement of Accounts, the Corporate Director – Strategic Resources has:

- (a) selected suitable accounting policies and then applied them consistently;
- (b) made judgements and estimates that were reasonable and prudent; and
- (c) complied with the local authority Code.

The Corporate Director – Strategic Resources has also:

- (a) kept proper accounting records which were up to date;
- (b) taken reasonable steps for the prevention and detection of fraud and other irregularities;
- (c) assessed the Authority's [and the Group's] ability to continue as a going concern, disclosing, as applicable, matters related to going concern;
- (d) used the going concern basis of accounting on the assumption that the functions of the Authority [and the Group] will continue in operational existence for the foreseeable future; and
- (e) maintained such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

CERTIFICATE OF THE CORPORATE DIRECTOR – STRATEGIC RESOURCES

I certify that the Statement of Accounts 2017/18 presents a true and fair view of the financial position of the County Council and the North Yorkshire Pension Fund at the accounting date and their income and expenditure for the year ended 31st March 2018.

Gary Fielding
Corporate Director – Strategic Resources
26th July 2018

Co-signed by,
Richard Flinton
Chief Executive
26th July 2018

CERTIFICATE OF THE AUDIT COMMITTEE

I confirm that these Accounts were approved by the Audit Committee on 26th July 2018 following completion of the External Audit

Chair of the Audit Committee
26th July 2018

STATEMENT OF ACCOUNTING POLICIES

1. General

The purpose of this statement is to explain the basis for the Recognition, Measurement and Disclosure of transactions and other events in the Accounts.

These Accounts have been prepared in accordance with *The Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 (The Code)*: issued by the Chartered Institute of Public Finance and Accountancy (CIPFA). The Code has adopted International Financial Reporting Standards (IFRS) for financial statements produced since 2010/11. The accounting policies adopted have been used consistently throughout the current and prior period unless stated otherwise. Any significant non-compliance with The Code is disclosed as part of the relevant financial statement.

The Accounts have been prepared on the historic cost basis as modified to include the revaluation of certain long term assets.

The Code requires that a Local Authority's Statement of Accounts are prepared on a Going Concern basis. This means that the accounts are based on the assumption that the County Council will continue in operational existence for the foreseeable future.

2. Property, Plant and Equipment

Recognition

All expenditure on the acquisition, creation or enhancement of Fixed Assets is capitalised on an accruals basis in the Accounts. Expenditure is capitalised, provided that the asset yields benefits to the County Council, for a period of more than one year, and it meets the accepted definition of capital expenditure in line with IAS 16 Property, Plant and Equipment. This excludes expenditure on routine repairs and maintenance which is charged direct to revenue. A de-minimis level of £20k has been adopted by the County Council in relation to capital expenditure.

Measurement

Assets are initially measured at cost, comprising all expenditure directly attributable to bringing the asset into working condition for its intended use. Borrowing costs incurred whilst assets are under construction are not capitalised. Assets are valued on the basis required by the Code and in accordance with the Appraisal and Valuation Standard issued by The Royal Institution of Chartered Surveyors (RICS). Asset Valuations are carried out on an agreed on-going basis by an external land and property consultancy organisation.

Assets are classified into the groupings required by The Code with assets being valued on the following basis:-

- Land and Buildings (other property) are included in the Balance Sheet at fair value in their existing use, net of any subsequent depreciation. Fair value is determined as the amount that would be paid for the asset in its existing use (existing use value) for assets for which there is an active market (e.g. offices) and Depreciated Replacement Cost (DRC) for assets for which there is not an active market (e.g. schools). Where there is an active market, fair value is defined as the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date. Land and Buildings are re-valued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year end, but as a minimum every five years;
- Assets surplus to requirements are those assets that do not fall into any of the prior categories and are valued at fair value;

- Vehicles, Plant and Equipment are carried at historic cost net of any depreciation as a proxy for fair value;
- Assets under the course of construction are measured at historic cost; and
- Infrastructure assets, (mainly roads), are included in the Balance Sheet at historical cost, net of depreciation.

A full Revaluation of Property is undertaken on a five year “rolling programme”. A desk top review of property not being revalued in any given year is also undertaken annually to ensure valuations reflect a true and fair view of the carrying value of assets at the Balance Sheet date.

A Revaluation Reserve for those Assets recorded at fair value is held in the Balance Sheet made up of unrealised revaluation gains relating to individual Assets, with movements in valuations being managed at an individual asset level. Any decreases in value of an asset are recorded against the revaluation reserve to the extent that a balance of accumulated gains is recorded against the individual asset. Where the decrease in value is in excess of any balance held within the Revaluation Reserve the reduction is then charged to the relevant service line within the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1st April 2007 only, the date of this reserve’s formal implementation. Gains arising before that date were subsequently consolidated into the Capital Adjustment Account. Movement in the valuations of properties do not impact upon the General Working Balance and are not a charge or credit to Council Tax.

Impairment

Assets are assessed at each year end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for by:-

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains); or,
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the original loss had not been recognised.

Disposal and Non-Current Assets Held for Sale

When it becomes probable an Asset will be sold rather than the County Council recovering the economic value through its continuing use, it is reclassified as an Asset Held for Sale. Assets Held for Sale are marketed with the expectation of disposal within 12 months of the financial period end.

The asset is revalued before reclassification and then measured at fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is charged to Other Operating Expenditure in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previous losses recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held for Sale.

Receipts from the disposal of Assets are accounted for on an accruals basis. When an asset is disposed of, the value of the asset in the Balance Sheet is written off to the Other Operating Expenditure line of the Comprehensive Income and Expenditure Statement, as is the disposal receipt. These amounts are not a charge or receipt to Council Tax as the cost of Fixed Assets is fully provided for under separate arrangements for capital financing. The asset value written off is appropriated to the Capital Adjustment Account, the capital receipt to the Usable Capital Receipts Unapplied Reserve, via the Movement in Reserve Statement. Any revaluation gains that have accumulated in the revaluation reserve are transferred to the Capital Adjustment Account.

Capital Receipts have been used to finance capital expenditure based on the policy of the County Council.

Depreciation

Depreciation is provided for on all Property, Plant and Equipment with a finite useful life (this can be determined at the time of acquisition or revaluation) according to the following policy:-

- Property assets are split into three specific components; Land (which is not depreciated), the Main Structure of the Building and the Mechanical and Electrical Services of the Building. Each component is depreciated separately at rates representative of their estimated remaining useful lives;
- Infrastructure is depreciated over a 40 year period; and
- Vehicles, Plant, Furniture and Equipment are depreciated over a number of years depending on the nature of the asset. This is normally six years.

Depreciation is calculated on a straight-line basis with no residual value being assumed. Depreciation has been charged in the year of asset acquisition and also in the year of revaluation.

Depreciation is charged to the Comprehensive Income and Expenditure Statement but does not impact on Council Tax and is written off to the Capital Adjustment Account via the Movement in Reserves Statement. Where non-current assets have been re-valued the excess depreciation, above the historic cost depreciation, is transferred from the Revaluation Reserve to the Capital Adjustment Account.

3. Heritage Assets

Heritage Assets are non-current assets that are intended to be preserved in trust for future generations because of their historical, artistic, scientific, technological, geophysical or environmental qualities. They are held and maintained principally for their contribution to knowledge and culture.

The County Council does not currently have any Heritage Assets held within the Balance Sheet.

It is anticipated that any acquisition of Heritage Assets will be made by donation. Where an item is donated and it is deemed appropriate, valuations will be sought from an independent external valuer.

Heritage Assets are measured at valuation where available and the asset is recognised within the Balance Sheet. Valuations are reviewed with sufficient frequency to ensure measurement remains current.

Where the County Council considers that obtaining full valuations for assets would involve a disproportionate cost in comparison to the benefits to the users of the financial statements the asset is not recognised in the Balance Sheet, but included in the accounts as a disclosure.

Where Heritage Assets are held within the Balance Sheet, the carrying amounts will be reviewed where there is evidence of impairment i.e. where an item has suffered physical deterioration or breakage or where doubts arise to authenticity. Any impairment is recognised in accordance with the County Council's general policies on impairment.

If it is agreed to dispose of any Heritage Assets the proceeds are accounted for in accordance with the County Council's general provisions relating to the disposal of Property, Plant and Equipment. Disposal proceeds are disclosed separately in the notes to the financial statements and are accounted for in accordance with statutory accounting requirements for capital receipts.

Heritage Assets are not subject to depreciation as they are considered to have indefinite lives.

4. Investment Property

Investment Properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment Properties are measured at fair value, based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Properties are not depreciated but are revalued annually according to market conditions at the year end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the General Working Balance. The gains and losses are therefore transferred out of the General Working Balance in the Movement in Reserves Statement and allocated to the Capital Adjustment Account.

Rentals received in relation to Investment Properties are credited to the Financing and Investment Income line and result in a gain for the General Working Balance.

5. Intangible Assets

Intangible Assets represent Non-Current Assets that do not have physical substance, but are identifiable and are controlled by the County Council through custodial or legal rights. All purchased Intangible Assets are capitalised at historical cost in line with The Code.

In line with other Non-Current Assets, their useful economic life is determined based on the length of time that the benefit will accrue to the County Council. Based on the best estimate of the useful economic life, the intangible asset is charged to the relevant service lines within the Comprehensive Income and Expenditure Statement over this period. This is between three and 25 years on a straight line basis.

6. Charges to Revenue

Service Revenue Accounts, Support Services and trading accounts are charged with the following amounts to record the real cost of holding Fixed Assets throughout the year:-

- depreciation attributable to the assets used by the relevant service;
- impairment losses attributable to non-current assets used by the service; and
- amortisation of intangible assets attributable to the service.

The County Council does not raise Council Tax to cover depreciation, impairment loss or amortisations. The County Council does, however, make an annual provision from revenue to reduce its borrowing requirement (equal to approximately 4% of the Capital Financing Requirement). Depreciation, impairment losses, amortisation and gains or losses on the disposal of assets are therefore written out of the General Working Balance via the Movement in Reserves Statement, by way of an adjusting transaction within the Capital Adjustment Account.

7. Revenue Expenditure Funded from Capital under Statute

Revenue Expenditure Funded from Capital under Statute represents expenditure which may be properly capitalised, but which does not result in the creation of any Fixed Asset to the County Council. In line with the guidance contained in the Code, this expenditure is written off to the relevant service within the Comprehensive Income and Expenditure Statement in the year the expenditure is incurred, because the County Council does not control the economic benefits arising from this expenditure.

8. Long Term Investments

Shareholdings in associated companies are valued at historic cost based on the acquisition price paid. They continue to be valued based on Historic Cost because they are not available-for-sale and do not have a quoted market price in an active market because their fair value cannot be determined reliably and there are no future plans to sell these Investments in Group Companies.

Other long term investments, in the form of deposits with banks / building societies, are valued at amortised cost using the effective interest rate method. This is in accordance with IAS 39 and the requirement for financial assets to be classified as loans and receivables if they have fixed or determinable payments and are not quoted in an active market (e.g. stock market).

9. Accruals of Income and Expenditure

The revenue and capital accounts of the County Council are, in general, maintained on an accruals basis in accordance with recognised accounting policies. The Accounts reflect sums due to or incurred by the County Council during the year, whether or not the amount has actually been received or paid in the year. Appropriate provision has been made, therefore, for Creditors and Debtors at 31st March 2018.

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:-

- revenue from the sale of goods is recognised when the County Council transfers the significant risks and rewards of ownership to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the County Council;
- revenue from the provision of services is recognised when the County Council can measure reliably the percentage of completion of the transaction and it is probable that economic benefits or service potential associated with the transaction will flow to the County Council;
- supplies are recorded as expenditure when they are consumed - where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet;
- expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made;

- interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract unless the difference is immaterial; and
- where revenue and expenditure have been recognised but cash has not been received or paid, a Debtor or Creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of Debtors is written down and a charge made to revenue for the income that might not be collected.

10. Grants

Revenue grants are accrued and credited to income in the period in which the conditions of the grant have been complied with and there is reasonable assurance that the grant or contribution will be received. Where this is in advance of the related expenditure being incurred an Earmarked Reserve is credited to reflect the expenditure commitments in future years. Where the grant or contribution is for capital purposes then the grant income is recognised in the year it is received, although this is subject to any outstanding conditions having been met. Capital Grant income recognised in the Comprehensive Income and Expenditure Statement in advance of the related expenditure is transferred to the Capital Grants Unapplied Reserve. Amounts in the Capital Grants Unapplied Reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried on the Balance Sheet as Creditors (Income in Advance).

This accounting treatment for grants is in accordance with IAS 20 Accounting for Government Grant.

11. VAT

Income and Expenditure transactions exclude any amounts relating to VAT as all VAT collected is payable to HM Revenue & Customs and all VAT paid is recoverable from them.

12. Leases

The County Council, as lessee, has entered into leasing arrangements of both an Operating and Finance Lease nature. Where under IAS 17 Leases it is judged that substantially all of the risks and rewards incidental to the ownership of an asset have been transferred, then the lease is classified as a Finance Lease. A Finance Lease gives rise to the recognition of the Fixed Asset on the Balance Sheet together with a corresponding liability for future payments. Rental payments made under a Finance Lease are apportioned between a charge to write down the lease liability within the Balance Sheet and an element for finance charges, this is based upon the original rent payable on the lease agreement.

The County Council acts as the lessor on a number of properties under Operating Lease arrangements (a lease which is not classified as a Finance Lease as described above). Rental income is credited to the cost of services on a straight-line basis over the period of the lease.

The County Council has reviewed its operational contractual arrangements to determine whether any embedded leasing of assets exists within these types of arrangements.

13. Private Finance Initiative (PFI) and Service Contracts

PFI contracts are fixed term agreements whereby the County Council receives a service from a PFI contractor and the responsibility for making available the Fixed Assets needed to provide the services passes to the PFI contractor. These Fixed Assets are deemed to be owned by the County Council because:-

- the County Council control the services that are provided under its PFI schemes for the duration of the fixed term contract; and
- ownership of the Assets pass to the County Council at the end of the contract for no additional charge.

If the PFI arrangement meets the above two criteria, it is the Accounting Policy of the County Council to carry the Assets used under this type of contract onto its Balance Sheet. In addition the County Council recognises a liability for amounts due to the PFI operator to pay for those assets for the duration of the PFI Contract.

The Assets associated with PFI Contracts, which are recognised on the Balance Sheet are depreciated and revalued in the same way as all other Property, Plant and Equipment directly owned by the County Council.

The amounts payable to the PFI contractor on an annual basis for the provision of services are referred to as Unitary Charges. The Unitary Charge is split into the following elements:-

- payment for the provision of day-to-day services during the year. These are charged to the relevant directorate service headings in the Comprehensive Income and Expenditure Statement;
- payment towards reducing the liability associated with the cost of the Asset. This is included within the annual Minimum Revenue Provision which the County Council sets aside to repay external debt and liabilities; and
- interest charges on the outstanding Balance Sheet liability which are charged against Interest Payable in the Comprehensive Income and Expenditure Statement.

14. Financial Instruments

A Financial Instrument is defined as: "any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another". Although this covers a wide range of items, the main implications are in terms of investments and borrowings.

As reflected in The Code, accounting standards on Financial Instruments IAS 32, 39 and IFRS 7 cover the concepts of recognition, measurement, presentation and disclosure.

A financial asset or liability should be recognised on the Balance Sheet when, and only when, the holder becomes a party to the contractual provision of the instrument.

Financial liabilities and assets are initially measured at fair value less transaction costs and carried at their amortised cost. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Annual charges to the Financing and Investment line in the Comprehensive Income and Expenditure Statement for interest payable and receivable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. For the borrowings and investments of the County Council, this means that the amount included in the Balance Sheet is the outstanding principal repayable plus accrued interest to the end of the financial year. Interest

charged to the Comprehensive Income and Expenditure Statement is the effective amount payable for the year in the loan agreement (which is not necessarily the cash amount payable).

When long term borrowing is reviewed for rescheduling opportunities, the early repayment results in gains and losses (discounts and premiums) which are credited or debited to the Financing and Investment Income and Expenditure line of the Comprehensive Income and Expenditure Statement. If the County Council decides to write off these gains or losses on early repurchase / settlement then this can be done over 10 years or over the life of the new loan or over a shorter more prudent time scale. The Comprehensive Income and Expenditure Statement is charged with one year related costs with the rest being taken to the Financial Instruments Adjustment Account in the Balance Sheet via the Movement in Reserves Statement - General Working Balance. The accounting policy is to charge gains and losses to Net Operating Expenditure in the year of repurchase / settlement.

The County Council has the power to advance loans to Voluntary Organisations at less than market rates (soft loans). When soft loans are made, a loss is recorded in the Comprehensive Income and Expenditure Statement, charged to the relevant service, for the present value of the interest that will be foregone over the life of the instrument, resulting in a lower amortised cost than the outstanding principal. Interest is credited at a marginally higher effective rate of interest than the rate receivable from the Voluntary Organisations, with the difference serving to increase the amortised cost of the loan in the Balance Sheet. Statutory provision requires that the impact of soft loans on the General Working Balance is the interest receivable for the financial year. The reconciliation of amounts debited and credited to the Comprehensive Income and Expenditure Statement to the net gain required against the General Working Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

15. Inventories

Inventories have generally been included in the Accounts at weighted average cost price. Any obsolete and slow moving items are written off during the year and netted off against the value of the inventories shown in the Balance Sheet. No amounts are included for such items as inventories at Health and Adult Services residential homes, and inventories at special schools and outdoor education centres. It is considered that exclusion of these items does not have a material effect on the values stated.

16. Allocation of Support Services Costs

The costs of Support Services provided by Corporate Service Units have been allocated to the relevant Traded Services largely on the basis of the estimated time spent by officers. A proportion of the costs relating to the Central Services Directorate have been charged to the North Yorkshire Pension Fund in respect of the administration of the Fund.

17. Provisions, Contingent Liabilities and Contingent Assets

Provisions

Provision has been made against relevant services within the Comprehensive Income and Expenditure for liabilities that have been incurred by the County Council, but where the amounts or dates on which they will arise are uncertain.

Provisions are required to be recognised when the County Council has a present obligation, as a result of a past event, where it is probable that a transfer of economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation, (IAS 37 Provisions, Contingent Liabilities and Contingent Assets).

When expenditure is incurred to which the provision relates, it is charged directly against the provision in the Balance Sheet and not against the Comprehensive Income and Expenditure Statement.

The estimated value and timing of settlements are reviewed at the end of each financial year. Where it becomes more likely than not that a transfer of economic benefits will not now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service within the Income and Expenditure Statement.

Where some or all of the payment required to settle a provision is expected to be met by another third party (e.g. from an insurance claim), this is only recognised as income in the relevant service Revenue Account if it is virtually certain that reimbursement will be received if the obligation is settled.

Contingent Liabilities

A Contingent Liability arises where an event has taken place that gives the County Council a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the County Council. Contingent Liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably. Contingent Liabilities are not recognised in the Balance Sheet but disclosed in a Note to the Core Financial Statements.

Contingent Assets

A Contingent Asset arises where an event has taken place that gives the County Council a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the County Council. Contingent Assets are not recognised in the Balance Sheet but disclosed in a Note to the Core Financial Statements where it is probable that there will be an inflow of economic benefits or service potential.

18. Reserves

The County Council maintains a General Fund Working Balance and also holds reserves earmarked for specific purposes which are detailed in note 34 to the Notes to the Core Financial Statements. These reserves together with the Capital Grant Unapplied Reserve and Capital Receipts Unapplied Reserve are deemed to be distributable reserves, which can be utilised to support future expenditure.

Under arrangements for Local Management of Schools (LMS), budget allocations are made to individual establishments at the start of each financial year. Any under-spends or over-spends against budget allocations are carried forward into the following financial year's budget allocation by way of the LMS reserve.

When expenditure to be financed from a reserve is incurred, it is charged to the appropriate Service Income and Expenditure heading in that year and represents a charge against the Net Cost of Services. The reserve is then appropriated back into the General Fund Balance statement so that there is no net charge against Council Tax for the expenditure.

Non-distributable (unusable) reserves include the Revaluation Reserve, the Capital Adjustment Account, the Pension Reserve, the Accumulated Absences Reserve and the Collection Fund Adjustment Account Reserve. These represent "technical non-cash" reserves which are maintained to manage the accounting processes and other statutory accounting adjustments under regulations. These reserves do not represent usable resources available to the County Council or impact upon the level of local taxation and are not able to be utilised in support of service delivery.

19. Pensions

The pension liabilities of the County Council are to be accounted for using IAS 19 principles. The County Council participates in three different pension schemes which meet the needs of employees in particular services. The three schemes are:-

- The Local Government Pension Scheme, administered by the County Council;
- The Teachers' Pension Scheme administered by Capita on behalf of the Department for Education; and
- The NHS Pension Scheme administered by the NHS Business Services Authority on behalf of the Department of Health.

All three schemes provide members with defined benefits related to pay and service. However, the arrangements for the teachers' scheme and the NHS scheme mean that liabilities for these benefits cannot be identified specifically to the County Council. These schemes are therefore accounted for as if they are defined contribution schemes and no future liability for future payments or benefits is recognised in the Balance Sheet.

The Local Government Pension Scheme

The Local Government Scheme is accounted for as a defined benefit pension scheme. In line with the accounting policies outlined in The Code, the County Council has complied with the requirements of IAS 19 Employee Benefits and in particular:-

- the assets of each scheme are measured at fair value;
- the attributable liabilities of each scheme are measured on an actuarial basis;
- quoted securities and unitised securities are measured at current bid-price, unquoted securities are measured using a professional estimate;
- the scheme liabilities are discounted at a rate based upon long dated, AA rated, corporate bonds which reflects the time value of money and the characteristic of the liability;
- the deficit in the scheme is the shortfall of the value of assets over the present value of liabilities;
- the interest cost is the allowance for one year's worth of the discount on the liabilities "unwinding" as the liabilities at the start of the period are one year closer to payment;
- the current service cost is the amount of money required at the beginning of the period to meet the cost of benefits accruing during the period;
- remeasurement of liabilities arises from changes in financial assumptions and demographic assumptions, as well as adjustments following the detailed analysis at each triennial valuation;
- settlements and curtailments are the increase or decrease in liabilities arising from current decisions where the effect relates to years of service earned in earlier years and is charged or credited to the Net Cost of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs;
- interest on assets is the expected one year's growth of the assets held at the start of the year;
- remeasurement of assets reflects the difference between actual and expected growth of assets over the year, as well as adjustments following each triennial valuation; and
- administration expenses are the costs of running the Fund attributable to the Council.

In assessing liabilities for retirement benefits at 31st March 2018 for 2017/18 Statement of Accounts, the Actuary assumed a discount rate of 0.5% real (2.6% actual), a rate based upon the current rate of return on a high quality corporate bond of equivalent currency and term to scheme liabilities. For the 2016/17 Statement of Accounts, the Actuary advised that a rate of 0.6% real (2.6% actual) was appropriate.

20. Trust Funds Administered by the County Council

Trust Funds administered by the County Council have not been included in the Balance Sheet, in accordance with the provisions of The Code.

21. Group Accounts

The County Council has financial relationships with a number of entities and partnerships and, as a result, is required to prepare Group Accounts in addition to its main financial statements. In preparing Group Accounts the County Council has followed CIPFA guidance and in general, the following policies have been applied:-

- all financial relationships within the scope of Group Accounts have been assessed;
- subsidiary company statutory accounts have been prepared under UK GAAP, this may give rise to inconsistent accounting treatments to those applied within the County Council's accounts. Where material difference in the accounting treatment applied within subsidiaries are identified the subsidiary accounts are aligned with the accounting policies of the County Council prior to consolidation;
- Associates and Joint Ventures have been accounted for in line with the provisions of IAS 28 Investment in Associates and IAS 31 Interest in Joint Ventures;
- simple investments have been left at their historic value in the County Council's Balance Sheet; and
- financial interests that do not have a material impact on the Group Accounting Statements have not been consolidated.

22. Council Tax and Non-Domestic Rates (NDR) Income

The Local Government Finance Act 2012 introduced a business rates retention scheme from 1st April 2013 that enables local authorities to retain a proportion of non-domestic rates generated in their area.

The Code of Practice on Local Authority Accounting provides guidance on how local authorities account for both Council Tax and NDR Income. Billing authorities in England maintain a separate fund for the collection and distribution of Council Tax and NDR and calculate surpluses or deficits on each.

The Billing Authority collects and distributes Council Tax on behalf of itself and other major preceptors such as the County Council and NDR on behalf of itself, the Government, the County Council and the Fire Authority. The collection of Council Tax and NDR by a Billing Authority is in substance an agency arrangement, and the cash collected by Billing Authorities belongs proportionately to the billing authority and other organisations mentioned above.

Council Tax and NDR income collected by Billing Authorities are credited to the relevant Collection Fund on an annual basis. The amount credited to the General Fund under statute for Council Tax is the County Council's precept or demand for the year, plus the authority's share of the surplus (or

deficit) on the Council Tax Collection Fund for the previous year. The amount credited to the General Fund under statute for NDR is the County Council's share of estimated NDR income for the year, plus the authority's share of the NDR surplus (or deficit) on the Collection Fund for the previous year.

The Comprehensive Income and Expenditure Statement shows the value of accrued Council Tax and NDR Income in a financial year rather than the current year's actual income plus or minus the previous year's share of each Billing Authority's Collection Fund surplus or deficit on both Council Tax and NDR.

The difference between accrued income for Council Tax and NDR and actual income received does not impact on the General Working Balance or the Revenue Budget of the County Council in 2017/18, and is taken to the Collection Fund Adjustment Account in the Balance Sheet and included as a reconciling item in the Movement in Reserves Statement - General Working Balance.

The County Council also makes provision for the following values in its Balance Sheet at the year end for the following:-

- Debtor provision for the County Council's share of Council Tax and NDR arrears;
- Provision for bad debts of Debtors in relation to Council Tax and NDR arrears and appeals and backdated appeals for NDR;
- Creditor provision for Council Tax and NDR over-payments and pre-payments; and
- Creditor or Debtor provision where the billing authority has under or over collected Council Tax in-year against what it actually paid over to the County Council in 2017/18.

23. Cash and Cash Equivalents

Cash Equivalents are short term investments that are of a highly liquid nature. The County Council has deemed that deposit held within call accounts and other short term investments that have a deposit term of one month or under and are held for the purposes of meeting short term cash commitments are categorised as Cash Equivalents.

In the Cash Flow Statement, Cash and Cash Equivalents are shown net of bank overdrafts that are repayable on demand where there is a right of offset.

24. Short Term Compensated Employee Benefits

The County Council in accordance with IAS 19 makes accruals for short term employee compensated absences such as untaken holiday pay and accumulated flexi time at the period end. These balances are recognised as Provisions and under statutory guidance an offsetting balance is included within the reserves section of the Balance Sheet.

Short term employee benefits are those due to be settled within 12 months of the year end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits for current employees and are recognised as an expense for services in the year in which employees render service to the County Council. An accrual is made for the cost of holiday entitlements (or any form of leave e.g. time off in lieu, flexi balances) earned by employees but not taken before the year end which employees can carry forward into the next financial year. The accrual is charged against the Provision of Services, but then reversed out through the Movement in Reserves Statement so that holiday benefits are ultimately charged to revenue in the financial year in which the holiday absence occurs.

25. Exceptional items

When items of income and expenditure are material, their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the Notes to the Core Financial Statements, depending on how significant the items are to an understanding of the County Council's financial performance.

26. Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Council's financial position or financial performance. Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period. Generally, the majority of prior period items arise from corrections and adjustments that are the natural result of estimates inherent in the accounting process. Such adjustments constitute normal transactions in the year in which they are identified, and are accounted for accordingly.

27. Events After the Balance Sheet Date

Events after the balance sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:-

- those that provide evidence of conditions that existed at the end of the reporting period - the Statement of Accounts is adjusted to reflect such events; and
- those that are indicative of conditions that arose after the reporting period - the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

28. Jointly Controlled Operations and Jointly Controlled Assets

Jointly controlled operations are activities undertaken by the County Council in conjunction with other ventures that involve the use of the assets and resources of the ventures rather than the establishment of a separate entity. The County Council recognises in its Balance Sheet the assets that it controls and the liabilities that it incurs and debits and credits the Comprehensive Income and Expenditure Statement with the expenditure it incurs and the share of income it earns from the activity of the operation.

Jointly controlled assets are items of Property, Plant or Equipment that are jointly controlled by the County Council and other venturers, with the assets being used to obtain benefits for the ventures. The joint venture does not necessarily involve the establishment of a separate entity. The County Council accounts for only its share of the jointly controlled assets, the liabilities and expenses that

it incurs on its own behalf or jointly with others in respect of its interest in the joint venture and income that it earns from the venture.

29. Schools

The Code of Practice on Local Authority Accounting in the United Kingdom (The Code) confirms that the balance of control for Local Authority maintained schools (i.e. those categories of school identified in the School Standards and Framework Act 1998, as amended) lies with the Local Authority. The Code also stipulates that those schools' assets, liabilities, reserves and cash flows are recognised in the Local Authority financial statements (and not the Group Accounts). Therefore schools' transactions, cash flows and balances are recognised in each of the financial statements of the County Council as if they were the transactions, cash flows and balances of the County Council.

EXPENDITURE AND FUNDING ANALYSIS

	Net Expenditure	Further Movement to Earmarked Reserves	Net Expenditure Chargeable to the General Fund	Adjustments between the Funding and Accounting Basis (Note 5)	Net Expenditure the Comprehensive Income and Expenditure Statement
	£000	£000	£000	£000	£000
Children and Young People's Service	70,862	13,355	84,217	41,001	125,218
Business and Environmental Services	67,053	1,662	68,715	14,651	83,366
Health and Adult Services	144,132	(5,309)	138,823	8,050	146,873
Central Services	56,579	2,871	59,450	3,206	62,656
Corporate Miscellaneous	15,078	(3,293)	11,785	(18,741)	(6,956)
YES (formerly SmartSolutions)	0	(775)	(775)	775	0
Net Cost of Services	353,704	8,511	362,215	48,942	411,157
Other Operating Income and Expenditure			0	81,569	81,569
Financing and Investment Income & Expenditure			0	22,266	22,266
Taxation and non specific income and Expenditure	(361,154)	2,268	(358,886)	(73,965)	(432,851)
(Surplus) or Deficit	(7,450)	10,779	3,329	78,812	82,141
 Opening General Fund Balance			(216,986)		
Less/Plus Surplus or (Deficit) on General Fund in Year			3,329		
Closing General Fund Balance at 31st March 2018			(213,657)		
 General Working Balance			(27,270)		
Earmarked Reserves			(186,387)		
			(213,657)		

The Expenditure and Funding Analysis demonstrates how the funding available to the County Council for the year has been used in providing services in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. This statement also shows how this expenditure is allocated for decision making purposes between the County Council's directorates. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

EXPENDITURE AND FUNDING ANALYSIS FOR 2016/17

	Net Expenditure £000	Further Movement to Earmarked Reserves £000	Net Expenditure Chargeable to the General Fund £000	Adjustments between the Funding and Accounting Basis £000 (Note 5)	Net Expenditure in the Comprehensive Income and Expenditure £000
Children and Young People's Service	67,709	12,332	80,041	52,451	132,492
Business and Environmental Services	64,849	6,158	71,007	13,687	84,694
Health and Adult Services	145,982	3,957	149,939	3,484	153,423
Central Services	59,641	33	59,674	526	60,200
Corporate Miscellaneous	22,424	(19,208)	3,216	(14,401)	(11,185)
SmartSolutions	0	(480)	(480)	480	0
Net Cost of Services	360,605	2,792	363,397	56,227	419,624
Other Operating Income and Expenditure	0	0	0	57,481	57,481
Financing and Investment Income & Expenditure	0	0	0	25,744	25,744
Taxation and non specific income and Expenditure	(361,202)	632	(360,570)	(98,918)	(459,488)
(Surplus) or Deficit	(597)	3,424	2,827	40,534	43,361
 Opening General Fund Balance			(219,813)		
Less/Plus Surplus or (Deficit) on General Fund in Year			2,827		
Closing General Fund Balance at 31st March 2017			(216,986)		
 General Working Balance			(27,270)		
Earmarked Reserves			(189,716)		
			(216,986)		

COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT 2017/18

Year to 31st March 2017			Year to 31st March 2018		
Expenditure £000	Income £000	Net £000	Expenditure £000	Income £000	Net £000
548,610	(416,118)	132,492	531,449	(406,231)	125,218
131,668	(46,974)	84,694	134,989	(51,623)	83,366
240,093	(86,670)	153,423	244,375	(97,502)	146,873
67,115	(6,915)	60,200	71,502	(8,846)	62,656
690	(11,875)	(11,185)	963	(7,919)	(6,956)
<u>988,176</u>	<u>(568,552)</u>	<u>419,624</u>	<u>983,278</u>	<u>(572,121)</u>	<u>411,157</u>
		Cost of Services			
		Other Operating Expenditure			
	56,858	Loss on Disposal of Property, Plant and Equipment (note 20)			80,917
	0	Impairment of Assets Held for Sale (note 27)			0
	<u>623</u>	Precepts of Local Precepting Authorities			<u>652</u>
	57,481				81,569
		Financing and Investment Income and Expenditure			
	14,270	Interest payable and similar charges (note 39b)			15,009
	(2,019)	Interest receivable and similar income (note 39b)			(1,843)
	(995)	Investment Properties; revaluation and impairment (note 25)			(1,453)
	(90)	(Surplus)/Deficit of trading activities (note 6)			(720)
	<u>14,578</u>	Net interest on the net defined pension benefit liability / (asset) (note 10)			<u>11,273</u>
	25,744				22,266
		Taxation and Non-Specific Grant Income (Analysis)			
	(258,967)	Council Tax Income (note 7)			(272,423)
	(62,180)	Non-Domestic Rates Income (note 8)			(62,248)
	(54,512)	Non-Ringfenced Government Grants (note 9)			(34,772)
	(83,829)	Capital Grants (note 9)			(63,408)
	<u>(459,488)</u>	Taxation and Non-Specific Grant Income			<u>(432,851)</u>
	<u>43,361</u>	(Surplus) or Deficit on Provision of Services			<u>82,141</u>

COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT (continued)

Year to 31st March 2017			Year to 31st March 2018			
Expenditure £000	Income £000	Net £000		Expenditure £000	Income £000	Net £000
		43,361	(Surplus) or Deficit on Provision of Services			82,141
	0		(Surplus) / Deficit on revaluation of Property, Plant and Equipment			0
	(39,559)		Impairment (gains) / losses on non-current assets charged to the Revaluation Reserve			(83,141)
	10,124		Remeasurements of the Net Defined Benefit Liability			(20,394)
	(29,435)		Other Comprehensive Income and Expenditure			(103,535)
		13,926	Total Comprehensive Income and Expenditure			(21,394)

This Statement shows the economic cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; which is different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement. The Comprehensive Income and Expenditure Statement reconciles the year on year change in the net assets and Reserves held in the Balance Sheet.

The statement is divided into two sections; the Surplus or Deficit on the Provision of Services and the Other Comprehensive Income and Expenditure. The Surplus or Deficit on the Provision of Services represents the IFRS-based accountancy cost of delivering services by the County Council.

Other Comprehensive Income and Expenditure includes movements in the fair value of assets and actuarial movements on pension balances that are not reflected within the Surplus or Deficit of Provision of Services. All the results described above derive from continuing activities of the organisation.

MOVEMENT IN RESERVES STATEMENT

	General Working Balance £000	Earmarked Reserves £000	Capital Receipts Unapplied Reserve £000	Capital Grants Reserve £000	Total Usable Reserves £000 (note 34)	Total Unusable Reserves £000 (note 35)	Total Authority Reserves £000
Movement in Reserves during 2017/18							
Balance at 31st March 2017	(27,270)	(189,716)	(1,618)	(35,630)	(254,234)	(759,116)	(1,013,350)
Comprehensive Expenditure and Income	82,141	0	0	0	82,141	(103,535)	(21,394)
Adjustments between accounting basis and funding basis under regulations	(78,812)	0	0	11,085	(67,727)	67,727	0
Net (Increase) / Decrease before Transfers to Earmarked Reserves	3,329	0	0	11,085	14,414	(35,808)	(21,394)
Transfers (to) / from Earmarked Reserves	(3,329)	3,329	0	0	0	0	0
(Increase) / Decrease in Year	0	3,329	0	11,085	14,414	(35,808)	(21,394)
Balance at 31st March 2018	(27,270)	(186,387)	(1,618)	(24,545)	(239,820)	(794,924)	(1,034,744)

MOVEMENT IN RESERVES STATEMENT (continued)

	General Working Balance £000	Earmarked Reserves £000	Capital Receipts Unapplied Reserve £000	Capital Grants Reserve £000	Total Usable Reserves £000 (note 34)	Total Unusable Reserves £000 (note 35)	Total Authority Reserves £000
Movement in Reserves during 2016/17							
Balance at 31st March 2016	(27,270)	(192,543)	0	(27,304)	(247,117)	(780,159)	(1,027,276)
Comprehensive Expenditure and Income	43,361	0	0	0	43,361	(29,435)	13,926
Adjustments between accounting basis and funding basis under regulations	(40,534)	0	(1,618)	(8,326)	(50,478)	50,478	0
Net (Increase) / Decrease before Transfers to Earmarked Reserves	2,827	0	(1,618)	(8,326)	(7,117)	21,043	13,926
Transfers (to) / from Earmarked Reserves	(2,827)	2,827	0	0	0	0	0
(Increase) / Decrease in Year	0	2,827	(1,618)	(8,326)	(7,117)	21,043	13,926
Balance at 31st March 2017	(27,270)	(189,716)	(1,618)	(35,630)	(254,234)	(759,116)	(1,013,350)

This Statement shows the movement in the year on the different reserves held by the County Council, analysed into "Usable Reserves" (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The "(Surplus) or Deficit on the provision of services" line shows the true economic cost of providing the County Council's services, more details of which are shown in Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charges to the General Working Balance for Council Tax setting. The "Net increase /decrease before transfers to earmarked reserves" line shows the statutory General Working Balance before any discretionary transfers to or from earmarked reserves undertaken by the County Council.

BALANCE SHEET AS AT 31ST MARCH 2018

31st March 2017 £000		31st March 2018 £000
1,495,797	Property, Plant and Equipment (note 18)	1,671,694
35,722	Investment Property (note 25)	36,459
8,616	Intangible Assets (note 24)	7,422
9,018	Long Term Investments (note 29)	14,018
16,053	Long Term Debtors (note 30)	20,942
1,565,206	Long Term Assets	1,750,535
276,218	Short Term Investments (note 39a)	248,883
1,695	Inventories	1,897
77,381	Short Term Debtors (note 31)	88,883
49,260	Cash and Cash Equivalents (note 28)	49,867
170	Assets held for sale (note 27)	170
404,724	Current Assets	389,700
(100,454)	Short Term Borrowing (note 39a)	(93,116)
(90,233)	Short Term Creditors (note 32)	(83,197)
(193)	PFI Liability repayable within 12 months (note 12)	(4,225)
(9)	Finance Lease repayable within 12 months (note 13)	(10)
(2,599)	Provisions to be used within 12 months (note 33)	(2,804)
(2,707)	Capital Grant Receipts in Advance (note 9)	(12,308)
(196,195)	Current Liabilities	(195,660)
(3,004)	Long Term Creditors (note 23)	(2,863)
(3,988)	PFI Liability repayable in excess of 12 months (note 12)	(154,967)
(1,068)	Finance Lease repayable in excess of 12 months (note 13)	(1,058)
(7,870)	Provisions to be used in excess of 12 months (note 33)	(9,492)
(463,951)	Pensions Liability (note 10)	(452,301)
(277,531)	Long Term Borrowing (note 39a and 39d)	(285,079)
(2,973)	Capital Grant Receipts in Advance (note 9)	(4,071)
(760,385)	Long Term Liabilities	(909,831)
1,013,350	Net Assets	1,034,744

BALANCE SHEET AS AT 31ST MARCH 2018 (continued)

31st March 2017 £000		31st March 2018 £000
	Usable Reserves	
27,270	General Working Balance (note 34a)	27,270
189,716	Earmarked Reserves (note 34b)	186,387
1,618	Capital Receipts Unapplied Reserve (note 34c)	1,618
35,630	Capital Grant Unapplied Reserve (note 34d)	24,545
254,234	Total Usable Reserves	239,820
	Unusable Reserves	
280,141	Revaluation Reserve (note 35a)	336,975
5,614	Collection Fund Adjustment Account (note 35b)	3,480
0	Financial Instruments Adjustment Account	0
(9,424)	Accumulated Absences Account (note 35c)	(9,105)
(463,951)	Pension Reserve (note 35d)	(469,099)
946,736	Capital Adjustment Account (note 35e)	932,673
759,116	Total Unusable Reserves	794,924
1,013,350	Total Reserves	1,034,744

The Balance Sheet is a statement of the financial position of the County Council as at the Balance Sheet date. It shows the assets and liabilities of the County Council; the net assets on the Balance Sheet are matched by reserves held by the County Council. The first category of reserves are usable reserves. These are reserves that the County Council may use to provide services subject to the need to maintain a prudent level of reserves and any statutory limitations on their use. The second category of Unusable Reserves are those that arise from statutory accounting requirements and are not available to be used for service provision.

CASH FLOW STATEMENT – YEAR ENDED 31ST MARCH 2018

31st March 2017 £000		31st March 2018 £000
(43,361)	Net Surplus / (Deficit) on the Provision of Services - See Comprehensive Income and Expenditure Statement	(82,141)
	Adjust net surplus / (deficit) on the provision of services for non cash movements	
51,639	Depreciation / Amortisation (note 34a)	51,736
27,764	Impairment and revaluations charged to the provision of services (note 34a)	16,257
6,260	Movement in Creditors	(338)
(13,244)	Movement in Debtors	(9,580)
(614)	Movement in Inventories	(202)
2,723	Movement in Provisions (note 33)	1,827
16,904	Pensions Liability (note 10)	8,744
65,832	Carrying Amount of Non-current Assets sold (note 34a)	82,947
0	Other non-cash items charged to the provision of services	0
157,264		151,391
	Adjust for items included in the net deficit on the provision of services that are investing and financing activities	
(83,829)	Grants received for investment purposes (note 9)	(63,408)
(2,008)	Proceeds from the sale of property and other assets (note 22a)	(455)
(85,837)		(63,863)
28,066	Net cash flows from Operating Activities	5,387

CASH FLOW STATEMENT (continued)

31st March 2017 £000		31st March 2018 £000
28,066	Net cash flows from Operating Activities	5,387
	Investing Activities	
(86,650)	Purchase of Property, Plant and Equipment and Intangible Assets (note 22a)	(84,141)
(54,335)	Purchase of Short Term and Long Term investments	0
2,008	Proceeds from the Sale of Property (and other Assets) (note 22a)	455
0	Proceeds from Short Term and Long Term Investments	22,335
86,962	Other receipts for investing activities	60,457
(52,015)	Net cash flows from Investing Activities	(894)
	Financing Activities	
19,228	Cash receipts of Short and Long Term Borrowing	21,832
(6,967)	Other receipts from Financing Activities	(1,575)
(280)	Repayment of the outstanding liability of Finance Lease and similar arrangements (notes 12 and 13)	(2,521)
(7,612)	Repayment of Short and Long Term Borrowing	(21,443)
(173)	Other payments for Financing Activities	(179)
4,196	Net cash flows for Financing Activities	(3,886)
(19,753)	Net (Decrease) / Increase in Cash and Cash Equivalents	607
69,013	Cash and Cash Equivalents at the beginning of the reporting period	49,260
49,260	Cash and Cash Equivalents at the end of the reporting period	49,867
(19,753)		607

The Cash Flow statement shows the changes in cash and cash equivalents of the County Council during the reporting period. The statement shows how the County Council generates and uses Cash and Cash Equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the County Council are funded by way of taxation and grant income or income generated from services provided by the County Council. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the County Council's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of borrowing to the County Council.

NOTES TO THE CORE FINANCIAL STATEMENTS

1. Prior Period Adjustments

There have been no prior period adjustments.

2. Accounting Standards that have been issued but have not yet been adopted

CIPFA has announced that they will adopt 'IFRS 9 – Financial Instruments' and 'IFRS 15 – Revenue from Contracts with Customers' from 2018/19. The introduction of IFRS 9 will have implications for the classification and measurement of financial assets. This will result in new classifications of financial assets including Amortised Cost, Fair Value through Profit and Loss (FVPL) and Fair Value through Other Comprehensive Income (FVOCI) and the removal of the current classifications of Assets Held for Trading and Assets Held for Sale. As the re-measurement of certain financial assets may result in accounting for losses and gains in a local authority's General Fund, the Ministry for Housing, Communities and Local Government has recently contacted s151 Officers asking for evidence to support a statutory override to the implementation of certain elements of IFRS 9; this situation will be closely monitored. The impact of the introduction of 'IFRS 15 – Revenue from Contracts with Customers' on the accounts of local authorities will be mitigated as the CIPFA Code of Practice is clear that tax arising under regulation or legislation (including NNDR and Council Tax) does not fall under the scope of IFRS 15. Local Authorities will need to ensure that they have explained all sources of income sufficiently, giving due consideration to materiality. The County Council will need to consider IFRS 15 when preparing group accounts; consolidation adjustments may be required as accounting regulations that subsidiaries adhere to (FRS 102) may be different to that of IFRS 15 in terms of the timing and measurement of income.

CIPFA are considering the implications of adopting IFRS16 – Leases but this will not occur until 2019/2020.

3. Critical Judgements in applying Accounting Policies

In applying the accounting policies as set out at the Statement of Accounting Policies the County Council has had to make critical judgements about complex transactions and those involving uncertainty about future events:-

- in the current economic environment there continues to be a degree of uncertainty about future levels of funding for local government. The County Council continues to review the provision of services by the Authority, in response to known and forecast future funding reductions;
- the County Council, via its external valuer, has conducted an impairment review on land and property assets not being revalued in 2017/18. As a result of this impairment review, it has been concluded no material impairment has occurred;
- 29 schools transferred to Academy Status in 2017/18. It is the County Council's policy to exclude academy schools from its Balance Sheet as it does not retain sufficient control over the schools service provision to warrant the recognition of the school as an asset. Typically the land and buildings of schools that transfer to academy status are transferred to the Academy Trust under a 125 year lease at a peppercorn rent. Further schools may transfer to Academy Status in 2018/19;
- the County Council does not recognise the Property of Voluntary-aided and Voluntary-controlled Schools (except where title of the land and buildings is held by the County Council) located on

the Balance Sheet. It has been determined that this property is held by the Trustees of the relevant schools;

- the County Council has made estimates of the net pay liability to pay pensions which depend on a number of complex judgments and projections supported by the actuary, which include; the discount rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected future returns on Pension Fund Assets;
- the County Council carries its investments in its Group Companies at historic cost and does not re-value these investments on an annual basis because they are neither marketable or available-for-sale equity; nor is it possible to obtain a reliable market estimate of the net worth of the investments;
- to reflect the current economic and financial climate, the County Council has determined its Bad Debt Provision based on a range of factors including the aged-profile of debtors and recent changes to payment profile of debtors;
- judgement is required to determine whether the County Council can be reasonably assured that the conditions of grant and contribution income received have been met before recognising them as income in the Comprehensive Income and Expenditure Statement. Where conditions require specified expenditure to have taken place, the grant monies will not be recognised until this has happened. Equally where conditions specify that a grant or contribution must be repaid in the event of non-expenditure, the income is not recognised until the conditions of the grant have been met; and
- the IFRS Code requires the County Council to consider the classification of leases between the categories of finance and operating on an annual basis. The distinction between the two categories is not clearly defined by the IFRS Code and an element of judgement is required to make the assessment in line with best practice.

4. Assumptions Made About the Future and Other Major Sources of Uncertainty

The Statement of Accounts contains estimated figures that are based upon assumptions made by the County Council about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors.

Pension Liability

Estimation of the net liability to pay pensions depends upon a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged by the County Council to provide expert advice about the assumptions to be applied, these assumptions may be adjusted on a yearly basis.

A sensitivity analysis around certain assumptions has identified the following changes to the pension deficit of £452m would occur if alternative assumptions were to be applied:-

- a +0.1%pa increase in the discount rate to be applied would reduce the pension deficit by £31.8m;
- a +0.1%pa increase in pension payments inflation would increase the deficit by £25.9m;
- a +0.1%pa pay growth would increase the deficit by £6.4m; and
- an additional 1 year increase in life expectancy would increase the deficit by £50.4m.

Property, Plant and Equipment

Assets are depreciated over the useful economic life that the asset (or components of the assets where appropriate) will be operational. The useful economic life of an individual asset is dependent upon maintaining an appropriate level of repair and maintenance expenditure on that asset. Should insufficient expenditure be incurred to properly maintain an asset then it may be the case that the useful economic life of that asset is reduced; this might give rise to an impairment or accelerated depreciation being required.

5. Expenditure and Funding Analysis

	Adjustments for Capital Purposes £000	Net change for the Pensions Adjustments £000	Other Differences £000	Total Adjustments £000
Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts				
Children and Young People's Service	39,552	4,931	(3,482)	41,001
Business and Environmental Services	23,156	1,009	(9,514)	14,651
Health and Adult Services	5,330	2,802	(82)	8,050
Central Services	(91)	2,595	702	3,206
Corporate Miscellaneous	42	1,725	(20,508)	(18,741)
NYES	3	1,207	(435)	775
Net Cost of Services	67,992	14,269	(33,319)	48,942
Other Operating Income and Expenditure	80,917	0	652	81,569
Financing and Investment Income and Expenditure	0	11,273	10,993	22,266
Taxation and non specific income and Expenditure	0	0	(73,965)	(73,965)
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement Surplus or Deficit on the Provision of Services	148,909	25,542	(95,639)	78,812

Comparative Movements in 2016/17

	Adjustments for Capital Purposes £000	Net change for the Pensions Adjustments £000	Other Differences £000	Total Adjustments £000
Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts				
Children and Young People's Service	54,317	173	(2,039)	52,451
Business and Environmental Services	21,877	157	(8,347)	13,687
Health and Adult Services	3,576	363	(455)	3,484
Central Services	207	438	(119)	526
Corporate Miscellaneous	142	1,000	(15,543)	(14,401)
NYES	14	195	271	480
Net Cost of Services	80,133	2,326	(26,232)	56,227
Other Operating Income and Expenditure	56,858	0	623	57,481
Financing and Investment Income and Expenditure	0	14,578	11,166	25,744
Taxation and non specific income and Expenditure	0	0	(98,918)	(98,918)
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement Surplus or Deficit on the Provision of Services	136,991	16,904	(113,361)	40,534

Segmental Income

Income received on a segmental basis is analysed below:-

	2017/18 £000	2016/17 £000
Services		
Children and Young People's Service	(400,559)	(410,969)
Business and Environmental Services	(53,270)	(40,312)
Health and Adult Services	(99,746)	(87,908)
Central Services	(16,071)	(12,990)
Corporate Miscellaneous	(26,126)	(32,364)
NYES	(55,170)	(54,144)
Total income analysed on a segmental basis	<u>(650,942)</u>	<u>(638,687)</u>

Expenditure and Income Analysed by Nature

	2017/18 £000	2016/17 £000
Expenditure		
Employee benefits expenses	473,417	473,227
Other services expenses	438,716	431,228
Depreciation, Amortisation, Impairment	84,515	98,060
Interest payments	15,694	14,989
Precepts and levies	652	623
Loss on the disposal of assets	80,917	56,858
Total expenditure	<u>1,093,911</u>	<u>1,074,985</u>
Income		
Fees, charges and other service income	(155,497)	(136,693)
Interest and investment income	(2,528)	(2,738)
Income from council tax, non domestic rates income	(334,671)	(321,147)
Government grants and contributions	(518,818)	(570,891)
Investment Properties	(256)	(155)
Total income	<u>(1,011,770)</u>	<u>(1,031,624)</u>
(Surplus) or Deficit on the Provision of Services	<u>82,141</u>	<u>43,361</u>

6. Trading Activities

The County Council operates a number of trading services. Details of those services with a turnover of greater than £2m are as follows:-

Service	2017/18			2016/17		
	Total Cost £'000	Total Income £'000	Net Profit / (Loss) £'000	Total Cost £'000	Total Income £'000	Net Profit / (Loss) £'000
Broadband	1,855	1,177	(678)	1,458	1,186	(272)
Building Cleaning Services	7,878	8,465	587	7,716	7,761	45
County Caterers Service	18,079	18,431	352	17,315	17,645	330
Maintenance and Servicing Scheme	3,504	3,654	150	3,740	3,844	104
Music Service	1,854	1,813	(41)	2,078	2,004	(74)
Property	2,709	2,698	(11)	3,257	3,260	3
Outdoor Learning Service	2,348	2,097	(251)	2,436	2,495	59
Schools ICT Service	3,996	4,079	83	3,929	4,049	120
Staff Absence Scheme	3,825	3,963	138	4,001	3,962	(39)
Other Services (< £2 Million individually)	8,181	8,626	445	7,680	7,938	258
Total Results for Trading Units	<u>54,229</u>	<u>55,003</u>	<u>774</u>	<u>53,610</u>	<u>54,144</u>	<u>534</u>

During 2017/18, the Council's traded services, including insurance offered to schools, operated under the brand of North Yorkshire Education Service (NYES). This is an in-house arrangement which reflects a governance and reporting structure whereby such services are held accountable by a Board, chaired by the County Council's Chief Executive.

The expenditure figures reported above reflect accounting adjustments made in respect of the use of assets and borrowing costs. This has the effect of marginally reducing costs reported in the Council's management accounts and consequently increases the above reported surplus or decreases the deficit of the Trading operation.

Trading operations are incorporated into the Comprehensive Income and Expenditure Statement. Some trading operations are an integral part of the County Council's services to the public, whilst others are support services to the Council's activities e.g. Cleaning. Where the trading activities are not integral to the Council's service obligations, the net financial position of the trading operations are identified within the Financing and Investment Income section of the Comprehensive Income and Expenditure Statement.

	31st March 2018 £000	31st March 2017 £000
Net surplus included within Cost of Services	54	444
Net surplus / (deficit) credited to Financing and Investment Income and Expenditure	720	90
Net surplus / (deficit) on trading operations	<u>774</u>	<u>534</u>

7. Council Tax Income

Council Tax Income totalled £272.4m (£259.0m in 2016/17) consisting of:-

	2017/18 £000	2016/17 £000
Precept Income for year	271,549	256,499
Collection Fund surplus from previous years	3,226	3,480
Collection Fund Adjustment	(2,352)	(1,012)
	<u>272,423</u>	<u>258,967</u>

The precept income from Council Tax is equivalent to a basic amount of £1,189.50 for an average band D property.

8. Non-Domestic Rates

	2017/18 £000	2016/17 £000
Non-Domestic Rating Income for year from Districts	17,806	18,331
Collection Fund deficit from previous years	(428)	(1,045)
Business Rates Retention Scheme funding from Government	44,652	42,943
Collection Fund Adjustment	218	1,951
	<u>62,248</u>	<u>62,180</u>

9. Grant Income

The County Council credited the following grants and contributions to the Comprehensive Income and Expenditure Statement.

Credited to Taxation and Non-specific Grant Income

Non-Ringfenced Government Grants	2017/18		2016/17	
	£000	£000	£000	£000
Government Revenue Support Grant		19,119		37,372
Other Government Funding				
- Rural Services Delivery Grant	6,648		8,234	
- Transitional Grant	2,962		2,992	
- New Homes Bonus	2,212		2,708	
- Business Rates Reliefs	2,329		2,043	
- Private Finance Initiative	704		704	
- Local Services Support	645		315	
- Returned New Homes Bonus Topslice	153	15,653	144	17,140
		<u>34,772</u>		<u>54,512</u>

Capital Grants	2017/18	2016/17
	£000	£000
Local Transport Plan	31,323	31,406
School Condition Grant	8,535	10,091
Local Growth Deal Grant	8,027	11,333
National Productivity Investment Fund Grant	3,604	0
Devolved Formula Capital Grant	2,932	0
DfT Pothole Grant	2,534	0
Basic Need Grant	0	18,554
Bedale Bypass Section 31	0	2,727
Other Capital Grants / Contributions	6,453	9,718
Total	<u>63,408</u>	<u>83,829</u>

Revenue Grants Credited to Services	2017/18	2016/17
	£000	£000
Dedicated Schools Grant	318,787	329,804
Public Health	22,331	23,095
Education Funding Agency	14,029	15,118
Pupil Premium	13,476	14,428
Universal Infant Free School Meals	5,838	6,412
Physical Education & School Sport	3,850	2,562
Skills Funding Agency	3,498	3,198
3 & 4 Yr Old Extended Entitlement Early Roll Out	2,718	0
Adult Social Care Support Grant	2,434	0
Education Services Support	1,750	6,309
Partners in Practice Grant	947	3,969
Other Grants	14,457	9,731
Total	<u>404,115</u>	<u>414,626</u>

The County Council has received a number of grants and contributions that have yet to be recognised as income as they have conditions attached to them that will require the grant to be returned if those conditions are not met. The balances at the year-end are as follows:-

Capital Grants and Contributions Received in Advance

	31st March 2018 £000	31st March 2017 £000
To be used within 1 year		
Local Growth Fund Grant	4,138	0
Pothole Action Fund Grant	4,047	0
National Productivity Investment Fund Grant	1,500	0
Other	1,286	2,412
Early Years Capital Grant	799	0
Dalton Bridge	538	0
Bedale Aiskew Leeming Bypass	0	295
Total	12,308	2,707

To be used in excess of 1 year

Private Contributions	2,858	1,479
Schools Devolved Capital Grant	1,176	1,494
Other	37	0
Total	4,071	2,973

Capital Grants Credited to Services

	31st March 2018 £000	31st March 2017 £000
Local Growth Fund	10,838	13,369
Basic Need Grant	1,926	1,573
Other	354	585
School Condition Grant	3,405	2,400
Total	16,523	17,927

10. Pension Arrangements

As part of the terms and conditions of employment, the County Council offers retirement benefits to its employees. Although these benefits will not actually be payable until employees retire, the County Council has a commitment to make the payments that need to be disclosed at the time that employees earn their future entitlement.

The County Council participates in three different pension schemes:-

- Local Government Pension Scheme, for employees other than teachers, administered by North Yorkshire County Council. This is a funded defined benefit scheme, meaning that the County Council and employees pay contributions into a fund, calculated at a level intended to balance pension liabilities with investment assets;
- Teachers' Pension Scheme, sponsored by the Department for Education (DfE). This is an unfunded defined benefit scheme, meaning that there are no investment assets built up to meet the pension liabilities, and cash has to be generated to meet actual pension payments as they eventually fall due. The Actuary is unable to individually allocate a share of assets to scheme participants; this scheme is treated on the same basis as a defined contributions scheme for the purposes of these accounts.

Any discretionary enhancements to benefits awarded by the County Council remain the liability of the County Council and are paid monthly in addition to the pension paid by the DfE. These costs are accounted for on a defined benefit basis and are identified separately within the following report.

- NHS Pension Scheme, administered by the NHS Business Service Authority. This is an unfunded defined benefit scheme that the Council is required to account for as if it were a defined contribution scheme. This is because the Council's obligation is limited to paying contributions as they fall due, with no obligation to pay future benefits. Contributions paid in 2017/18 were £81k (2016/17 £76k).

The County Council recognises the cost of retirement benefits in the Net Cost of Services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge the County Council is required to make against council tax is based on the cash payable in the year, so the real cost of retirement benefits is reversed out (transferred) in the Movement in Reserves Statement - General Working Balance.

The following transactions have been made in the Comprehensive Income and Expenditure Statement for 2017/18:-

	Local Government Pension Scheme		Teachers' Pension Scheme		Total	
	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17
	£000	£000	£000	£000	£000	£000
Comprehensive Income and Expenditure Statement						
Net Cost of Service						
Current Service Cost	57,722	43,306	0	0	57,722	43,306
Past Service Cost (including curtailments)	967	225	0	0	967	225
Settlement Costs	0	0	0	0	0	0
Financing and Investment Income and Expenditure						
Net Interest Expense	11,001	14,245	272	333	11,273	14,578
Total post employment Benefits charged to the (Surplus) / Deficit on the Provision of Services	69,690	57,776	272	333	69,962	58,109
Other Post Employment Benefits charged to the Comprehensive Income and Expenditure Statement						
Remeasurement of the net defined benefit liability	(23,731)	8,562	3,337	1,562	(20,394)	10,124
Total Post Employment Benefits charged to the Comprehensive Income and Expenditure Statement	45,959	66,338	3,609	1,895	49,568	68,233
Movement in Reserves Statement						
Reversal of Net Charge to the (Surplus) / Deficit on Provision of Services	(69,690)	(57,776)	(272)	(333)	(69,962)	(58,109)
Actual amount charged against the General Fund Balance in the Year						
Employers' contributions payable to scheme	43,271	40,424				
Retirement benefits payable to pensioners			1,149	781		
					44,420	41,205

A comparison between the Net Cost of Service and the actual amount charged against the General Fund Balance in year shows that the costs disclosed for services are £5,979k lower than the amount charged against the General Fund. This is as a result of the following:

- The County Council's contributions of £43,271k to the Local Government Pension Scheme being replaced with a current service cost of £40,166k. This (£3,105k) adjustment equates to a 7.2% decrease in employers pension costs;
- in addition, under IAS 19, the unfunded liability arising from enhanced teachers pensions requires that the cost of benefits paid in the year (£1,149k) is removed from the net cost of services as it relates to periods of service prior to 2017/18;
- a past service cost including curtailments and settlements of £967k relating to decisions taken on in previous financial years; and
- administration expenses of £758k.

Assets and Liabilities in Relation to Post-employment Benefits

Reconciliation of present value of the scheme liabilities (defined benefit obligation)

	Funded Liabilities Local Government Pension Scheme		Unfunded Liabilities Discretionary Benefits	
	2017/18 £m	2016/17 £m	2017/18 £m	2016/17 £m
Opening balance at 1st April	(1,611.7)	(1,360.3)	(11.0)	(9.9)
Current Service Cost	(57.7)	(43.3)	0.0	0.0
Interest Cost	(41.5)	(47.0)	(0.3)	(0.3)
Contributions by scheme participants	(11.5)	(11.4)	0.0	0.0
Remeasurement liabilities	(38.0)	(192.5)	(3.3)	(1.6)
Benefits Paid	44.4	43.0	1.1	0.8
Settlements / Curtailments	(1.0)	(0.2)	0.0	0.0
Closing Balance at 31st March	<u>(1,717.0)</u>	<u>(1,611.7)</u>	<u>(13.5)</u>	<u>(11.0)</u>

Reconciliation of the fair value of the scheme assets

	Funded Liabilities Local Government Pension Scheme		Unfunded Liabilities Discretionary Benefits	
	2017/18 £m	2016/17 £m	2017/18 £m	2016/17 £m
Opening balance at 1st April	1,158.8	933.3	0.0	0.0
Interest on Plan Assets	30.5	32.8	0.0	0.0
Remeasurement assets	61.7	183.9	0.0	0.0
Employer Contributions	60.1	40.4	1.1	0.8
Contributions by scheme participants	11.5	11.4	0.0	0.0
Settlements	0.0	0.0	0.0	0.0
Benefits Paid	(44.4)	(43.0)	(1.1)	(0.8)
Closing Balance at 31st March	<u>1,278.2</u>	<u>1,158.8</u>	<u>0.0</u>	<u>0.0</u>

The actual return on the scheme assets in the year was £92.2m (2016/17 £216.7m).

The liabilities show the underlying commitments that the County Council has in the long-run to pay for retirement benefits. The total net liability of £452.3m has a sustained impact on the net worth of the County Council.

However, statutory arrangements for funding the deficit mean that the financial position in relation to pensions remains healthy because:-

- the deficit on the local government scheme will be made good by setting appropriate contribution rates over the remaining working life of employees, as assessed by the scheme actuary; and
- finance is only required to be raised to cover the teachers' pension enhancements when the pensions are actually due to be paid.

Basis for estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels etc. The liabilities have been assessed by AON, an independent firm of actuaries and the main assumptions used in their calculations have been:-

	31st March 2018 %	31st March 2017 %
Rate of CPI inflation	2.1	2.0
Rate of increase in salaries	3.4	3.3
Rate of increase in pensions	2.1	2.0
Rate for discounting schemes liabilities	2.6	2.6
Proportion of employees opting to take a commuted lump sum (not Teachers Scheme)	50.0	50.0
	Years	Years
Post retirement mortality assumptions		
- Male future pensioner aged 65 in 20 years' time	25.1	25.0
- Female future pensioner aged 65 in 20 years' time	28.7	28.6
- Male current Pensioner aged 65	22.9	22.8
- Female current Pensioner aged 65	26.4	26.3

Changes in the Local Government Pension Scheme permit employees retiring to take an increase in their lump sum payment on retirement in exchange for a reduction in their future annual pension. On the advice of our actuaries we have assumed that 50% of employees retiring will take advantage of this change to the pension scheme. When first introduced, there was a significant "one-off" reduction in the County Council's liabilities which was reflected as a change in accounting policies as it affected all accrued liabilities. In subsequent years the impact of commutation is considerably smaller as it only relates to liabilities arising in the year and is included under Past Service Costs/Gains.

Assets in the North Yorkshire Pension Fund are valued at fair value, principally market value for investments. The County Council's share of the assets totals £1,278.2m at 31st March 2018 (£1,158.8m at 31st March 2017). The assets consist of the following categories, by proportion of the total assets held by the Fund. There are no assets in place to cover the teachers enhanced pension liability.

The overall expected rate of return on assets is based on the strategic asset allocation of the Fund as follows:-

	31st March 2018 %	31st March 2017 %
Equity investments	64.8	65.4
Government Bonds	16.5	14.2
Corporate Bonds / Other Bonds	0.0	3.1
Property	8.0	8.5
Other	10.5	8.7
Cash / Liquidity Assets	0.2	0.1
	<u>100.0</u>	<u>100.0</u>

Surplus / (Deficit) in the Scheme

	2017/18 £m	2016/17 £m	2015/16 £m	2014/15 £m	2013/14 £m
Present Value of defined benefit obligations	(1,730.5)	(1,622.7)	(1,370.2)	(1,406.6)	(1,110.4)
Fair Value of Scheme Assets	<u>1,278.2</u>	<u>1,158.8</u>	<u>933.3</u>	<u>922.5</u>	<u>792.9</u>
Deficit in the Scheme	<u>(452.3)</u>	<u>(463.9)</u>	<u>(436.9)</u>	<u>(484.1)</u>	<u>(317.5)</u>

Actuarial Gains and Losses

The actuarial gains / (losses) identified as movements on the Pensions Reserve in 2017/18 can be analysed into the following categories, measured as absolute amounts and as a percentage of assets or liabilities at 31st March 2018:-

	2017/18		2016/17		2015/16		2014/15		2013/14	
	£m	%	£m	%	£m	%	£m	%	£m	%
Experience adjustments on scheme assets	61.7	4.8	183.9	15.9	(30.3)	3.3	88.7	9.6	(1.4)	(0.2)
Experience adjustments on scheme liabilities	8.8	0.5	(129.5)	(8.0)	(16.3)	1.2	0.0	0.0	107.8	9.8
	<u>70.5</u>		<u>54.4</u>		<u>(46.6)</u>		<u>88.7</u>		<u>106.4</u>	

Further details are contained in the Statement by Consulting Actuary, copies of which are available on request from Central Services, County Hall, Northallerton, DL7 8AD.

The estimated amount of contributions expected to be paid to the Scheme during the 2018/19 financial year is £36.2m.

Teachers employed by the County Council are members of the Teachers' Pension Scheme, administered by Capita. It provides teachers with defined benefits upon their retirement, and the County Council contributes towards the costs by making contributions based upon a percentage of members' pensionable salaries. The policy of offering enhancements to the retirement benefits of

teachers ceased in 1996/97, however, the cost of enhancements awarded prior to that date will continue to be met until those pensions cease to be paid.

In 2017/18 the County Council paid £22.4m to the Teachers' Pension Agency as a contribution towards teachers' pension costs, which represents an average 16.4% of teachers' pensionable pay. The figures for 2016/17 were £24.2m and 16.4% from September 2016 (16.4% between April and August 2016).

The scheme is a defined benefit scheme. Although the scheme is unfunded, Teachers' Pensions use a notional fund as the basis for calculating the employers' contribution rate paid by local education authorities. However, it is not possible for the County Council to identify a share of the underlying liabilities in the scheme attributable to its own employees.

The County Council is unable to identify the deficit of the Teachers' Pension Scheme as Central Government suspended all actuarial valuations whilst the scheme was re-designed as part of public sector pensions reform. The primary purpose of these valuations is to set the contribution rate.

The County Council is responsible for the costs of any additional benefits awarded upon early retirement outside of the terms of the teachers' scheme. These benefits are fully accrued in the pensions liability as described above.

Assumptions for the Teachers' Pension Scheme are broadly in line with those for the Local Government Pension Scheme.

11. Audit Fees

In 2017/18 the County Council incurred the following fees relating to external audit:-

	2017/18 £000	2016/17 £000
Fees payable to the External Auditor with regard to :-		
External audit service carried out by appointed auditor	94	97
Certification of grant claims and returns	4	10
Other Services (rebate from Public Sector Audit Appointments)	(14)	0
	<u>84</u>	<u>107</u>

12. Private Finance Initiative (Service Concessions)

In April 2002 the County Council commenced payments on a Private Finance Initiative (PFI) scheme which provides for four replacement primary schools at Barby CP, Brotherton and Byram PS (both near Selby), Kirby Hill CE (near Boroughbridge) and Ripon Cathedral CE. The contract is for 25 years.

Brotherton and Byram CPS converted to academy status on 1st August 2015. As a result, the building value of the school has been removed from the County Council Balance Sheet.

Two of the schools, Kirby Hill CEPS and Ripon Cathedral CEPS, are voluntary controlled schools. On expiry of the private finance initiative in 2027 these two school buildings will transfer to the respective trustees of each of the schools. However, to reflect the substance of the transaction

and to give consistency in approach to the PFI scheme the building values for these two schools are retained on the County Council balance Sheet along with that of Barlby CPS.

The associated liability for all of the schools is shown as a finance lease within the accounts.

In March 2018, the County Council commenced payments on a Private Finance Initiative scheme in conjunction with York City Council, for a Waste treatment plant provided by Amey CESPA, AWPR Ltd. The payments made by North Yorkshire County Council represent 79% of the scheme, with 21% attributable to York City Council. The contract is for 25 years.

During the term of the contract, the provider is required to make facilities available in line with the agreement with approved variations adjusted through the payment mechanism where appropriate.

Upon expiry the facility will be handed to the County Council in good working order. The associated asset has been recognised within Property, Plant & Equipment within the accounts, along with liabilities due over the term of the contract.

Value of PFI Assets

	2017/18			2016/17		
	Schools £000	Waste £000	Total £000	Schools £000	Waste £000	Total £000
Opening Balance	4,144	0	4,144	3,223	0	3,223
Depreciation	(223)	0	(223)	(196)	0	(196)
Additions	0	157,522	157,522	0	0	0
Revaluations	810	0	810	1,117	0	1,117
Disposals	0	0	0	0	0	0
Closing Balance	<u>4,731</u>	<u>157,522</u>	<u>162,253</u>	<u>4,144</u>	<u>0</u>	<u>4,144</u>

Forming part of the above balance are the two voluntary controlled schools which have a net book value of £2,490k (£2,182k 2016/17). This represents the fair value of the County Council's interest in the remaining term of the contract; on the expiry of the PFI arrangement in 2027, the buildings of the two voluntary controlled schools revert to the trustees of the those schools.

Value of PFI Liabilities

	2017/18			2016/17		
	Schools £000	Waste £000	Total £000	Schools £000	Waste £000	Total £000
Opening Balance	4,181	0	4,181	4,453	0	4,453
Payments/Repayments	(193)	(2,318)	(2,511)	(272)	0	(272)
Additions	0	157,522	157,522	0	0	0
Closing Balance	<u>3,988</u>	<u>155,204</u>	<u>159,192</u>	<u>4,181</u>	<u>0</u>	<u>4,181</u>

Payments due to be made under PFI Contracts

	Repayment of leasing liability		Payment of Interest		Lifecycle Costs		Provisions of Services		Total	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Within 1 year										
Schools	315		360		0		469		1,144	
Waste	<u>1,959</u>	2,274	<u>16,535</u>	16,895	<u>0</u>	0	<u>10,128</u>	10,597	<u>28,622</u>	29,766
More than 1 year										
within 2-5 years										
Schools	1,569		1,130		0		1,875		4,574	
Waste	<u>12,909</u>	14,478	<u>63,233</u>	64,363	<u>500</u>	500	<u>41,112</u>	42,987	<u>117,754</u>	122,328
within 6-10 years										
Schools	2,104		491		111		1,869		4,575	
Waste	<u>17,399</u>	19,503	<u>70,879</u>	71,370	<u>8,546</u>	8,657	<u>60,006</u>	61,875	<u>156,830</u>	161,405
within 11-15 years										
Schools	0		0		0		0		0	
Waste	<u>20,544</u>	20,544	<u>61,239</u>	61,239	<u>20,144</u>	20,144	<u>68,452</u>	68,452	<u>170,379</u>	170,379
within 16-20 years										
Schools	0		0		0		0		0	
Waste	<u>47,579</u>	47,579	<u>44,156</u>	44,156	<u>9,300</u>	9,300	<u>77,730</u>	77,730	<u>178,765</u>	178,765
within 21-25 years										
Schools	0		0		0		0		0	
Waste	<u>54,986</u>	54,986	<u>14,381</u>	14,381	<u>11,545</u>	11,545	<u>84,634</u>	84,634	<u>165,546</u>	165,546
Total										
Schools		3,673		1,621		111		3,744		9,149
Waste		<u>153,416</u>		<u>253,888</u>		<u>50,035</u>		<u>331,935</u>		<u>789,275</u>
		<u>157,089</u>		<u>255,509</u>		<u>50,146</u>		<u>335,679</u>		<u>798,424</u>

Payments due to be made under PFI Contracts - Comparative Movements in 2016/17

	Repayment of leasing liability		Payment of Interest		Lifecycle Costs		Provisions of Services		Total	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Prior Year 2016/17										
Within 1 year										
Schools	193		378		111		462		1,144	
Waste	<u>0</u>	193	<u>0</u>	378	<u>0</u>	111	<u>0</u>	462	<u>0</u>	1,144
More than 1 year										
Schools	3,988		1,981		111		4,212		10,292	
Waste	<u>0</u>	3,988	<u>0</u>	1,981	<u>0</u>	111	<u>0</u>	4,212	<u>0</u>	10,292
		<u>4,181</u>		<u>2,359</u>		<u>222</u>		<u>4,674</u>		<u>11,436</u>

Values given are based upon current prices with no assumed inflation in future years. A Government grant of £704k towards the overall costs of the schools PFI has also been credited in year to the Comprehensive Income and Expenditure Statement under Non-Ringfenced Government Grants. This value of this grant will remain at £704k until the end of the contract in 2027.

13. Leases

Finance Leases

Arising from conversion to IFRS the County Council has a number of arrangements that are considered to be finance leases. These leases are in relation to buildings and vehicles, the rental payments under these arrangements in the year were £169k (£169k in 2016/17).

The County Council had commitments at the 31st March 2018 to make payments under these leases in future financial years in settlement of the outstanding lease obligation together with future financing costs payable whilst the lease obligation remains outstanding.

	31st March 2018 £000	31st March 2017 £000
Within 1 year	10	9
Between 2 - 5 years	49	45
Later than 5 years	1,009	1,023
	<u>1,068</u>	<u>1,077</u>

If the County Council made the minimum lease payments instead of the payments set out in the agreements entered in to by the County Council then it would incur a further £2,485k (£2,581k in 2016/17) of finance costs over the remaining life of the lease that would fall due in the following years:

	Minimum Lease Payments 31st March 2018 £000	31st March 2017 £000
Within 1 year	105	105
Between 2 - 5 years	420	420
Later than 5 years	3,029	3,134
	<u>3,554</u>	<u>3,659</u>

The following net value of assets held under finance leases are shown on the Balance Sheet.

	£000	£000
Property	<u>1,028</u>	<u>1,044</u>

Operating Leases

The County Council utilised assets held under operating leases for Land and Buildings and Vehicles, Plant and Equipment. Payments made during the year amount to £1,013k (£1,037k in 2016/17) in respect of Land and Building leases and £2,689k for Vehicles, Plant and Equipment (£2,746k in 2016/17).

The County Council had commitments at the 31st March 2018 to make payments under operating leases in future financial years, comprising the following elements:-

	31st March 2018 £000	31st March 2017 £000
Within 1 year	3,117	3,221
Between 2 - 5 years	5,894	5,502
Later than 5 years	5,889	6,215
	<u>14,900</u>	<u>14,938</u>

The capital value of these operating leases is not shown on the Balance Sheet.

The County Council acted as lessor and sub-lessor for various properties under cancellable agreements, these primarily comprise of County Farms and highway maintenance depots operated under a service agreement with Ringway Infrastructure Service Limited.

Rental receipts for Land and Buildings received during the year amount to £448k (£540k in 2016/17).

14. Related Party Transactions

The Accounting Code of Practice requires the disclosure of all material transactions undertaken by the County Council with a related party during the year. IAS 24 Related Party disclosures was introduced to ensure that financial statements highlight any material transactions between an organisation and its related parties. These are bodies or individuals that have the potential to control or influence the County Council or to be controlled or influenced by the County Council.

Members of the Council have direct control over the County Council's financial and operating policies. During 2017/18, funding of £171,133 was provided to organisations in which one member had an interest. Contracts were entered into in full compliance with the County Council's constitution. In these instances, the payments were made with proper consideration of declarations of interest. The relevant members did not take part in any discussion or decision relating to the funding. Details of all relationships are recorded in the Register of Members' Interest.

Officers have day to day control of the running of the County Council's affairs. No material related party transactions occurred with Officers in 2017/18. However, it should be noted that the Corporate Director – Strategic Resources is Treasurer to the North Yorkshire Pension Fund and North Yorkshire Fire and Rescue Authority, the Assistant Director – Strategic Resources is Treasurer to the North York Moors National Park Authority, Selby District Council and Ryedale District Council.

Companies and Joint Ventures

The County Council has a substantial interest in the following companies:-

- | | |
|-----------------------------------|---|
| - Align Property Partners Limited | - owning 100% of the share capital |
| - Brierley Homes Limited | - owning 100% of the share capital |
| - First North Law Limited | - owning 100% of the share capital |
| - NYnet Limited | - owning 100% of the share capital |
| - SJB Recycling Limited | - owning 78% of the issued share capital |
| - Veritau Limited | - owning 50% of the share capital |
| - Yorwaste Limited | - owning 78% of the issued share capital. |

The transactions between the County Council and those companies where a material group relationship has been identified are eliminated in the Group Accounts financial statements.

There is also a group relationship with Yorkshire Purchasing Organisation (YPO) but, as there is not a significant level of control nor material expenditure, no consolidation adjustments have been undertaken within the Group Account statements on the grounds of it being a simple investment.

Align Property Partners Limited:

The total value of services provided by Align Property Partners Limited in 2017/18 to the County Council was £3,368k (£676k in 2016/17), and at 31st March 2018 the trading creditor balance was £222k (£77k in 2016/17). The County Council provided services to Align Property Partners Limited totalling £474k (£45k in 2016/17) of which £56k was outstanding as at 31st March 2018.

The County Council provided a loan facility to Align Property Partners Limited of up to £500k of which £Nil was taken up at 31st March 2018 and therefore £Nil interest was paid to the County Council in 2017/18.

Brierley Homes Limited:

The total value of services provided by Brierley Homes Limited in 2017/18 to the County Council was £Nil (£Nil in 2016/17) and at 31st March 2018 the trading creditor balance was £Nil (£Nil in 2016/17). The County Council provided services to Brierley Homes Limited totalling £148k (£Nil in 2016/17) of which £43k was outstanding as at 31st March 2018.

The County Council provided a loan facility to Brierley Homes Limited of up to £2.8m of which £327k was taken up as at 31st March 2018 and therefore £5k interest was paid to the County Council in 2017/18.

First North Law Limited:

First North Law Limited did not provide any services in 2017/18 to the County Council. The County Council provided services to First North Law Limited totalling £23k (£NIL in 2016/17) of which £22k was outstanding as at 31 March 2018.

The County Council provided a loan facility to First North Law Limited of up to £250k of which £60k was taken up as at 31st March 2018 and therefore £1k interest was paid to the County Council in 2017/18.

NYnet Limited:

The total value of services provided by NYnet Limited in 2017/18 to the County Council was £2,909k (£3,025k in 2016/17), and at 31st March 2018 the trading creditor balance was £78k (£54k in 2016/17).

The County Council provided services to NYnet Limited totalling £337k (£99k in 2016/17), of which £171k was outstanding as at 31st March 2018.

The County Council provided a loan facility to NYnet Limited of up to £10m in 2017/18 of which £372k was taken up at 31st March 2018. Interest of £18k on this loan was paid to the County Council in 2017/18. The loan balance at 31st March 2017 was £1,947k.

£8,113k due to the County Council from NYnet which relates to unspent funding is included in outstanding Debtors as at 31 March 2018.

SJB Recycling Limited:

There have been no transactions between SJB Recycling Limited and the County Council during 2017/18.

Veritau Limited:

The total value of services provided by Veritau Limited in 2017/18 to the County Council was £555k (£535k in 2016/17) and at 31st March 2018 the trading creditor balance was £Nil.

The County Council provided services to Veritau Limited totalling £12k (£10k in 2016/17) and at 31st March 2018, £4k was outstanding.

Yorwaste Limited:

The total value of services, including landfill tax provided by Yorwaste Limited in 2017/18 to the County Council was £26,349k (£24,490k in 2016/17) and as at 31st March 2018 the trading creditor balance was £6,944k (£4,782k in 2016/17).

The County Council provided services to Yorwaste Limited totalling £3,773k (£693k in 2016/17) of which £2,889k (£586k in 2016/17) was outstanding as at 31st March 2018.

The County Council provided a loan to Yorwaste Limited of £7,198k of which interest was received by the County Council of £281k in 2017/18.

Yorwaste Limited did not pay the County Council a dividend in 2017/18 (£Nil in 2016/17).

Yorkshire Purchasing Organisation (YPO):

The County Council made payments to YPO in 2017/18 totalling £18.2m (£17.7m in 2016/17).

A dividend of £583k (£612k in 2016/17) in relation to YPO's 2017 trading activities is reflected in the County Council's 2017/18 Accounts.

Other Related Party Transactions

The following material transactions, (over £1m), with other related parties arose, which are not disclosed elsewhere in the Statement of Accounts:-

Revenue and Capital contributions received towards jointly funded schemes; NHS bodies within North Yorkshire totalling £20.2m (£18.3m in 2016/17) and made payments totalling £1.2m (£1.2m 2016/17).

The County Council provided the North Yorkshire Pension Fund administrative and support services totalling £1.3m in 2017/18.

15. Pooled Funds

Under Section 75 of the Health Act 2006, the County Council has undertaken joint working arrangements with appropriate NHS bodies. Pooled funds enable the County Council to address specific local health issues.

The formation of a Pooled Fund does not create a separate legal entity. The County Council is involved in three distinct areas of pooled funds - the Intermediate Care (Whole Systems) Pooled Fund, Equipment Pooled Fund and the Better Care Pooled Fund. Where the County Council acts as the 'host', the County Council has responsibility for the financial administration of the pool. All contributions by the County Council toward pooled funds have been included within the Net Cost of Services in the Comprehensive Income and Expenditure Statement.

The Intermediate Care (Whole Systems) Pooled Fund and Equipment Pooled Fund have not been itemised below as their values do not materially impact on the overall position.

The Better Care Fund (BCF)

The BCF formally operated for the first time in 2015/16 involving the County Council, District Councils and Clinical Commissioning Groups (CCGs) that operate within the North Yorkshire Area.

The aim of the fund is to create closer integration between health and social care to improve outcomes for patients, service users and carers. The County Council is the host for the pooled fund for all areas of the County.

The Improved Better Care Fund (IBCF) was first announced in the 2015 Spending Review and is paid as a direct grant to local government, with a condition that it is pooled into the local BCF plan. The IBCF grant allocations were increased in the 2017 Spring Budget. According to the grant determination, the funding can be spent on three purposes:

- Meeting adult social care needs;
- Reducing pressures in the NHS, including supporting more people to be discharged from hospital when they are ready; and
- Ensuring that the local social care provider markets is supported.

There is no requirement to spend across all three purposes, or to spend a set proportion on each. The table below shows committed funds against planned IBCF and BCF schemes. Any unspent but committed funds at the year-end have been held as a reserve.

	CCG's	NYCC	MHCLG	NY District Councils	Total 2017/18	Total 2016/17
	£000	£000	£000	£000	£000	£000
Contributions	37,322	0	13,166	0	50,488	40,276
Expenditure						
Schemes/Additional Costs	23,644	0	0	0	23,644	23,337
Protection of Social Care	0	13,678	0	0	13,678	12,000
Disabled Facilities Grant	0	0	0	3,858	3,858	3,538
Improve BCF Schemes	0	9,308	0	0	9,308	0
Social Care Grant	0	0	0	0	0	0
Care Act	0	0	0	0	0	1,401
Total Expenditure	<u>23,644</u>	<u>22,986</u>	<u>0</u>	<u>3,858</u>	<u>50,488</u>	<u>40,276</u>

16. Disclosure of Remuneration

Regulations require the County Council to disclose the number of staff receiving payments, including taxable benefits, of more than £50k in the relevant financial year.

The number of employees who receive remuneration of over £50k are as follows. Please note that these figures include (i) teachers employed directly by a school's governing body rather than by the local authority (ii) the senior employees as identified at the end of this note:-

Band (£)	2017/18			2016/17		
	Teachers	Other	Total	Teachers	Other	Total
50,000 - 54,999	131	50	181	134	73	207
55,000 - 59,999	59	28	87	103	26	129
60,000 - 64,999	55	17	72	48	16	64
65,000 - 69,999	23	5	28	30	6	36
70,000 - 74,999	13	6	19	16	5	21
75,000 - 79,999	8	6	14	9	6	15
80,000 - 84,999	7	3	10	3	1	4
85,000 - 89,999	2	2	4	2	3	5
90,000 - 94,999	1	4	5	0	0	0
95,000 - 99,999	1	0	1	2	0	2
100,000 - 104,999	2	1	3	3	3	6
105,000 - 109,999	1	0	1	2	0	2
110,000 - 114,999	0	1	1	0	1	1
115,000 - 119,999	0	2	2	1	2	3
120,000 - 124,999	0	2	2	1	1	2
125,000 - 129,999	0	1	1	0	0	0
130,000 - 134,999	0	0	0	0	1	1
135,000 - 139,999	0	0	0	0	0	0
140,000 - 144,999	0	0	0	0	0	0
145,000 - 149,999	0	0	0	0	0	0
150,000 - 154,999	0	0	0	0	0	0
155,000 - 159,999	0	0	0	0	0	0
160,000 - 164,999	0	0	0	0	0	0
165,000 - 169,999	0	0	0	0	0	0
170,000 - 174,999	0	1	1	0	1	1
	<u>303</u>	<u>129</u>	<u>432</u>	<u>354</u>	<u>145</u>	<u>499</u>

The Regulations also require the County Council to disclose the individual remuneration details of senior employees, under the following categories:

- salary, fees and allowances;
- bonuses;
- expenses allowance;
- compensation for loss of employment;
- employer's pension contribution;
- any other emoluments.

The regulations also require that persons whose salary is in excess of £150k per annum must be identified by name and that certain senior employees whose salary is £50k or more per year but less than £150k, must be listed individually by way of job title. Unless otherwise stated, none of the senior officers received fees, bonuses or compensation for loss of employment or any other emoluments in 2017/18 or 2016/17.

Role	2017/18				2016/17				
	Salary, Fees and Allowance	Expense Allowances	Pension Contributions	Total Remuneration	Salary, Fees and Allowance	Expense Allowances	Compromise Agreements	Pension Contributions	Total Remuneration
Chief Executive (Richard Flinton)	172,463	0	26,475	198,938	170,756	0	0	24,589	195,345
* Corporate Director of Children and Young People's Services	85,163	8,697	13,073	106,933	0	0	0	0	0
* Corporate Director of Children and Young People's Services	55,247	0	8,481	63,728	130,574	0	0	18,894	149,468
Corporate Director of Health and Adult Services	125,521	0	19,269	144,790	120,527	0	0	17,356	137,883
Corporate Director of Business and Environmental Services	120,459	0	18,562	139,021	119,266	0	0	17,263	136,529
Corporate Director (Strategic Resources)	120,459	0	18,492	138,951	119,266	0	0	17,240	136,506
Director of Public Health	115,864	0	16,732	132,596	102,920	0	0	14,788	117,708
Assistant Chief Executive (Business Support)	108,658	0	16,063	124,721	103,204	115	0	14,608	117,927
Assistant Chief Executive (Legal and Democratic Services)	104,235	0	16,048	120,283	103,204	0	0	14,861	118,065
** Assistant Chief Executive (Customer Services)	11,339	0	1,889	13,228	13,730	0	0	1,732	15,462

* There was a change in post holder for Corporate Director of Children and Young People's Service in July 2017.

** This post was created in partnership with Selby District Council from 28th October 2013. The post represents 20% of the partnership costs at an annualised salary of £20,415 for NYCC. This post was vacant between 1st April 2017 and 17th September 2017.

17. Exit Packages / Termination Benefits

Details of the Exit Packages / Termination Benefits paid out to employees who were made redundant during the year are set out in the table below.

The table shows the total number of compulsory and other voluntary redundancies / departures and their total cost. This is broken down into incremental bands of £20k up to £100k and bands of £50k thereafter. The total costs shown include payments made to the employees plus payments made to the relevant pension funds to compensate for “strain on the fund” costs resulting from the employees exit and resulting pension entitlements.

The table covers all employees of the County Council, including school teachers employed directly by the school’s governing body rather than by the Local Authority.

Exit Package Cost Band (£)	Number of Compulsory Redundancies		Number of other Departures Agreed		Total Number of Exit Packages by Cost Band		Total Cost of Exit Packages in each Band	
	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17
							£000	£000
1-19,999	25	34	65	187	90	221	562	1,421
20,000-39,999	0	4	12	25	12	29	315	742
40,000-59,999	0	1	5	3	5	4	232	189
60,000-79,999	1	0	0	0	1	0	61	0
80,000-99,999	1	0	0	0	1	0	96	0
	<u>27</u>	<u>39</u>	<u>82</u>	<u>215</u>	<u>109</u>	<u>254</u>	<u>1,266</u>	<u>2,352</u>

18. Movement in Property, Plant and Equipment

Movements on Property, Plant and Equipment during the year 2017/18.

	Land and Building £000	Vehicles, Plant and Equipment £000	Infrastructure £000	Surplus Assets £000	Assets Under Construction £000	Total £000
Cost or Valuation						
As at 1st April 2017	890,297	108,327	791,539	5,035	0	1,795,198
Additions	171,004	2,284	55,330	2	0	228,620
Disposals	(82,050)	(274)	(7,950)	0	0	(90,274)
Transfers	(500)	0	0	500	0	0
Revaluations / (Impairments)						
Recognised in the Revaluation Reserve	85,372	0	0	(1,167)	0	84,205
Recognised in Provision of Services	(29,245)	0	0	(150)	0	(29,395)
As at 31st March 2018	<u>1,034,878</u>	<u>110,337</u>	<u>838,919</u>	<u>4,220</u>	<u>0</u>	<u>1,988,354</u>
Depreciation and Impairments						
As at 1st April 2017	(26,246)	(99,331)	(173,661)	(163)	0	(299,401)
Charge for the Year	(25,053)	(3,413)	(22,008)	(27)	0	(50,501)
Disposals	2,209	0	7,950	0	0	10,159
Transfers	31	0	0	(31)	0	0
Revaluations / (Impairments)						
Recognised in the Revaluation Reserve	511	0	0	0	0	511
Recognised in Provision of Services	22,422	0	0	150	0	22,572
As at 31st March 2018	<u>(26,126)</u>	<u>(102,744)</u>	<u>(187,719)</u>	<u>(71)</u>	<u>0</u>	<u>(316,660)</u>
Balance Sheet Net Amount as at 31st March 2018	<u>1,008,752</u>	<u>7,593</u>	<u>651,200</u>	<u>4,149</u>	<u>0</u>	<u>1,671,694</u>
Balance Sheet Net Amount as at 31st March 2017	<u>864,051</u>	<u>8,996</u>	<u>617,878</u>	<u>4,872</u>	<u>0</u>	<u>1,495,797</u>

Comparative Movements in 2016/17.

	Land and Building £000	Vehicles, Plant and Equipment £000	Infrastructure £000	Surplus Assets £000	Assets Under Construction £000	Total £000
Cost or Valuation						
As at 1st April 2016	940,776	106,032	737,984	6,358	3,890	1,795,040
Additions	10,585	2,295	63,339	0	0	76,219
Disposals	(62,265)	0	(9,784)	(3,567)	0	(75,616)
Transfers	3,054	0	0	836	(3,890)	0
Revaluations / (Impairments)						
Recognised in the Revaluation Reserve	42,662	0	0	1,603	0	44,265
Recognised in Provision of Services	(44,515)	0	0	(195)	0	(44,710)
As at 31st March 2017	890,297	108,327	791,539	5,035	0	1,795,198
Depreciation and Impairments						
As at 1st April 2016	(29,063)	(95,263)	(162,820)	(195)	0	(287,341)
Charge for the Year	(25,467)	(4,068)	(20,625)	(142)	0	(50,302)
Disposals	1,352	0	9,784	0	0	11,136
Transfers	21	0	0	(21)	0	0
Revaluations / (Impairments)						
Recognised in the Revaluation Reserve	2,263	0	0	0	0	2,263
Recognised in Provision of Services	24,648	0	0	195	0	24,843
As at 31st March 2017	(26,246)	(99,331)	(173,661)	(163)	0	(299,401)
Balance Sheet Net Amount as at 31st March 2017	864,051	8,996	617,878	4,872	0	1,495,797
Balance Sheet Net Amount as at 31st March 2016	911,713	10,769	575,164	6,163	3,890	1,507,699

During 2017/18 the County Council recognised impairment losses of £16.3m in relation to its land and buildings and surplus assets. Impairment losses were recognised within the Comprehensive Income and Expenditure Statement under the following sections.

	2017/18 £000	2016/17 £000
Impairment losses recognised within the (Surplus) / Deficit on Provision of Services	3,255	17,523
Impairment losses recognised in Other Comprehensive Income and Expenditure and taken to the Revaluation Reserve	13,004	10,241
	<u>16,259</u>	<u>27,764</u>

19. Valuation of Non-Current Assets

The County Council carries out a rolling programme that ensures that all Non-Current Assets are required to be measured at Fair Value revalued at least every five years.

Valuations of Land and Buildings were carried out on 1st April 2017 by Align Property Partners Limited, in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors.

Adult Social Care buildings, Libraries and Registrars Offices were revalued in 2017/18 in accordance with the five year rolling programme. Furthermore, those properties not considered as part of the rolling programme in 2017/18 were subject to a desktop review by Align Property Partners Limited:-

	Land and Buildings £000	Plant and Equipment £000	Infrastructure Assets £000	Surplus Assets £000	Total £000
Valued at Historic Cost	0	7,593	651,198	0	658,791
Valued at current value in :-					
2017/18	70,496	0	0	4,148	74,644
2016/17	316,873	0	0	0	316,873
2015/16	366,855	0	0	0	366,855
2014/15	178,101	0	0	0	178,101
2013/14	76,430	0	0	0	76,430
Total Tangible Fixed Assets	<u>1,008,755</u>	<u>7,593</u>	<u>651,198</u>	<u>4,148</u>	<u>1,671,694</u>

20. Disposal of Property, Plant and Equipment

29 Schools gained Academy status during 2017/18. As a consequence the Land and Building assets of £81.1m relating to the schools were transferred to the relevant Academy Trusts and have now been removed from the County Council's Balance Sheet.

In addition, the Local Authority Accounting Code of Practice requires a 'transfer of assets for no consideration' or 'loss on disposal of fixed assets' charge to be included in the Comprehensive Income and Expenditure Statement.

This exceptional £81.1m loss is purely notional and does not impact on the County Council's General Working Balance or Council Tax levy.

Other disposals in the year resulted in a net profit of £0.2m.

21. Major Areas of Capital Spending

Major areas of capital spending, over £2m during 2017/18 were:-

	Actual £000
Structural Maintenance of Roads & Bridges	50,364
Basic Need Grant Funded Schemes	12,769
Local Growth Deal	10,838
School Condition Schemes - Modernisation	6,214
Capital Maintenance Programme	4,974
Loans to Limited Companies etc.	3,885
New and Replacement Road Lighting	2,826
Self Help Schemes	2,698
Devolved Formula Capital Grant	2,558
	<hr/> 97,124
All spending in areas below £2m	8,389
Total Capital Spending in 2017/18	<hr/> 105,513

Committed Capital Expenditure

The County Council has an approved Capital Plan for 2018/19 of £117.3m. Of this £93.1m is committed expenditure as at 1st April 2018. It should be noted, however, that this figure includes a significant element (£46.6m) relating to a number of general provisions and other schemes where legal contracts had not been exchanged by 31st March 2018.

The remaining £46.5m consisted of the following:-

	Actual £000
Basic Need Schemes	17,488
Modernisation Schemes	17,218
Waste Procurement Project	3,600
Portable Classroom Unit Replacements	2,762
Extra Care Schemes	1,000
New Ways of Working	945
Waste Management Service	786
Super Fast Broadband Scheme	686
School Reorganisation	630
Kex Gill Realignment	486
Children's Centres and Early Years	417
ICT Infrastructure (FCS)	312
Other Schemes	141
	<hr/> 46,471

22. Capital Expenditure, Capital Financing and the Capital Financing Requirement

The total amount of capital expenditure incurred in the year is shown in the next table (including the value of assets acquired under Finance leases and PFI contracts), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the County Council, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the County Council that has yet to be financed from Revenue. The CFR is analysed in the second part of this note.

(a) Capital Expenditure and its financing

	2017/18 £000	2016/17 £000
Capital Investment		
Property, Plant and Equipment and Loans	88,950	86,960
Investment Properties	0	0
Intangible Assets	40	190
Revenue Expenditure Funded from Capital under Statute	16,522	18,657
	<u>105,512</u>	<u>105,807</u>
Sources of Finance		
Capital receipts	2,030	7,356
Government grants and other contributions	91,016	93,430
Direct Revenue Contributions	8,880	11,332
Increase in underlying need to borrow		
- supported by Government financial assistance	0	0
- unsupported by Government financial assistance	3,586	(6,311)
	<u>105,512</u>	<u>105,807</u>

The difference between the £105.5m capital investment above and the £228.6m additions in note 18 relates to expenditure of £16.5m on Revenue Expenditure Funded from Capital Under Statute, £13.1m of capital expenditure which resulted in no value being added to the County Council's asset base, £4.8m on loans to Limited companies, less £157.5m for the addition of Allerton Waste Recovery Park PPI Scheme.

(b) Capital Financing Requirement (CFR)

	2017/18		2016/17	
	£000	£000	£000	£000
Opening Capital Financing requirement		327,240		352,629
Movement in year				
Increase in underlying need to borrow MRP		3,586		(6,311)
- capital spending funded by borrowing	(22,646)		(18,798)	
- PFI contracts	(2,511)		(272)	
- Finance leases	(9)	(25,166)	(8)	(19,078)
Assets acquired under PFI contracts		157,522		0
Assets acquired under Finance leases		0		0
Closing Capital Financing Requirement		<u>463,182</u>		<u>327,240</u>
Decrease in Capital Financing Requirement		<u>(135,942)</u>		<u>25,389</u>
Closing CFR consists of				
Capital spending funded by borrowing		302,922		321,982
PFI contracts		159,192		4,181
Finance leases		1,068		1,077
CFR at 31st March		<u>463,182</u>		<u>327,240</u>

23. Long Term Creditors

	31st March 2018		31st March 2017	
	£000	£000	£000	£000
Government Entities				
Central Government Bodies	114		0	
Other Local Authorities	0		7	
NHS Bodies	0	114	0	7
General Creditors		2,608		2,885
(including Public Corporations and Trading Funds)				
Income in Advance		141		112
Total Long Term Creditors		<u>2,863</u>		<u>3,004</u>

24. Intangible Assets

An intangible item may meet the definition of an asset when “access to the future economic benefits” is controlled by an authority through custody or legal protection. Examples of this type of expenditure within the County Council's Capital Plan include:-

- Health and Adult Services partnership schemes where the County Council holds nomination rights to services;
- other Health and Adult Services schemes where the County Council receives an on-going benefit through improved service; and
- ICT schemes providing infrastructure services and on-going benefit to the County Council.

Details of Intangible Assets in 2017/18 are as follows:-

	31st March 2018 £000	Charge to Revenue 2017/18 £000	Capitalised 2017/18 £000	31st March 2017 £000
Extra Care and Older Peoples Resources	5,073	(343)	0	5,416
Other	<u>2,349</u>	<u>(890)</u>	<u>39</u>	<u>3,200</u>
	<u>7,422</u>	<u>(1,233)</u>	<u>39</u>	<u>8,616</u>

The movement on Intangible Asset balances during the year is as follows:-

	2017/18 £000	2016/17 £000
Balance at start of year		
Gross carrying amount	21,670	21,479
Accumulated amortisation	<u>(13,054)</u>	<u>(11,716)</u>
	8,616	9,763
Additions	39	190
Amortisation	<u>(1,233)</u>	<u>(1,337)</u>
Balance at end of year	<u>7,422</u>	<u>8,616</u>
Comprising		
Gross carrying amount	21,709	21,669
Accumulated amortisation	<u>(14,287)</u>	<u>(13,053)</u>
	<u>7,422</u>	<u>8,616</u>

25. Investment Property

The County Council has determined that County Farm properties are classified as investment properties. The following table summarises the movement in the fair value of these properties over the year.

	2017/18 £000	2016/17 £000
Balance at start of year	35,722	34,731
Additions (subsequent expenditure)	0	0
Disposals	(623)	0
Net gain from revaluations	<u>1,360</u>	<u>991</u>
Balance at end of year	<u>36,459</u>	<u>35,722</u>

The County Council has no restriction on its ability to realise the value inherent in its investment property or its right to the remittance of income and the proceeds from disposal.

The following items of income and expenditure have been accounted for within the Financing and Investment Income section of the Comprehensive Income and Expenditure Statement, under Investment properties:-

	2017/18 £000	2016/17 £000
Rental Income from Investment Property	(256)	(155)
Direct operating expenses	163	151
Profit on disposal	0	0
Net gain from revaluation	(1,360)	(991)
Total transactions relating to Investment Property	<u>(1,453)</u>	<u>(995)</u>

The County Council has certain contractual obligations in relation to repairing and maintaining these investment properties.

26. Heritage Assets

The County Council does not currently have any Heritage Assets held within the Balance Sheet.

Heritage Assets are non-current assets that are intended to be preserved in trust for future generations because of their historical, artistic, scientific, technological, geophysical or environmental qualities. They are held and maintained principally for their contribution to knowledge and culture.

Heritage Assets are measured at valuation and the asset should be recognised on the Balance Sheet when identified.

An annual review is undertaken across the County Council to identify any Heritage Assets.

The County Council's Records Office hold a large number of archive collections, which are owned by the County Council, which would meet the definition of Heritage Assets and should be classified as such.

A valuation of the items held by the Records Office has never been established and any valuation exercise would be costly and resource intensive. As a result, it was concluded that the cost of obtaining a full valuation of these assets would involve a disproportionate cost in comparison to the benefits to the users of the financial statements. The assets held by the records office are not, therefore, recognised in the Balance Sheet, but included in the accounts as a disclosure.

27. Current Assets Held for Sale

Assets held for Sale are those properties that are currently marketed and it is anticipated will be sold within 12 months of the reporting period.

	2017/18 £000	2016/17 £000
Balance at start of year	170	170
Reclassification as held for sale	0	0
Net (loss) from revaluations	0	0
Disposals	0	0
Balance at end of year	<u>170</u>	<u>170</u>

28. Cash and Cash Equivalents

Cash and Cash Equivalents represents balances held within bank current accounts and short term investments that are of a highly liquid nature and the balance is made up of the following elements:-

	31st March 2018 £000	31st March 2017 £000
Bank current accounts and cash held by the County Council	13,188	21,282
Short term / call deposits	36,679	27,978
Total Cash and Cash Equivalents	<u>49,867</u>	<u>49,260</u>

29. Long Term Investments

The County Council holds long term investments in local authority owned companies as follows:-

	Shareholding		Dividends
	%	£	£
Align Property Partners Limited	100.00	500,000	0
Brierley Homes Limited	100.00	100	0
First North Law Limited	100.00	100	0
NYnet Limited	100.00	1	0
SJB Recycling Limited	77.30	1	0
Veritau Limited	50.00	1	0
Yorwaste Limited	77.30	3,517,524	0

These companies' Profit and Loss Accounts are not included as part of the Comprehensive Income and Expenditure Statement shown on page 34. However, any dividend income received is included as part of the County Council's income for 2017/18. Similarly, these companies' Assets and Liabilities are not included in the County Council's Balance Sheet on pages 40 to 41.

The County Council has determined, however, that it has a group relationship with these two companies and they have therefore been incorporated into its Group Accounts on pages 101 to 118

Brief details of these Companies are as follows:-

Name :- NYnet Limited
Business :- The provision of broadband infrastructure in North Yorkshire

Name :- Yorwaste Limited
Business :- The management, transport and disposal of waste

	NYnet Limited		Yorwaste Limited	
	31st March	31st March	31st March	31st March
	2018	2017	2018	2017
	£000	£000	£000	£000
Net Assets / (Liabilities)	(7,286)	(7,739)	9,538	9,729
Loans from NYCC	372	1,947	7,198	3,700
Dividend Payable	0	0	0	0
Profit / (Loss) for the year :-				
Before Tax and Dividends	453	290	1,063	856
After Tax and Dividend	453	290	787	582

Copies of these companies' Draft Accounts are held by Central Services, County Hall, Northallerton, North Yorkshire, DL7 8AD.

In addition, under its Treasury Management Strategy, the County Council has made one investment for greater than one year which falls into the category of long term investments. This investment is as follows:-

	31st March	31st March
	2018	2017
	£000	£000
Northumberland County Council	0	5,000
Birmingham City Council	5,000	0
Eastbourne Borough Council	5,000	0
	<u>10,000</u>	<u>5,000</u>
Yorwaste Limited	3,518	3,518
Align Property Partners Limited	500	500
Total Long Term Investments	<u>14,018</u>	<u>9,018</u>

30. Long Term Debtors

	31st March	31st March
	2018	2017
	£000	£000
Car Loans	0	0
Loans to Subsidiary Companies	7,957	5,647
Loans to Growing Places Schemes	5,112	4,147
Long Term Payments in Advance	273	137
Long Term Debtors	<u>7,600</u>	<u>6,122</u>
	<u>20,942</u>	<u>16,053</u>
Less: Bad Debts Provision	0	0
	<u>20,942</u>	<u>16,053</u>

Loan balances are increased by any new loans and reduced as a loan is repaid.

31. Short Term Debtors

	31st March 2018		31st March 2017	
	£000	£000	£000	£000
Government Entities				
Central Government Bodies	10,194		9,611	
Other Local Authorities	16,288		14,829	
NHS Bodies	<u>10,244</u>	36,726	<u>9,928</u>	34,368
General Debtors		51,782		43,326
(including Public Corporations and Trading Funds)				
Payments in Advance		<u>11,206</u>		<u>9,591</u>
		99,714		87,285
Less: Bad Debts Provision		<u>(10,831)</u>		<u>(9,904)</u>
Total Short Term Debtors		<u>88,883</u>		<u>77,381</u>

32. Short Term Creditors

	31st March 2018		31st March 2017	
	£000	£000	£000	£000
Government Entities				
Central Government Bodies	11,171		11,889	
Other Local Authorities	6,299		10,568	
NHS Bodies	<u>1,075</u>	18,545	<u>2,962</u>	25,419
General Creditors		54,370		53,509
(including Public Corporations and Trading Funds)				
Income in Advance		<u>10,282</u>		<u>11,305</u>
Total Short Term Creditors		<u>83,197</u>		<u>90,233</u>

33. Provisions

	Changes during the year				To be used			
	Balance as at	Provision	Provision	Provision	Balance as at	Within 1	In excess	Total
	31st March 2017	Made	Used	Written	31st March 2018	year	of 1 year	
	£000	£000	£000	Down	£000	£000	£000	
				£000				£000
Insurance	6,673	2,220	(1,137)	0	7,756	2,585	5,171	7,756
Payments	3,085	2,325	(1,270)	0	4,140	0	4,140	4,140
Other	711	0	(311)	0	400	219	181	400
	10,469	4,545	(2,718)	0	12,296	2,804	9,492	12,296

	Changes during the year				To be used			Total
	Balance as at 31st March 2016	Provision Made	Provision Used	Provision Written Down	Balance as at 31st March 2017	Within 1 year	In excess of 1 year	
	£000	£000	£000	£000	£000	£000	£000	
Insurance	4,484	3,610	(1,421)	0	6,673	2,224	4,449	6,673
Payments	2,140	1,520	(575)	0	3,085	0	3,085	3,085
Other	1,122	0	(411)	0	711	375	336	711
	7,746	5,130	(2,407)	0	10,469	2,599	7,870	10,469

Highways Advance Payments

Where building work is undertaken which fronts onto a private street, a deposit under the Advance Payment Code is required from developers in respect of the cost of necessary street works. A provision is maintained in the Accounts representing deposits held where the liability of the developer has not yet been discharged.

Insurance (Claims & Liability)

Self-funding arrangements for employer's, public liability and motor claims have been established and an insurance provision has been created for this purpose. The County Council is unable to accurately determine when the longer term (to be used in excess on one year) provision will be utilised.

Municipal Mutual Insurance (MMI) was the predominant insurer of public sector bodies, including the County Council, until it stopped underwriting operations in 1992. The 1993 implementation of a 'scheme of arrangement' means that these public bodies have an exposure to MMI. Due mainly to subsequent much higher than expected levels of industrial disease type claims, MMI's deteriorating solvency position led to insolvent liquidation. As a result the County Council was liable for an initial 15% levy of claims paid since 1993, which was settled in 2013/14. In addition the County Council is liable to pay a 15% contribution towards all future liability claim payments and thus a residual provision is required which is based on an external review of the historical claims experience.

34. Usable Reserves

Supplementary to the Movement in Reserve Statement the following tables identify detail of the adjustments between the accounting basis and funding basis under regulations by reserve. The reserves are grouped by usable reserves and unusable reserves.

(a) General Working Balance

	2017/18 £000	2016/17 £000
General Working Balance at Start of Period	(27,270)	(27,270)
Comprehensive Income and Expenditure charged to the General Balance	82,141	43,361
Adjustments between accounting basis and funding basis under regulations		
Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement		
Capital Adjustment Account		
Amortisation of Intangible Assets	(1,234)	(1,337)
Charges for depreciation and impairment of non current assets	(50,502)	(50,302)
Revaluation losses on Property, Plant and Equipment	(4,613)	(17,523)
Impairment from Non Enhancing Capital Expenditure	(13,004)	(10,241)
Movements in the value of Investment Properties	1,360	0
Capital Grants and Contributions	79,931	101,756
Revenue Expenditure Funded from Capital under Statute	(16,522)	(18,657)
Carrying Value of non current assets written off on disposal	(82,947)	(65,832)
Pension Reserve		
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income and Expenditure Statement	(69,962)	(58,109)
Collection Fund Adjustment		
Amount by which council tax income credited to the Comprehensive Income and Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	(2,134)	939
Accumulating Short Term Compensated Absences Account		
Amount by which staff remuneration charged to the Comprehensive Income and Expenditure Statement on an accrual basis is different from that chargeable in the year in accordance with statutory requirements	319	(1,818)
Inclusion of items not debited or credited to the Comprehensive Income and Expenditure Statement		
Capital Adjustment Account		
Statutory Provision for the financing of capital investment	25,166	19,079
Capital Expenditure charged against the General Working Balance	8,880	11,332
Transfer of sale proceeds credited as part of the gain / loss on disposal to the Comprehensive Income and Expenditure Statement	2,030	7,356
Pension Reserve		
Employer pension contributions payable in the year	44,420	41,205
Capital Receipts Reserve	0	1,618
Total of adjustments between accounting basis and funding basis under regulations	(78,812)	(40,534)
Transfers from Earmarked Reserves	(3,329)	(2,827)
General Working Balance at Period End	(27,270)	(27,270)

(b) Earmarked Reserves

	Balance 31st March 2018 £000's	Movement in year 2017/18 £000's	Balance 31st March 2017 £000's	Movement in year 2016/17 £000's	Balance 31st March 2016 £000's
Earmarked for Schools					
Local Management of Schools	18,293	(6,217)	24,510	(9,367)	33,877
Schools Block / DSG	1,320	(5,114)	6,434	(4,416)	10,850
	<u>19,613</u>	<u>(11,331)</u>	<u>30,944</u>	<u>(13,783)</u>	<u>44,727</u>
Retained for Specific Initiatives					
Strategic Resources	48,716	2,499	46,217	10,200	36,017
Highways Maintenance	6,202	(640)	6,842	(3,263)	10,105
Investments	0	(10,000)	10,000	0	10,000
Insurance	5,356	(417)	5,773	(1,789)	7,562
T&C Strategy and Infrastructure	4,241	(547)	4,788	(1,170)	5,958
Superfast Broadband	13,309	1,846	11,463	6,823	4,640
Pending Issues Provision	0	0	0	(4,319)	4,319
Redundancy	2,110	(224)	2,334	(1,703)	4,037
Extra Care	6,762	(1)	6,763	3,363	3,400
Bedale, Aiskew and Leeming Bar Bypass	989	(530)	1,519	(1,444)	2,963
Stronger Communities	2,466	(244)	2,710	(198)	2,908
Health and Social Care Transfer Monies	2,723	1,398	1,325	(1,054)	2,379
NY2020 Programme Support	2,148	(1,045)	3,193	1,031	2,162
Equalisation (CTax & BR)	4,247	1,813	2,434	2,434	0
2020 Property Projects	2,860	(1,509)	4,369	4,369	0
Kex Gill	4,950	4,950	0	0	0
Other Individual Reserves <£2m	18,206	6,191	12,015	(2,753)	14,768
	<u>125,285</u>	<u>3,540</u>	<u>121,745</u>	<u>10,527</u>	<u>111,218</u>
Reserves of Trading and Service Units NYES					
Trading Reserves	5,303	736	4,567	1,116	3,451
Insurances	4,006	555	3,451	258	3,193
	<u>9,309</u>	<u>1,291</u>	<u>8,018</u>	<u>1,374</u>	<u>6,644</u>
Revenue Grants and Contributions Reserve					
Public Health	6,032	(1,777)	7,809	(1,573)	9,382
CYPS Miscellaneous Grants	9,689	(286)	9,975	2,517	7,458
Civil Parking Enforcement	3,517	(328)	3,845	(989)	4,834
Improved Better Care Fund	5,589	5,589	0	0	0
Care Act	4,383	0	4,383	891	3,492
Other Individual Reserves <£2m	2,970	(27)	2,997	(1,791)	4,788
	<u>32,180</u>	<u>3,171</u>	<u>29,009</u>	<u>(945)</u>	<u>29,954</u>
Total Earmarked Reserves	<u>186,387</u>	<u>(3,329)</u>	<u>189,716</u>	<u>(2,827)</u>	<u>192,543</u>

(c) Capital Receipts Unapplied Reserve

The Capital Receipts Unapplied Reserve records balances of monies received from capital disposals that can be retained for qualifying capital purposes, expenditure of a capital nature or repayment of long term loans.

	31st March 2018 £000	31st March 2017 £000
Opening Balance	1,618	0
Transfer of sale proceeds credited as part of the gains/loss on disposal to the Comprehensive Income and Expenditure Statement	2,030	8,974
Use of the Capital Receipts Unapplied Reserve to finance new expenditure	<u>(2,030)</u>	<u>(7,356)</u>
Closing Balance	<u>1,618</u>	<u>1,618</u>

(d) Capital Grants Unapplied Reserve

The Capital Grants Unapplied Reserve is required under IFRS and IAS 20 Accounting for Government Grants. The reserve holds the balances of capital grants received where the conditions of use have been met but the actual expenditure has not been incurred. This reserve is classified as a usable reserve as the balances held within this account can be utilised to fund future expenditure of a capital nature.

	2017/18 £000	2016/17 £000
Opening Balance	35,630	27,304
Adjustments between accounting basis and funding basis under regulation		
Capital Grants and Contributions Unapplied credited to the Comprehensive Income and Expenditure Statement	79,931	106,089
Application of Capital Grants and Contributions within the period and adjusted through the Capital Adjustment Account	<u>(91,016)</u>	<u>(97,763)</u>
Closing Balance	<u>24,545</u>	<u>35,630</u>

35. Unusable Reserves

(a) Revaluation Reserve

The Revaluation Reserve records the unrealised gains from the revaluation of Property, Plant and Equipment.

	2017/18 £000	2016/17 £000
Opening Balance	280,141	260,831
Asset Revaluation within Other Comprehensive Income and Expenditure Statement including Addition of assets	84,716	46,526
Adjustment between current value depreciation and historic cost depreciation	<u>(8,071)</u>	<u>(6,883)</u>
Write out of revaluation on disposal; Property, Plant and Equipment	<u>(19,811)</u>	<u>(20,333)</u>
Closing Balance	<u>336,975</u>	<u>280,141</u>

The revaluation reserve is built up from individual balances for each asset within the Property, Plant and Equipment categories of assets. No individual asset will have a negative revaluation balance even if the overall reserve is in surplus.

The Reserve contains only revaluation gains accumulated since 1st April 2007, the date that the reserve was created; prior to this date the Capital Adjustment Account was used to record revaluation gains.

Revaluations arising on investment properties are (under IFRS) charged to the Surplus or Deficit on Provision of Services section of the Comprehensive Income and Expenditure Statement as and when they arise. Revaluation values for investment properties are therefore not held within the revaluation reserve.

(b) Collection Fund Adjustment Account

The Collection Fund Adjustment Account represents an Unusable Reserve in the Balance Sheet. The County Council must show the accrued value of Council Tax and Non- Domestic Rates Income relating to the County Council as at 31st March 2018 rather than the actual Council Tax and Non-Domestic Rates paid over by Billing Authorities to the County Council during the Financial Year.

In addition, the County Council is required to show in its Balance Sheet provisions for the following:-

- Debtors for the County Council's share of Council Tax and Non-Domestic Rates arrears at 31st March 2018;
- Provision for bad debts of Debtors in relation to Council Tax and Non- Domestic Rates arrears as at 31st March 2018;
- Income in advance from Council Tax and Non-Domestic Rates payers who have paid their bills early as at 31st March 2018; and
- Creditor provision where the billing authorities have under-collected Council Tax and Non-Domestic Rates Income in-year compared to the value of Council Tax precepts and Non-Domestic Rates actually paid over to the County Council in 2017/18.

The Collection Fund Adjustment Account represents an adjustment between the Council Tax and Non-Domestic Rates collected and paid over to the County Council by billing authorities in 2017/18, and the County Council's accrued actual share of Billing Authority Collection Fund Balances in 2017/18. The Collection Fund Adjustment Account also represents the County Council's actual net share of surplus or deficit in all the billing authorities collection funds combined at the end of 2016/17 and 2017/18 and can be calculated as follows:-

	31st March 2018 £000	31st March 2017 £000
Council Tax		
Debtors	11,445	10,320
Provision for Doubtful Debts	(5,741)	(5,069)
Creditors for Pre-payments and Over-payments	(4,947)	(4,875)
Net Debtors to the Billing Authority	1,460	4,193
Net Creditors to the Billing Authority	0	0
	<u>2,217</u>	<u>4,569</u>
Non-Domestic Rates		
Debtors	610	542
Provision for Doubtful Debts	(292)	(261)
Provision for Appeals	(1,835)	(1,486)
Creditors for Pre-payments and Over-payments	(322)	(418)
Net Debtors / (Creditors) to the Billing Authority	3,102	2,668
	<u>1,263</u>	<u>1,045</u>
Collection Fund surplus	<u>3,480</u>	<u>5,614</u>
Movement in Year		
Council Tax	(2,352)	(1,012)
Non-Domestic Rates	218	1,951
	<u>(2,134)</u>	<u>939</u>

(c) Accumulated Absences Account

The Accumulated Absences Account is used to accrue for short term compensated absences such as holiday pay earned but not taken. This accrual is under statutory provision and does not represent a charge to the General Working Balance; this reserve holds the balance of the accrual within the unusable reserves section of the Balance Sheet.

	2017/18 £000	2016/17 £000
Balance Brought Forward	(9,424)	(7,606)
Movement in Year	319	(1,818)
Closing Balance	<u>(9,105)</u>	<u>(9,424)</u>

(d) Pension Reserve

The Pension Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. The County Council accounts for post-employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees; however, statutory arrangements require benefits earned to be financed as the County Council makes contributions to the pension fund.

The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the County Council has set aside to meet them.

	2017/18 £000	2016/17 £000
Opening Balance	(463,951)	(436,923)
Remeasurements of the Net Defined Benefit Liability (Actuarial gains / (losses) on pension assets/liabilities)	20,394	(10,124)
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income and Expenditure Statement	(69,962)	(58,109)
Employers pension contributions payable in year	44,420	41,205
Closing Balance	<u>(469,099)</u>	<u>(463,951)</u>

(e) Capital Adjustment Account

The Capital Adjustment Account records the historic cost of acquiring, creating or enhancing Fixed Assets, (including depreciation and impairment), over the life of those assets as well as the resources set aside to finance them.

	2017/18 £000	2016/17 £000
Opening Balance	946,736	959,182
Adjustments between accounting basis and funding basis under regulations		
Amortisation of Intangible Assets	(1,234)	(1,337)
Charges for depreciation and impairment of non current assets	(50,502)	(50,302)
Revaluation losses on Property, Plant and Equipment	(4,613)	(18,514)
Impairment from Non Enhancing Capital Expenditure	(13,004)	(10,241)
Movements in the value of Investment Properties	1,360	991
Capital Grants and Contributions	91,016	93,430
Revenue Expenditure Funded from Capital under Statute	(16,522)	(18,657)
Carrying Value of non current assets written off on disposal	(82,947)	(65,832)
Statutory Provision for the financing of capital investment	25,166	19,079
Capital Expenditure charged against the General Working Balance	8,880	11,332
Transfer of sale proceeds credited as part of the gain / loss on disposal to the Comprehensive Income and Expenditure Statement	2,030	7,356
Re-payment of long term loans	(1,575)	(6,967)
Other Reserve Movements		
Adjustment between current value depreciation and historic cost depreciation	8,071	6,883
Write out of revaluation on disposal; Property, Plant and Equipment	19,811	20,333
Closing Balance	<u>932,673</u>	<u>946,736</u>

36. Material Contingent Liabilities

The County Council has identified areas where a present or past obligation has resulted in the possibility of a future liability being incurred.

Due to a number of factors, amounts cannot yet be fully determined and disclosed. In line with accounting guidance (IAS 37) no adjustments have been made within the Balance Sheet for these liabilities.

- Deprivation of Liberty Safeguards

A court Judgment around the definition of what constitutes a Deprivation of Liberty requires reviews of a significant number of care plans of existing clients involving the use of specialist staff and externally purchased expertise at significant cost. The Local Authority is the Supervisory body for authorising a deprivation of liberty in a residential setting and for hospitals and is experiencing a significant increase in the number of referrals seeking authorisation. With regard to those living in supported living accommodation and deprived of their liberty, this can only be authorised by the Court of Protection.

The Judgment also impacts upon the numbers who are likely to be detained under the Mental Health Act 1983 (MHA) which may trigger an increase in the number of individuals requiring aftercare services upon discharge in accordance with section 117 MHA. The Local Authority cannot charge for aftercare services provided in accordance with section 117 MHA and therefore will see a potential impact on income levels and may also find that there is an increase in the number of disputes over a person's residence in relation to their entitlement to 117 aftercare.

There are likely to be significant resource implications for Health and Adult Services and Legal and Democratic Services, along with external specialists and other fees.

- Long Term Waste Management Contract

The County Council has identified an area where a future liability may be incurred around interpretation of the 'Payment Mechanism' in the contract with the provider of the Long Term Waste Management contract at Allerton Park. Due to a number of factors, amounts cannot yet be fully determined. Discussions between the County Council and the provider are ongoing to resolve the interpretation issue.

37. Events after the Balance Sheet Date

Under IAS 10 Events after the Reporting Period, the County Council is required to disclose the date that the financial statements are authorised for issue. This establishes the date after which events will not have been recognised in the Statement of Accounts.

The Draft Statement for 2017/18 was authorised for issue by 31st July 2018 by the Corporate Director – Strategic Resources.

Since the Balance Sheet date 12 schools have converted to Academy status. Land and building asset values totalling £64.3m will be transferred off the Council's balance sheet in 2018/19 and the Council will no longer receive Dedicated School Grant of around £14.9m.

On 2nd July 2018 a fire damaged Sherburn High School. Although the school's gym and changing rooms suffered extensive damage, teaching and administrative areas were largely saved. The school re-opened on 6th July 2018 and teaching and learning areas were re-organised to accommodate all students. As at 10th July 2018 the estimated cost of the damage is £1.0m; the council's insurance covers this risk and the policy excess is £0.1m.

38. Dedicated Schools Grant

The council's expenditure on schools is funded primarily by grant monies provided by the Education Funding Agency, the Dedicated Schools Grant (DSG). DSG is ring-fenced and can only be applied to meet expenditure properly included in the Schools Budget, as defined in the School Finance and Early Years (England) Regulations 2014. The Schools Budget includes elements for a range of educational services provided on an authority-wide basis and for the Individual Schools Budget, which is divided into a budget share for each maintained school.

Details of the deployment of DSG receivable for 2017/18 are detailed below:-

	Central Expenditure £000	Individual Schools Budgets £000	Total £000
Final DSG for 2017/18 before Academy recoupment			400,586
Academy figure recouped for 2017/18			(82,385)
Total DSG after Academy recoupment for 2017/18			<u>318,201</u>
Plus Brought forward from 2016/17			6,434
Plus Post year end adjustment			0
Less Carry-forward to 2018/19 agreed in advance			<u>(6,434)</u>
Agreed initial budgeted distribution in 2017/18	41,929	276,272	318,201
In year adjustments		606	606
Final budgeted distribution for 2017/18	<u>41,929</u>	<u>276,878</u>	<u>318,807</u>
Less Actual central expenditure	(46,536)		(46,536)
Less Actual ISB deployed to schools		(277,385)	(277,385)
Net Carry-forward in year	<u>(4,607)</u>	<u>(507)</u>	<u>(5,114)</u>
Net Carry-forward to 2018/19			<u>1,320</u>

In 2017/18, £318,787k has been credited against the Education and Children's Services in the Comprehensive Income and Expenditure Statement.

The net overspend in 2017/18 of £5,114k on central expenditure and ISB has been met by the balance of DSG carried forward from previous years. Following consultation with the Education Partnership, this remaining DSG balance, totalling £1,320k overall will be used exclusively in support of the Schools Budget in 2017/18 and subsequent years.

39. Financial Instruments

Financial Instruments are formally defined as contracts that give rise to a financial asset of one entity and a financial liability or equity instrument of another entity. For the County Council, this definition covers the instruments used in Treasury Management activities, including the borrowing and lending of money and the making of investments.

The County Council has adopted the CIPFA Code of Practice on Treasury Management. This Code sets out a framework of operating procedures to reduce treasury risk and improve understanding and accountability regarding the Treasury position of the County Council.

The CIPFA Code of Practice on Treasury Management requires:-

- a Treasury Management Policy Statement (TMPS) stating the County Council's policies and objectives for its treasury management activities; and
- a framework of Treasury Management Practices (TMPs) setting out the manner in which the County Council will seek to achieve the policies and objectives set out above and prescribing how it will manage and control those activities.

The twelve recommended TMP's are reviewed and updated as and when necessary in the light of regulatory and/or local policy changes and cover the following areas:-

- risk management;
- performance measurement;
- decision-making and analysis;
- approved instruments, methods and techniques;
- organisation, clarity and segregation of responsibilities and dealing arrangements;
- reporting requirements and management information arrangements;
- budgeting, accounting and audit arrangements;
- cash and cash flow management;
- money laundering;
- training and qualifications;
- use of external service providers; and
- corporate governance.

The County Council provides treasury management services to the external bodies listed on page 99 (the external bodies listed as having temporary loans with the County Council) and the loans from them represent working balances which are invested with the County Council.

(a) Categories of Financial Instruments

The following categories of financial instrument are carried in the Balance Sheet.

	Long Term		Short Term	
	31st March 2018 £000	31st March 2017 £000	31st March 2018 £000	31st March 2017 £000
Investments				
Loans and Receivables	14,018	9,018	248,883	276,218
Loans to Subsidiary Companies	7,957	5,647	0	0
Loans to Growing Places Schemes	5,112	4,147	0	0
Other Debtors	7,873	6,259	0	0
	<u>34,960</u>	<u>25,071</u>	<u>248,883</u>	<u>276,218</u>
Borrowings				
PWLB Loans	(265,079)	(267,531)	(4,839)	(24,036)
Market LOBO Loans	(20,000)	(10,000)	(46)	(10,046)
Temporary Loans from External Bodies				
- North Yorkshire Pension Fund	0	0	(12,485)	(8,685)
- Selby District Council	0	0	(54,597)	(36,583)
- North Yorkshire Fire and Rescue Authority	0	0	(8,657)	(9,087)
- North York Moors National Park	0	0	(2,235)	(2,404)
- Yorkshire Dales National Park	0	0	(3,037)	(2,396)
- Peak District National Park	0	0	(7,119)	(7,099)
- National Parks England	0	0	(101)	(118)
	<u>(285,079)</u>	<u>(277,531)</u>	<u>(93,116)</u>	<u>(100,454)</u>
Other Liabilities				
PFI and Finance Leases	<u>204,062</u>	<u>5,056</u>	<u>4,225</u>	<u>202</u>
Creditors	<u>(2,863)</u>	<u>(3,004)</u>	<u>(83,197)</u>	<u>(90,233)</u>

(b) Income, Expense, Gains and Losses

	Financial Liabilities measured at amortised cost		Financial Assets Loans and receivables	
	31st March 2018 £000	31st March 2017 £000	31st March 2018 £000	31st March 2017 £000
Interest expense	15,009	14,270	576	630
Impairment of Assets held for Sale	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>15,009</u>	<u>14,270</u>	<u>576</u>	<u>630</u>
Interest and similar Income	0	0	(1,948)	(2,196)
Dividends Received	<u>0</u>	<u>0</u>	<u>(471)</u>	<u>(453)</u>
	<u>0</u>	<u>0</u>	<u>(2,419)</u>	<u>(2,649)</u>
Net (gain) / loss for the year	<u>15,009</u>	<u>14,270</u>	<u>(1,843)</u>	<u>(2,019)</u>

(c) Fair Values of Assets and Liabilities

Financial liabilities and financial assets represented by loans and receivables are carried in the Balance Sheet at amortised costs. Their fair value can be assessed by calculating the present value of the cash flows that will take place over the remaining term of the instruments, using the following assumptions:-

- for loans from the Public Works Loan Board, (PWLB), new borrowing rates available from the PWLB have been applied and for other loans payable, current market rates were obtained from the County Council's Treasury Management Advisors, Capita Asset Services;
- for loans receivable, the prevailing benchmark market rates have been used to provide fair value;
- no early repayment or impairment is recognised; and
- the fair value of trade and other receivables is taken to be the invoiced or billed amount.

The fair values calculated are as follows:-

Borrowing Activities

	31st March 2018		31st March 2017	
	Carrying Amount £000	Fair Value £000	Carrying Amount £000	Fair Value £000
PWLB Maturity Loans	260,750	393,679	279,814	364,621
PWLB Annuity Loans	9,168	10,360	11,753	13,493
Market LOBO Loans	20,046	38,223	20,046	29,587
Financial Liabilities	<u>289,964</u>	<u>442,262</u>	<u>311,613</u>	<u>407,701</u>

The fair value of the liabilities is greater than the carrying amount because the County Council's portfolio of loans includes a number of fixed rate loans where the interest rate payable is higher than the rates available for similar loans at the Balance Sheet date. This shows a notional future loss (based on economic conditions at 31st March 2018) arising from a commitment to pay interest to lenders above current market rates.

The fair value of Public Works Loan Board (PWLB) loans of £404.0m measures the economic effect of the terms agreed with the PWLB compared with estimates of the terms that would be offered for market transactions undertaken at the Balance Sheet date. The difference between the carrying amount and the fair value measures the additional interest that the authority will pay over the remaining terms of the loans under the agreements with the PWLB, against what would be paid if the loans were at prevailing market rates.

However, the authority has a continuing ability to borrow at concessionary rates from the PWLB rather than from the markets. A supplementary measure of the additional interest that the authority will pay as a result of its PWLB commitments for fixed rate loans is to compare the terms of these loans with the new borrowing rates available from the PWLB. If a value is calculated on this basis, the carrying amount of £269.9m would be valued at £404.0m. But, if the authority were to seek to realise the projected loss by repaying the loans to the PWLB, the PWLB would raise a penalty charge for early redemption in addition to charging a premium for the additional interest that will not now be paid. The exit price for the PWLB loans including the penalty charge would be £350.4m.

Investment Activities

	31st March 2018		31st March 2017	
	Carrying Amount £000	Fair Value £000	Carrying Amount £000	Fair Value £000
Money Market Loans less than 1 year	248,883	248,798	276,218	276,309
Money Market Loans more than 1 year	10,000	10,028	5,000	5,041
Financial Liabilities	<u>258,883</u>	<u>258,826</u>	<u>281,218</u>	<u>281,350</u>

The fair value of the assets is less than the carrying amount because the County Council's portfolio of investments includes fixed rate loans where the interest rate receivable is lower than the rates available for similar loans at the Balance Sheet date. This results in a notional future loss (based on economic conditions at 31st March 2018) attributable to the commitment to receive interest above current market rates.

In addition the financial assets representing the shareholding in Yorwaste Limited (£3,518k), Align Property Partners Limited (£500k), First North Law Limited (£0.1k), Brierley Homes Limited (£0.1k), SJB Recycling Limited (£1), NYnet Limited (£1) and Veritau (£1) continued to be valued at Historic Cost and have been omitted from the Table above – Investment Activities. These share-holdings are valued at Historic Cost because they do not have a quoted market price in an active market and therefore their fair value cannot be measured reliably. In addition these investments are not classified as “Held for Sale” and therefore in accordance with The Code, can be accounted for at Cost.

(d) Disclosure of nature and extent of risks arising from Financial Instruments

The County Council's activities expose it to a variety of financial risks, the key risks are:

- Credit risk – the possibility that other parties might fail to pay amounts due to the County Council;
- Liquidity risk – the possibility that the County Council might not have funds available to meet its commitments to make payments;
- Re-financing risk – the possibility that the County Council might be required to renew a financial instrument on maturity at disadvantageous interest rates or terms; and
- Market risk – the possibility that financial loss might arise for the County Council as a result of changes in such measures as interest rate movements.

Overall Procedures for Managing Risk

The County Council's overall risk management procedures focus on the unpredictability of financial markets and implementing restrictions to minimise these risks. The procedures for risk management are set out through a legal framework in the Local Government Act 2003 and the associated regulations. These require the County Council to comply with the CIPFA Prudential Code, the CIPFA Treasury Management in the Public Services Code of Practice and Investment Guidance issued through the Act. Overall these procedures require the County Council to manage risk in the following ways:-

- adopt the requirements of the Code of Practice;
- approve annually in advance, prudential indicator limits for the following three years;
- the County Council's overall borrowing limits;
 - its maximum and minimum exposures to fixed and variable rates;
 - its maximum and minimum exposures to the maturity structure of its debt;
 - its maximum annual exposures to investments maturing beyond a year; and
- approve an investment strategy for the forthcoming year setting out its criteria for both investing and selecting investment counterparties in compliance with the Government Guidance.

The Annual Treasury Management Strategy includes these procedures in order to manage the risks of the County Council's financial instrument exposure. It is approved at the County Council's annual council tax setting budget meeting before the beginning of the financial year.

Annual outturn reports are submitted to the Executive for Treasury Management and Prudential Indicators which set out full details of activities and performance during the preceding financial year. In addition, quarterly reports on Treasury Management matters are submitted to the Executive as part of the County Council's Quarterly Performance Monitoring report and periodic meetings are held between the Corporate Director - Strategic Resources, the Chairman of the Audit Committee and the Deputy Leader to discuss issues arising from the day to day management of Treasury Management activities. The Audit Committee is responsible for scrutinising the County Council's Treasury Management activities and receives regular reports and updates on Treasury Management matters.

Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the County Council's customers. Deposits are not made with banks and financial institutions unless they meet the minimum requirements of the investment criteria outlined in the treasury management strategy.

The County Council relies on credit ratings and "ratings watch" and "outlook" notices published by the three credit rating agencies (Fitch, Moody's and Standards & Poor's) to establish the credit quality of counterparties and investment schemes. All three credit rating agencies also produce a Sovereign Rating which assesses a country's ability to support a financial institution should they get into difficulty.

No combination of ratings can be viewed as entirely fail-safe and all credit ratings, ratings watches and outlooks are monitored on a daily basis and changes made as appropriate. In addition, the County Council takes into account trends within the Credit Default Swap (CDS) Market. Since they are a traded instrument they reflect the market perception of an institution's credit quality unlike credit ratings which often focus on a longer term view. The County Council also monitors other sources of market intelligence, including the financial press, for rumours and speculation which may impact on organisations which the County Council may invest with.

Further details of the County Council's investment criteria are included in the Annual Treasury Management Strategy, a copy of which is available on the County Council's website, www.northyorks.gov.uk.

In addition, the County Council has set maximum investment limits for each organisation which also reflect that institutions credit worthiness – the higher the credit quality, the greater the

investment limit. These limits also reflect UK Government involvement (i.e. Government ownership or being part of the UK Government guarantee of liquidity).

These limits can be summarised as follows:-

Maximum Investment Limit	Criteria
£75m	– UK "Nationalised" Banks / UK Banks with UK Central Government Involvement
£20m - £75m	- Selected UK "Clearing Banks" and other UK based Banks and Building Societies
£20m - £40m	- High quality Foreign Banks

The County Council's maximum exposure to credit risk in relation to its investments in Banks and Building Societies cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. A risk of recoverability applies to all of the County Council's deposits, however, there was no evidence at the 31st March 2018 that this was likely to occur.

The following analysis summarises the County Council's potential maximum exposure to credit risk as at 31st March 2018, based on experience of default assessed by the credit rating agencies and experience of its customer collection levels over the last five financial years, adjusted to reflect current market conditions.

	Amount at 31st March 2018 £000	Historical experience of default %	Historical experience adjusted for market conditions at 31st March 2018 %
Deposits for less than 1 year:-			
Other Local Authorities	114,724	0.0	0.0
Institutions with Fitch Rating Long Term AA and Short Term F1+	3	0.0	0.0
Institutions with Fitch Rating Long Term AA- and Short Term F1+	10,033	0.0	0.0
Institutions with Fitch Rating Long Term A+ and Short Term F1	45,057	0.0	0.0
Institutions with Fitch Rating Long Term A and Short Term F1	89,066	0.0	0.0
Part Nationalised Banks with Fitch Rating Long Term A+ and Short Term F1	0	0.0	0.0
	<u>258,883</u>		
Debtors	<u>88,883</u>		

No breaches of the credit rating criteria occurred during 2017/18 and the County Council does not expect any losses from non-performance by any of the banks or financial institutions in relation to deposits.

The County Council's exposure to credit risk can also be analysed by the Sovereign Rating of the Country in which the financial institution is domiciled as follows:-

	Fitch Sovereign Rating as at 31st March 2018	Amount at 31st March 2018 £000
UK	AA	243,832
Australia	AAA	15,048
Sweden	AAA	<u>3</u>
		<u>258,883</u>

The County Council does not generally allow credit for its trade debtors. Analysis of invoices raised as at 31st March 2018, which are included within the £88.9m Short Term Debtors, can be analysed by past-due and age status as follows:-

	31st March 2018 £m
Less than 1 month	20.1
1 to 2 months	1.1
3 months or more	8.8
	<hr/> 30.0 <hr/>

It is considered that £8.8m of the £30.0m debtors invoice balance is past its due date for payment. The County Council maintains a Bad Debt Provision for debts based on both the age of the debt and the likelihood of a continued dispute or future settlement. No further assessment of the fair value has therefore been made. Amounts are carried on the Balance Sheet at their amounts outstanding and no amounts have been included in the table for the County council's exposure to default.

Liquidity Risk

The County Council manages its liquidity position through the risk management procedures above (the setting and approval of prudential indicators and the approval of the treasury and investment strategy reports), as well as through a comprehensive cash flow management system, as required by the CIPFA Code of Practice. This seeks to ensure that cash is available when needed.

The County Council has ready access to borrowings from the money markets to cover day to day cash flow need, whilst the PWLB and money markets provide access to longer term funds. The Council is also required to provide a balanced budget through the Local Government Finance Act 1992, which ensures sufficient monies are raised to cover annual expenditure. There is, therefore, no significant risk that it will be unable to meet its commitments under financial instruments.

The approved prudential indicators "limits for the maturity structure of debt" and the "limits placed on investments for greater than one year in duration" are the key parameters used to address liquidity risk. The maturity of debt limit is used when carefully planning new loans to be taken and (where it is economic to do so) making early loan repayments. Also the limit placed on investments is monitored when considering cash flow needs and placing funds in the longer term.

Creditors are paid in accordance with suppliers' terms which, for liquidity risk purposes to the County Council, is less than one year and are not shown in the table above. Further analysis of creditors can be found in note 32.

All investment held with banks and financial institutions are due to mature within less than one year.

Refinancing and Maturity risk

The County Council maintains a significant debt and investment portfolio. Whilst the cash flow procedures above are considered against the refinancing risk procedures, longer-term risk to the County Council relates to managing the exposure to replacing financial instruments as they mature. This risk relates to both the maturing of longer term financial liabilities and longer term financial assets.

The approved treasury indicator limits for the maturity structure of debt and the limits placed on investments placed for greater than one year in duration are the key parameters used to address this risk. The County Council approved treasury and investment strategies address the main risks and the treasury team address the operational risks within the approved parameters. This includes:

- monitoring the maturity profile of financial liabilities and amending the profile through either new borrowing or the rescheduling of the existing debt; and
- monitoring the maturity profile of investments to ensure sufficient liquidity is available for the County Council day to day cash flow needs, and the spread of longer term investments provide stability of maturities and returns in relation to the longer term cash flow needs.

The maturity analysis of financial liabilities (borrowing) is as follows:-

	31st March 2018 £000	31st March 2017 £000
Less than one year		
Public Works Loan Board	(4,839)	(24,036)
Market LOBO Loans	(46)	(10,046)
Temporary Loans from External Bodies		
- North Yorkshire Pension Fund	(12,485)	(8,685)
- Selby District Council	(54,597)	(36,583)
- North Yorkshire Fire and Rescue Authority	(8,657)	(9,087)
- North York Moors National Park	(2,235)	(2,404)
- Yorkshire Dales National Park	(3,037)	(2,396)
- Peak District National Park	(7,119)	(7,099)
- National Parks England	(101)	(118)
	<u>(93,116)</u>	<u>(100,454)</u>
Greater than one year		
Public Works Loan Board	(265,079)	(267,531)
Market LOBO Loans	(20,000)	(10,000)
	<u>(285,079)</u>	<u>(277,531)</u>
Analysis of loans by Maturity		
Between one and two years	(26,983)	(2,452)
Between two and five years	(69,596)	(73,240)
Between five and ten years	(10,000)	(23,339)
Between ten and fifteen years	(24,700)	(24,700)
Between fifteen and twenty five years	0	0
Between twenty five and forty years	(138,800)	(138,800)
More than forty years	(15,000)	(15,000)
	<u>(285,079)</u>	<u>(277,531)</u>

Market Risk - Interest rate risk

The County Council is exposed to interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the County Council, depending on how variable and fixed interest rates move across differing financial instrument periods. For instance, a rise in variable and fixed interest rates would have the following effects:-

- Borrowings at variable rates
- the interest expense charged to the Comprehensive Income and Expenditure Statement will rise;
- borrowings at fixed rates
- the fair value of the borrowing liability will fall;

- investments at variable rates - the interest income credited to the Comprehensive Income and Expenditure Statement will rise;
- investments at fixed rates - the fair value of the assets will fall.

Borrowings are not carried at fair value on the Balance Sheet, so nominal gains and losses on fixed rate borrowings would not impact on the Comprehensive Income and Expenditure Statement. However, changes in interest payable and receivable on variable borrowings and investments will be posted to the Comprehensive Income and Expenditure Statement and affect the General Working Balance.

The Treasury Management strategy includes sensitivity analysis and the prudential indicators for managing interest rate risk. One of the prudential indicators provides maximum and minimum limits for fixed and variable interest rate exposure. The treasury team also monitors the market and forecasts interest rates to adjust exposures accordingly. For example, during periods of falling interest rates, and where economic circumstances are favourable, fixed rate investments may be taken for longer periods to secure better long term returns.

If all interest rates had been 1.0% higher, with all other variables held constant, the financial effect would be:-

	£000
Increase in interest payable on variable rate borrowings	0
Increase in interest receivable on variable rate investments	2,457
Increase in government grant receivable for financing costs	0
Impact on Comprehensive Income and Expenditure Account	<u>2,457</u>
Decrease in fair value of fixed rate investment assets	<u>(784)</u>
Decrease in fair value of fixed rate borrowing liabilities	<u>(51,376)</u>

The impact of a 1.0% fall in interest rates would be as above but with the movements being reversed.

Market Risk – Price risk

The County Council does not invest in equity shares but does have shareholdings to the value of £3.5m in Yorwaste Limited, £0.5m Align Property Partners Limited, £100 First North Law Limited, £100 Brierley Homes Limited and a nominal value of £1 in NYnet Limited, SJB Recycling Limited and Veritau Limited. These holdings are generally illiquid and therefore are not exposed to losses arising from movements in the prices of these shares.

The shareholdings have arisen as they have been acquired rather than originated by the County Council. These long term investments are as a result of acquisition of specific interest and are not quoted in an active market. The County Council is not exposed to price movements. The value of the above shares are classified as loans and receivables as a reliable fair value cannot be determined.

Further information can be found in note 29 Long Term Investments.

Market Risk – Foreign exchange risk

The County Council has no financial assets or liabilities denominated in foreign currencies and thus has no exposure to loss arising from movements in exchange rates.

GROUP ACCOUNTS

INTRODUCTION

1. The Code of Practice on Local Authority Accounting recognises the wide diversity of service delivery vehicles used nationally by Local Authorities. The County Council produces a consolidated set of Group Accounts to show the totality of its operations in a transparent manner.

The County Council has undertaken significant research to identify and document its relationships with all partners, companies, joint ventures and voluntary organisations. Consideration of issues such as the type of interest, ownership of share capital, membership of appropriate committees, the degree of operational and financial control, access to benefits and exposure to risks have been key elements in this analysis.

SUMMARY OF FINDINGS

2. In the majority of cases the arrangements for accounting for relationships with these organisations are fully covered within the County Council's Comprehensive Income and Expenditure Statement. Similarly any assets and liabilities generated are accounted for within the County Council's Balance Sheet.

As a result there is no 'group' relationship for most of these arrangements.

After consideration of all relevant criteria, the County Council has determined that for 2017/18, it has a group relationship with eight bodies (including their subsidiaries where appropriate):-

- NYnet Limited;
- Align Property Partners Limited;
- Brierley Homes Limited;
- First North Law Limited;
- SJB Recycling Limited;
- Veritau Limited;
- Yorkshire Purchasing Organisation; and
- Yorwaste Limited.

(a) NYnet Limited

NYnet Limited is a company set up by the County Council in February 2007 to provide a world class high speed communication (broadband) infrastructure across North Yorkshire.

The Company has competitively procured a 'next generation broadband network' and sells capacity on that network to public sector organisations (including the County Council) as well as private sector internet service providers (ISP's) who then sell onto the end users of businesses and consumers.

The Company is limited by shares, which are 100% owned by the County Council and is managed by a Board of Directors appointed by the County Council.

NYnet 100 Limited was established in 2011/12 to facilitate and fund on-going developments around the "Connecting North Yorkshire" project, which aims to ensure widespread Broadband availability in the sub-region by 2017. NYnet 100 Limited will receive grant funding and make payments in respect of Connecting North Yorkshire.

The financial results reported are for the entire NYnet sub-group. NYnet 100 Ltd is 100% owned by NYnet Limited.

A working capital loan facility is being provided by the County Council with the sum taken up at 31st March 2018 being £0.4m. This loan is included in the County Council's Balance Sheet as a Long Term Debtor.

NYnet Limited has been consolidated into North Yorkshire County Council's Group Accounts as a consolidated subsidiary.

(b) Align Property Partners Limited

The County Council owns 100% of the issued share capital of Align Property Partners Limited; a company established in 2016 whose principal activities are architectural and property consultancy services. The County Council has provided a loan facility to Align Property Partners Limited for £500k.

Align Property Partners Limited has not been consolidated into North Yorkshire County Council's Group Accounts as its values do not materially impact on the group financial position.

(c) Brierley Homes Limited

The County Council owns 100% of the issued share capital of Brierley Homes Limited; a company established in 2016 whose principal activities are development of building projects, construction of domestic buildings, buying and selling of own real estate and other letting and operating of own or leased real estate. The County Council has provided a loan facility to Brierley Homes Limited of £2.75m.

Brierley Homes Limited has not been consolidated into North Yorkshire County Council's Group Accounts as its values do not materially impact on the group financial position.

(d) First North Law Limited

The County Council owns 100% of the issued share capital of First North Law Limited; a company established in 2016 whose principal activities are the provision of professional legal services. The County Council has provided a loan facility to First North Law Limited for £250k.

First North Law Limited has not been consolidated into North Yorkshire County Council's Group Accounts as its values do not materially impact on the group financial position.

(e) SJB Recycling Limited

The County Council owns 78% of SJB Recycling Limited whose principal activities are the composting and processing of green and wood waste. The remaining shareholder in SJB Recycling Limited is the City of York Council holding 22%. SJB Recycling Limited transferred to the direct ownership of the County Council and City of York Council from Yorwaste Limited, a subsidiary of the County Council.

SJB Recycling Limited has not been included in the 2017/18 Group Accounts as their values do not materially impact on the group financial position.

(f) Veritau Limited

In April 2009 North Yorkshire County Council and the City of York Council worked in partnership to develop a shared service covering all the functions of internal audit, counter fraud and information governance.

The company is wholly owned by both councils, with each council holding 50% of the shares. Veritau Limited has responsibility for carrying out all internal audit, information governance and counter fraud services for the two councils and a number of other District Councils.

Veritau Limited has not been included in the 2017/18 Group Accounts as their values do not materially impact on the group financial position.

(g) Yorkshire Purchasing Organisation (YPO)

Established as a joint committee of Local Authorities in 1974, YPO is a purchasing and supply service for office supplies, stationery and general equipment. The company supplies the constituent 13 member authorities but also schools, the voluntary sector and the general public. YPO operates on a self-financing basis with no subsidies payable by any member authority. Any surpluses are used for dividend payment primarily but with some scope for re-investment.

YPO's year end is 31st December and its audited financial results were an invoiced turnover of £111m resulting in an operating surplus for 2017 of £7.4m. A member's cash dividend was agreed for the year 2017 totalling £7.5m. The County Council received £583k in dividends, calculated on the basis of sales to each local authority. The Organisation has net assets of £14.6m with a general fund working balance in 2017 of £28.3m.

Due to the involvement of all member authorities in the Management Committee and its increasing use of customers outside of the local authority market, the County Council does not exert a significant level of influence over YPO's activities. Analysis of the relationship for group Account purposes concludes that it is equivalent to a simple investment. As the County Council made no original investment in 1974 and has no share capital, no consolidation adjustments are necessary.

(h) Yorwaste Limited

The County Council owns 78% of the issued share capital of Yorwaste Limited; a company established in 1993 whose principal activity is the provision of waste disposal facilities by the operation and management of landfill sites/recycling centres. The remaining shareholder in Yorwaste Limited is the City of York Council holding 22%.

The policies of Yorwaste Limited in relation to Fixed Assets are different to that operated by the County Council. All the company's Fixed Assets are valued at historic cost less depreciation. The useful economic life of each asset is calculated individually with depreciation calculated on a straight line basis taking into account both commercial and technical obsolescence.

The total issued share capital of Yorwaste Limited is £4,526k (a total of 4,526,000 ordinary shares issued at £1 each).

The County Council has provided a loan facility to Yorwaste Limited for £7.2m. This loan is included in the County Councils Balance Sheet as a Long Term Debtor.

Yorwaste Limited has not paid the County Council a dividend in 2017/18 or 2016/17.

Yorwaste Limited has been consolidated into North Yorkshire County Council's Group Accounts as a subsidiary.

On 23 June 2017 Yorwaste purchased Todd Waste Management Group (TWMG) and all trading of TWMG transferred to Yorwaste. Yorwaste own 100% of the share capital of TWMG. In December 2017 Todd Pak Limited (a wholly owned subsidiary of TWMG) transferred from being directly owned by Yorwaste to be a wholly owned subsidiary of SJB Recycling.

FINANCIAL STATEMENTS AND RESULTS

3. The Group Accounts for the County Council are based upon the consolidation of the County Council, NYnet Limited and Yorwaste Limited. It should be noted that although adjustments have been made to facilitate comparability between the sets of Accounts, there is a fundamental difference between the objectives of the organisations with the County Council being a non-profit making body. The figures included are based on Draft Accounts for the two bodies. These companies do not report under IFRS, rather as small unlisted companies, and their accounts are produced under UK GAAP, incorporating FRS 102 in their 2017/18 accounts.

EXPENDITURE AND FUNDING ANALYSIS FOR 2017/18

	Net Expenditure £000	Movement to Earmarked Reserves £000	Net Expenditure Chargeable to the General Fund £000	Adjustments between the Funding and Accounting Basis £000	Net Expenditure in the Comprehensive Income and Expenditure Statement £000
Children and Young People's Service	70,862	13,355	84,217	41,001	125,218
Business and Environmental Services	67,053	1,662	68,715	14,651	83,366
Health and Adult Services	144,132	(5,309)	138,823	8,050	146,873
Central Services	56,579	2,871	59,450	3,206	62,656
Corporate Miscellaneous	15,078	(3,293)	11,785	(18,741)	(6,956)
NYES	0	(775)	(775)	775	0
NYnet Limited	(484)	0	(484)	0	(484)
Yorwaste Limited	(1,750)	0	(1,750)	0	(1,750)
Net Cost of Services	351,470	8,511	359,981	48,942	408,923
Other Operating Income and Expenditure	0	0	0	81,569	81,569
Financing and Investment Income & Expenditure	719	0	719	22,266	22,985
Taxation and non specific income and Expenditure	(361,154)	2,268	(358,886)	(73,965)	(432,851)
Tax Expenses	276	0	276	0	276
(Surplus) or Deficit	(8,689)	10,779	2,090	78,812	80,902
Opening Group Balance			(215,458)		
Less/Plus Surplus or (Deficit) on Group in Year			2,090		
Closing Group Balance at 31 March 2018			(213,368)		
General Working Balance			(27,270)		
Earmarked Reserves			(186,387)		
Group Reserves			289		
			(213,368)		

EXPENDITURE AND FUNDING ANALYSIS FOR 2016/17

	Net Expenditure £000	Movement to Earmarked Reserves £000	Net Expenditure Chargeable to the General Fund £000	Adjustments between the Funding and Accounting Basis £000	Net Expenditure in the Comprehensive Income and Expenditure Statement £000
Children and Young People's Service	67,709	12,332	80,041	52,451	132,492
Business and Environmental Services	64,849	6,158	71,007	13,687	84,694
Health and Adult Services	145,982	3,957	149,939	3,484	153,423
Central Services	59,641	33	59,674	526	60,200
Corporate Miscellaneous	22,424	(19,208)	3,216	(14,401)	(11,185)
Smart Solutions	0	(480)	(480)	480	0
NYnet Limited	(428)	0	(428)	0	(428)
Yorwaste Limited	(1,434)	0	(1,434)	0	(1,434)
Net Cost of Services	358,743	2,792	361,535	56,227	417,762
Other Operating Income and Expenditure	0	0	0	57,481	57,481
Financing and Investment Income & Expenditure	715	0	715	25,744	26,459
Taxation and non specific income and Expenditure	(361,202)	632	(360,570)	(98,918)	(459,488)
Tax Expenses	275	0	275	0	275
(Surplus) or Deficit	(1,469)	3,424	1,955	40,534	42,489

Opening Group Balance	(217,413)
Less/Plus Surplus or (Deficit) on Group in Year	1,955
Closing Group Balance at 31 March 2017	(215,458)
General Working Balance	(27,270)
Earmarked Reserves	(189,716)
Group Reserves	1,528
	(215,458)

GROUP COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

Year to 31st March 2017				Year to 31st March 2018			
Expenditure £000	Income £000	Net £000		Expenditure £000	Income £000	Net £000	
548,610	(416,118)	132,492	Children and Young People's Service	531,449	(406,231)	125,218	
131,668	(46,974)	84,694	Business and Environmental Services	134,989	(51,623)	83,366	
240,093	(86,670)	153,423	Health and Adult Services	244,375	(97,502)	146,873	
67,115	(6,915)	60,200	Central Services	71,502	(8,846)	62,656	
690	(11,875)	(11,185)	Corporate Miscellaneous	963	(7,919)	(6,956)	
12,282	(13,716)	(1,434)	Yorwaste	8,456	(10,206)	(1,750)	
890	(1,318)	(428)	NYnet Limited	438	(922)	(484)	
1,001,348	(583,586)	417,762	Cost of Services	992,172	(583,249)	408,923	
			Other Operating Expenditure				
		56,858	Loss on Disposal of Property, Plant and Equipment			80,917	
		0	Impairment of Assets Held for Sale			0	
		623	Precepts of Local Precepting Authorities			652	
		0	Exceptional Items			0	
		<u>57,481</u>				<u>81,569</u>	
			Financing and Investment Income and Expenditure				
		14,696	Interest payable and similar charges			15,396	
		(1,730)	Interest receivable and similar income			(1,511)	
		(995)	Investment Properties; revaluation and impairment			(1,453)	
		(90)	Deficit / (Surplus) on trading activities			(720)	
		<u>14,578</u>	Net interest on the net defined pension benefit liability (asset)			<u>11,273</u>	
		<u>26,459</u>				<u>22,985</u>	
			Taxation and Non-Specific Grant Income (Analysis)				
		(258,967)	Council Tax Income (note 7)			(272,423)	
		(62,180)	Non-Domestic Rates Income			(62,248)	
		(54,512)	Non-Ringfenced Government Grants			(34,772)	
		(83,829)	Capital Grants (note 9)			(63,408)	
		<u>(459,488)</u>				<u>(432,851)</u>	
		42,214	(Surplus) or Deficit on Provision of Services			80,626	

GROUP COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT (continued)

Year to 31st March 2017			Year to 31st March 2018		
Expenditure	Income	Net	Expenditure	Income	Net
£000	£000	£000	£000	£000	£000
		42,214			80,626
		275			276
		0			
		42,489			80,902
		0			0
		(39,559)			(83,141)
		10,124			(20,394)
		(29,435)			(103,535)
		13,054			(22,633)

GROUP MOVEMENT IN RESERVES STATEMENT

	Total Usable Reserves £000	Total Unusable Reserves £000	Total Authority Reserves £000	County Council's Share of Subsidiaries £000	Minority Share of Reserves £000	Total Group Reserves £000
<u>Movement in Reserves during 2017/18</u>						
Balance at 31st March 2017	<u>(254,234)</u>	<u>(759,116)</u>	<u>(1,013,350)</u>	<u>3,695</u>	<u>(2,167)</u>	<u>(1,011,822)</u>
Total Comprehensive Expenditure and Income	82,141	(103,535)	(21,394)	(1,064)	(175)	(22,633)
Adjustments between accounting basis and funding basis under regulations	(67,727)	67,727	0	0	0	0
Net (Increase) / Decrease before Transfers	<u>14,414</u>	<u>(35,808)</u>	<u>(21,394)</u>	<u>(1,064)</u>	<u>(175)</u>	<u>(22,633)</u>
Balance at 31st March 2018	<u>(239,820)</u>	<u>(794,924)</u>	<u>(1,034,744)</u>	<u>2,631</u>	<u>(2,342)</u>	<u>(1,034,455)</u>
<u>Movement in Reserves during 2016/17</u>						
Balance at 31st March 2016	<u>(247,117)</u>	<u>(780,159)</u>	<u>(1,027,276)</u>	<u>4,437</u>	<u>(2,037)</u>	<u>(1,024,876)</u>
Total Comprehensive Expenditure and Income	43,361	(29,435)	13,926	(742)	(130)	13,054
Adjustments between accounting basis and funding basis under regulations	(50,478)	50,478	0	0	0	0
Net (Increase) / Decrease before Transfers	<u>(7,117)</u>	<u>21,043</u>	<u>13,926</u>	<u>(742)</u>	<u>(130)</u>	<u>13,054</u>
Balance at 31st March 2017	<u>(254,234)</u>	<u>(759,116)</u>	<u>(1,013,350)</u>	<u>3,695</u>	<u>(2,167)</u>	<u>(1,011,822)</u>

GROUP BALANCE SHEET AS AT 31ST MARCH 2018

31st March 2017 £000		31st March 2018 £000
1,509,560	Property, Plant and Equipment (note 3)	1,689,242
35,722	Investment Property	36,459
8,616	Intangible Assets	7,422
5,500	Long Term Investments	10,500
4,817	Long Term Debtors	5,259
1,564,215	Long Term Assets	1,748,882
276,516	Short Term Investments	249,148
170	Assets held for sale	170
1,949	Inventories	2,151
85,364	Short Term Debtors (note 5)	104,369
57,250	Cash and Cash Equivalents (note 4)	56,310
314	Current Tax Assets	243
421,563	Current Assets	412,391
(100,454)	Short Term Borrowing	(93,116)
(98,928)	Short Term Creditors (note 6)	(95,230)
(193)	PFI Liability repayable within 12 months	(4,225)
(2,599)	Provisions to be used within 12 months	(2,804)
(9)	Finance Lease repayable within 12 months	(10)
(2,707)	Capital Grant Receipts in Advance	(12,308)
(204,890)	Current Liabilities	(207,693)
(3,004)	Long Term Creditors	(3,039)
(3,988)	PFI Liability repayable in excess of 12 months	(154,967)
(1,068)	Finance Lease payable in excess of 12 months	(1,058)
(463,951)	Pensions Liability	(452,301)
(15,551)	Provisions to be used in excess of 12 months	(16,424)
(278,531)	Long Term Borrowing	(287,265)
(2,973)	Capital Grant Receipts in Advance	(4,071)
(769,066)	Long Term Liabilities	(919,125)
1,011,822	Net Assets	1,034,455
254,234	Usable Reserves	239,820
759,116	Unusable Reserves	794,924
(1,528)	Reserves - Group Entities	(289)
1,011,822	Total Reserves	1,034,455

GROUP CASH FLOW STATEMENT

31st March 2017 £000		31st March 2018 £000
(42,489)	Net Surplus / (Deficit) on the Provision of Services	(80,902)
	Adjust Net Surplus / (Deficit) on the Provision of Services for non cash movements	
54,989	Depreciation / Amortisation	53,395
27,987	Impairment and revaluations charged to the provision of services	16,257
4,664	Movement in Creditors	3,176
(11,687)	Movement in Debtors	(17,083)
(622)	Movement in Inventories	(202)
1,434	Movement in Provisions	1,078
16,904	Pensions Liability	8,744
65,832	Carrying Amount of Non-current Assets sold	82,947
672	Other non-cash items charged to the provision of services	104
160,173		148,416
	Adjust for items included in the Net Surplus / (Deficit) on the Provision of Services that are investing and financing activities	
(83,829)	Grants received for investment purposes	(63,408)
(2,008)	Proceeds from the sale of property and other assets	(455)
(85,837)		(63,863)
0	Equity Dividends Paid	0
5	Taxation	0
31,852	Net cash flows from Operating Activities	3,651
	Investing Activities	
(89,312)	Purchase of Property, Plant and Equipment and Intangible Assets	(89,585)
(54,335)	Purchase of Short Term and Long Term investments	0
2,206	Proceeds from the Sale of Property (and other Assets)	455
0	Proceeds from Short Term and Long Term Investments	22,335
86,962	Other receipts for investing activities	64,904
(54,479)	Net cash flows from Investing Activities	(1,891)
	Financing Activities	
18,148	Cash receipts of Short and Long Term Borrowing	23,018
(6,967)	Other receipts from Financing Activities	(1,575)
(280)	Repayment of the outstanding liability of Finance Lease and similar arrangements	(2,521)
(7,612)	Repayment of Short and Long Term Borrowing	(21,443)
(173)	Other payments for Financing Activities	(179)
3,116	Net cash flows for Financing Activities	(2,700)
(19,511)	Net Increase / (decrease) in Cash and Cash Equivalents	(940)
76,761	Cash and Cash Equivalents at the beginning of the reporting period	57,250
57,250	Cash and Cash Equivalents at the end of the reporting period	56,310
(19,511)		(940)

NOTES TO THE GROUP STATEMENTS

1. Expenditure and Funding Analysis (Further Analysis)

2017/18

	Adjustments for Capital Purposes £000	Net change for the Pensions Adjustments £000	Other Differences £000	Total Adjustments £000
Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts				
Children and Young People's Service	39,552	4,931	(3,482)	41,001
Business and Environmental Services	23,156	1,009	(9,514)	14,651
Health and Adult Services	5,330	2,802	(82)	8,050
Central Services	(91)	2,595	702	3,206
Corporate Miscellaneous	42	1,725	(20,508)	(18,741)
NYES	3	1,207	(435)	775
NYnet Limited	0	0	0	0
Yorwaste Limited	0	0	0	0
Net Cost of Services	67,992	14,269	(33,319)	48,942
Other Operating Income and Expenditure	80,917	0	652	81,569
Financing and Investment Income and Expenditure	0	11,273	10,993	22,266
Taxation and non specific income and Expenditure	0	0	(73,965)	(73,965)
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement Surplus or Deficit on the Provision of Services	148,909	25,542	(95,639)	78,812

2. The Individual Group Companies together with consolidating adjustment are identified within the following schedules for the Comprehensive Income and Expenditure Statement and the respective Balance Sheets.

Summarised Income and Expenditure Statements for the period to 31st March 2018

	NYCC £000	NYnet Limited £000	Yorwaste Limited £000	Consolidation Adjustments £000	Group £000
Cost of Service	411,157	(484)	(1,750)	0	408,923
Other Operating Expenditure					
Loss on Disposal of Property, Plant and Equipment	80,917	0	0	0	80,917
Impairment of Assets Held for Sale	0	0	0	0	0
Precepts of Local Precepting Authorities	652	0	0	0	652
	<u>81,569</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>81,569</u>
Financing and Investment Income and Expenditure					
Interest payable and similar charges	15,009	31	698	(342)	15,396
Interest receivable and similar income	(1,843)	0	(10)	342	(1,511)
Investment Properties; revaluation and impairment	(1,453)	0	0	0	(1,453)
Surplus of trading activities	(720)	0	0	0	(720)
Net interest on the defined benefit liability (asset)	11,273	0	0	0	11,273
	<u>22,266</u>	<u>31</u>	<u>688</u>	<u>0</u>	<u>22,985</u>
Taxation and Non-Specific Grant Income	(432,851)	0	0	0	(432,851)
(Surplus) / Deficit on Provision of Services	<u>82,141</u>	<u>(453)</u>	<u>(1,062)</u>	<u>0</u>	<u>80,626</u>
Tax Expenses	0	0	276	0	276
Group (Surplus) / Deficit	<u>82,141</u>	<u>(453)</u>	<u>(786)</u>	<u>0</u>	<u>80,902</u>
(Surplus) / Deficit on Revaluation of Fixed Assets	(83,141)	0	0	0	(83,141)
Remeasurements of the Net Defined Benefit Liability	(20,394)	0	0	0	(20,394)
Other Comprehensive Income and Expenditure	<u>(103,535)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(103,535)</u>
Total Comprehensive Income and Expenditure	<u>(21,394)</u>	<u>(453)</u>	<u>(786)</u>	<u>0</u>	<u>(22,633)</u>

Balance Sheet as at 31st March 2018

	NYCC £000	NYnet Limited £000	Yorwaste Limited £000	Consolidation Adjustments £000	Group £000
Property, Plant and Equipment	1,671,694	255	17,293	0	1,689,242
Investment Property	36,459	0	0	0	36,459
Intangible Assets	7,422	0	0	0	7,422
Long Term Investments	14,018	0	0	(3,518)	10,500
Long Term Debtors	20,942	0	0	(15,683)	5,259
Long Term Assets	1,750,535	255	17,293	(19,201)	1,748,882
Short Term Investments	248,883	0	265	0	249,148
Inventories	1,897	254	0	0	2,151
Short Term Debtors	88,883	3,481	15,966	(3,961)	104,369
Cash and Cash Equivalents	49,867	0	6,443	0	56,310
Assets held for sale	170	0	0	0	170
Current Tax Assets	0	0	243	0	243
Current Assets	389,700	3,735	22,917	(3,961)	412,391
Short Term Borrowing	(93,116)	0	0	0	(93,116)
Short Term Creditors	(83,197)	(2,615)	(13,379)	3,961	(95,230)
PFI Liability repayable within 12 months	(4,225)	0	0	0	(4,225)
Finance Lease repayable within 12 months	(10)	0	0	0	(10)
Provisions to be used within 12 months	(2,804)	0	0	0	(2,804)
Capital Grant Receipts in Advance	(12,308)	0	0	0	(12,308)
Current Liabilities	(195,660)	(2,615)	(13,379)	3,961	(207,693)
Long Term Creditors	(2,863)	(8,289)	0	8,113	(3,039)
PFI Liability repayable in excess of 12 months	(154,967)	0	0	0	(154,967)
Finance Lease repayable in excess of 12 months	(1,058)	0	0	0	(1,058)
Provisions to be used in excess of 12 months	(9,492)	0	(6,932)	0	(16,424)
Pensions Liability	(452,301)	0	0	0	(452,301)
Long Term Borrowing	(285,079)	(372)	(9,384)	7,570	(287,265)
Capital Grant Receipts in Advance	(4,071)	0	0	0	(4,071)
Long Term Liabilities	(909,831)	(8,661)	(16,316)	15,683	(919,125)
Net Assets	1,034,744	(7,286)	10,515	(3,518)	1,034,455
Usable Reserves	239,820	0	0	0	239,820
Unusable Reserves	794,924	0	0	0	794,924
Reserves - Group Entities	0	(7,286)	10,515	(3,518)	(289)
Total Reserves	1,034,744	(7,286)	10,515	(3,518)	1,034,455

3. Movement in Property, Plant and Equipment

	Aggregated Land and Buildings £000	Vehicles, Plant and Equipment £000	Infrastructure £000	Landfill Site Development & Restoration £000	Goodwill £000	Total £000
Cost of Valuation						
As at 1st April 2017	906,858	129,875	791,539	35,507	0	1,863,779
Effect Re-Profiling	0	0	0	(34)	0	(34)
Additions	173,313	5,945	55,330	0	2,716	237,304
Disposals	(82,050)	(1,496)	(7,950)	0	0	(91,496)
Assets Scrapped	0	0	0	0	0	0
Transferred to Assets Held for Sale	0	0	0	0	0	0
Revaluations / (Impairments)						
Recognised in the Revaluation Reserve	84,205	0	0	0	0	84,205
Recognised in Provision of Services	(29,395)	0	0	0	0	(29,395)
As at 31st March 2018	<u>1,052,931</u>	<u>134,324</u>	<u>838,919</u>	<u>35,473</u>	<u>2,716</u>	<u>2,064,363</u>
Depreciation and Impairments						
As at 1st April 2017	(34,037)	(116,183)	(173,661)	(30,338)	0	(354,219)
Charge for the year	(25,309)	(6,941)	(22,008)	(836)	(157)	(55,251)
Disposals	2,209	1,107	7,950	0	0	11,266
Assets Scrapped	0	0	0	0	0	0
Transferred to Assets Held for Sale	0	0	0	0	0	0
Revaluations / (Impairments)						
Recognised in the Revaluation Reserve	511	0	0	0	0	511
Recognised in Provision of Services	22,572	0	0	0	0	22,572
Yorwaste Asset Impairment	0	0	0	0	0	0
As at 31st March 2018	<u>(34,054)</u>	<u>(122,017)</u>	<u>(187,719)</u>	<u>(31,174)</u>	<u>(157)</u>	<u>(375,121)</u>
Balance Sheet Net Amount at 31st March 2018	<u>1,018,877</u>	<u>12,307</u>	<u>651,200</u>	<u>4,299</u>	<u>2,559</u>	<u>1,689,242</u>
Balance Sheet Net Amount at 31st March 2017	<u>872,821</u>	<u>13,692</u>	<u>617,878</u>	<u>5,169</u>	<u>0</u>	<u>1,509,560</u>

Comparative Movements in 2016/17

	Aggregated Land and Buildings £000	Vehicles, Plant and Equipment £000	Infrastructure £000	Landfill Site Development & Restoration Costs £000	Goodwill £000	Total £000
Cost of Valuation						
As at 1st April 2016	960,614	127,007	737,984	35,363	0	1,860,968
Effect Re-Profiling	0	0	0	104	0	104
Additions	12,522	2,981	63,339	40	0	78,882
Disposals	(65,832)	(113)	(9,784)	0	0	(75,729)
Assets Scrapped	0	0	0	0	0	0
Transferred to Assets Held for Sale	0	0	0	0	0	0
Revaluations / (Impairments)						
Recognised in the Revaluation Reserve	44,264	0	0	0	0	44,264
Recognised in Provision of Services	(44,710)	0	0	0	0	(44,710)
As at 31st March 2017	906,858	129,875	791,539	35,507	0	1,863,779
Depreciation and Impairments						
As at 1st April 2016	(36,756)	(109,845)	(162,820)	(29,082)	(309,421)	(338,503)
Charge for the year	(25,740)	(6,030)	(20,625)	(1,256)	(52,395)	(53,651)
Disposals	1,352	0	9,784	0	11,136	11,136
Assets Scrapped	0	0	0	0	0	0
Transferred to Assets Held for Sale	0	0	0	0	0	0
Revaluations / (Impairments)						
Recognised in the Revaluation Reserve	2,263	0	0	0	2,263	2,263
Recognised in Provision of Services	24,844	0	0	0	24,844	24,844
Yorwaste Asset Impairment	0	(308)	0	0	(308)	(308)
As at 31st March 2017	(34,037)	(116,183)	(173,661)	(30,338)	(323,881)	(354,219)
Balance Sheet Net Amount at 31st March 2017	872,821	13,692	617,878	5,169	(323,881)	1,509,560
Balance Sheet Net Amount at 31st March 2016	923,858	17,162	575,164	6,281	(309,421)	1,522,465

4. Cash and Cash Equivalents

	31st March 2018 £000	31st March 2017 £000
Bank current accounts and cash held by the County Council	13,188	21,282
Short term / call deposits, inc. Cash Balances held by Group Entities	43,122	35,968
Total Cash and Cash Equivalents	<u>56,310</u>	<u>57,250</u>

5. Short Term Debtors

	31st March 2018 £000 £000		31st March 2017 £000 £000	
Government Entities				
Central Government Bodies	10,194		9,772	
Other Local Authorities	22,291		14,930	
NHS Bodies	<u>10,244</u>	42,729	<u>9,928</u>	34,630
General Debtors (including Public Corporations and Trading Funds)		61,265		48,997
Payments in Advance		<u>11,206</u>		<u>11,641</u>
		115,200		95,268
Less: Bad Debts Provision		<u>(10,831)</u>		<u>(9,904)</u>
Total Short Term Debtors		<u>104,369</u>		<u>85,364</u>

6. Short Term Creditors

	31st March 2018 £000 £000		31st March 2017 £000 £000	
Government Entities				
Central Government Bodies	11,171		11,889	
Other Local Authorities	11,008		9,834	
NHS Bodies	<u>1,075</u>	23,254	<u>3,340</u>	25,063
General Creditors (including Public Corporations and Trading Funds)		61,694		62,492
Income in Advance		<u>10,282</u>		<u>11,374</u>
Total Short Term Creditors		<u>95,230</u>		<u>98,929</u>

7. Provisions

	Changes during the year				To be used			
	Balance as at 31st March 2017 £'000	Provision Made £'000	Provision Used £'000	Provision Written Down £'000	Balance as at 31st March 2018 £'000	Within 1 year £'000	In excess of 1 year £'000	Total £'000
Insurance	6,673	2,220	(1,137)	0	7,756	2,585	5,171	7,756
Highways Advance Payments	3,085	2,325	(1,270)	0	4,140	0	4,140	4,140
Other	711	0	(311)	0	400	219	181	400
	<u>10,469</u>	<u>4,545</u>	<u>(2,718)</u>	<u>0</u>	<u>12,296</u>	<u>2,804</u>	<u>9,492</u>	<u>12,296</u>
Yorwaste Limited - Restoration	2,601	0	(374)	0	2,227	0	2,227	2,227
Yorwaste Limited - Aftercare	5,079	0	(374)	0	4,705	0	4,705	4,705
	<u>18,149</u>	<u>4,545</u>	<u>(3,466)</u>	<u>0</u>	<u>19,228</u>	<u>2,804</u>	<u>16,424</u>	<u>19,228</u>

Comparative Movements in 2016/17

	Changes during the year				To be used			
	Balance as at 31st March 2016 £'000	Provision Made £'000	Provision Used £'000	Provision Written Down £'000	Balance as at 31st March 2017 £'000	Within 1 year £'000	In excess of 1 year £'000	Total £'000
Insurance	4,484	3,610	(1,421)	0	6,673	2,224	4,449	6,673
Highways Advance Payments	2,140	1,520	(575)	0	3,085	0	3,085	3,085
Other	1,122	0	(411)	0	711	375	336	711
	<u>7,746</u>	<u>5,130</u>	<u>(2,407)</u>	<u>0</u>	<u>10,469</u>	<u>2,599</u>	<u>7,870</u>	<u>10,469</u>
Yorwaste Limited - Restoration	3,523	102	(911)	(113)	2,601	0	2,601	2,601
Yorwaste Limited - Aftercare	4,961	496	(378)	0	5,079	0	5,079	5,079
	<u>16,230</u>	<u>5,728</u>	<u>(3,696)</u>	<u>(113)</u>	<u>18,149</u>	<u>2,599</u>	<u>15,550</u>	<u>18,149</u>

NORTH YORKSHIRE PENSION FUND
FUND ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2018

2016/17 £000		2017/18 £000	£000
CONTRIBUTIONS AND BENEFITS			
Contributions			
58,793	Employers - Normal	74,612	
38,953	- Deficit	46,345	
3,091	- Early Retirement Costs Recharged	2,738	
26,226	Employees - Normal	26,692	
187	- Additional Voluntary	163	
<u>127,250</u>	Total Contributions Receivable (note 7)		150,551
11,959	Transfers in (note 8)		13,782
<u>Less</u>			
Benefits			
(76,846)	Pensions	(80,592)	
(23,693)	Commutation and Lump Sum Retirement Benefits	(21,912)	
(3,664)	Lump Sums Death Benefits	(2,615)	
<u>(104,203)</u>	Total Benefits Payable (note 9)		(105,119)
Leavers			
(267)	Refunds to Members Leaving Service	(423)	
0	Payments for Members Joining State Scheme	(92)	
(9,280)	Transfers Out	(8,957)	
<u>(9,547)</u>	Total Payments on Account of Leavers (note 10)		(9,472)
(2,255)	Management Expenses (note 11)		(2,097)
<u>23,205</u>	Net additions from dealings with Members		<u>47,645</u>
RETURNS ON INVESTMENTS			
18,330	Investment income (note 12)	23,545	
(256)	Taxation (note 13)	(371)	
(14,231)	Investment Management Cost (note 11)	(24,523)	
590,955	Change in market value of investments (note 14a)	246,433	
<u>594,798</u>	Net returns on investments		<u>245,084</u>
618,003	Net increase in the Fund during the year		292,730
2,417,833	Opening Net Assets of the Fund		3,035,836
<u>3,035,836</u>	Closing Net Assets of the Fund		<u>3,328,566</u>

NORTH YORKSHIRE PENSION FUND – NET ASSETS STATEMENT

31st March 2017 £000		31st March 2018 £000
	INVESTMENT ASSETS (note 15 and 16)	
422,864	Fixed Interest Securities	626,598
587,799	Equities	592,013
1,742,033	Pooled Investments	1,839,822
252,966	Pooled Property Investments	276,831
55	Private Equity	0
3,005,717		3,335,265
10,123	Cash Deposits	13,887
6,234	Investment Debtors	24,990
3,022,074	TOTAL INVESTMENT ASSETS	3,374,142
	INVESTMENT LIABILITIES (note 15 and 16)	
(182)	Derivate Contracts - Forward Currency Contracts	0
(1,670)	Investment Creditors	(62,965)
(1,852)	TOTAL INVESTMENT LIABILITIES	(62,965)
3,020,222	NET INVESTMENT ASSETS (note 14a)	3,311,177
	CURRENT ASSETS	
7,878	Contributions due from employers	8,470
797	Other Non-Investment Debtors	765
8,683	Cash	12,471
17,358	TOTAL CURRENT ASSETS	21,706
	CURRENT LIABILITIES	
(1,744)	Non-Investment Creditors	(4,317)
(1,744)	TOTAL CURRENT LIABILITIES	(4,317)
3,035,836	TOTAL NET ASSETS (note 14c)	3,328,566

The accounts summarise the transactions of the Fund and deal with the net assets. They do not take account of the obligations to pay pensions and benefits which fall after the end of the Fund year.

NOTES TO THE NORTH YORKSHIRE PENSION FUND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018

1. Description of the Fund

The North Yorkshire Pension Fund (NYPF) is part of the Local Government Pension Scheme (LGPS) and is administered by North Yorkshire County Council (NYCC). The County Council is the reporting entity for the Fund.

The following description of the Fund is a summary only. For more detail, refer to the NYPF Annual Report 2017/18 and the statutory powers underpinning the scheme, namely the Public Service Pensions Act 2013 and the Local Government Pension Scheme (LGPS) Regulations.

(a) General

The Scheme is governed by the Public Service Pensions Act 2013 and is administered in accordance with the following secondary legislation:

- the LGPS Regulations 2013 (as amended)
- the LGPS (Transitional Provisions, Savings and Amendment) Regulations 2014 (as amended)
- the LGPS (Management and Investment of Funds) Regulations 2016

It is a contributory defined benefit pension scheme administered by NYCC to provide pensions and other benefits for pensionable employees of NYCC, other local authorities in North Yorkshire and a range of other scheduled and admitted bodies within the county area. Teachers, police officers and fire fighters are not included as they come within other national pension schemes.

The Fund is overseen by the Pension Fund Committee, which is a committee of NYCC.

(b) Membership

Membership of the LGPS is voluntary and employees are free to choose whether to join the Scheme, remain in the Scheme or make their own personal arrangements outside the Scheme.

Organisations participating in NYPF include:

- scheduled bodies, which are local authorities and similar bodies whose staff are automatically entitled to be members of the Fund
- admitted bodies, which are other organisations that participate in the fund under an admission agreement between the Fund and the relevant organisation. Admitted bodies include voluntary, charitable and similar bodies or private contractors undertaking a local authority function following outsourcing to the private sector.

At 31 March 2017 there were 157 contributing employer organisations within NYPF including the County Council itself, and over 90,000 individual members, as detailed below

105 Scheduled Bodies incl 61 Academies

Ainsty 2008 Internal Drainage Board
Askham Bryan College
City of York Council
Craven District Council

Align Property Services
Chief Constable NYP
Craven College
Easingwold Town Council

Filey Town Council
 Fulford Parish Council
 Great Ayton Parish Council
 Harrogate Borough Council
 Hunmanby Parish Council
 Malton Town Council
 North Yorkshire County Council
 North Yorkshire Police and Crime Commissioner
 Northallerton Town Council
 Pickering Town Council
 Richmondshire District Council
 Ryedale District Council
 Scarborough Sixth Form College
 Selby District Council
 Skipton Town Council
 Tadcaster Town Council
 Whitby Town Council
 York College

Foss 2008 Internal Drainage Board
 Glusburn Parish Council
 Hambleton District Council
 Haxby Town Council
 Knaresborough Town Council
 North York Moors National Park
 North Yorkshire Fire and Rescue
 Northallerton & Romanby JBB
 Norton on Derwent Town Council
 Richmond Town Council
 Ripon City Council
 Scarborough Borough Council
 Selby College
 Selby Town Council
 Sutton in Craven Parish Council
 Thornton (Vale of Pickering) IDB
 York Arts Education
 Yorkshire Dales National Park

Academy Trusts

Arete Learning Trust - Stokesley Prim Acad
 Arete Learning Trust - Richmond School
 Ebor A.T. - Brotherton & Byram CP
 Ebor A.T. - Camblesforth CP
 Ebor A.T. - Filey Academy
 Ebor A.T. - Filey COE Nursery and Infants
 Ebor A.T. - Haxby Road
 Ebor A.T. - Park Grove
 Ebor A.T. - Robert Wilkinson
 Ebor A.T. - Staynor Hall CP
 Ebor A.T. - Tockwith School
 Northern Star AT - Harrogate High
 Northern Star AT - Hookstone Chase
 Northern Star AT - New Park Primary
 Northern Star AT - Skipton Girls High School
 Outwood Grange A.T. - Greystone CP School
 Outwood Grange A.T. - Outwood Acad. Ripon
 Red Kite Learning Trust Pooled
 Rodillian MAT - Brayton High School
 Rossett School Academy
 Scalby Learning Trust
 South Bank Multi Academy Trust
 South Craven Academy Trust
 South York MAT - Fulford School
 Yorkshire Causeway S.T. - .Hampsthwaite
 Yorkshire Causeway S.T. - .Oatlands Infant
 Yorkshire Causeway S.T. - .Pannal Primary
 Yorkshire Causeway S.T. - .Richard Taylor CE
 Yorkshire Causeway S.T. - .St Aidans
 Yorkshire Causeway S.T. - .St Peters CE
 Yorkshire Causeway S.T. - North Rigton

Bishop Wheeler Catholic Academy Trust
 Craven Educational Trust
 Dales Academies Trust
 Elevate MAT
 Enquire Learning Trust - East Whitby Primary
 Enquire Learning Trust - Roseberry Primary
 Enquire Learning Trust - Stokesley CP School
 Great Smeaton Academy Primary School
 Hope Learning Trust - Barby High
 Hope Learning Trust - Burton Green Primary
 Hope Learning Trust - Forest of Galtres
 Hope Learning Trust - Manor CoE Academy
 Hope Learning Trust - Poppleton Ousebank
 Hope Learning Trust - Vale of York
 Norton College – an 11-19 academy
 Pathfinder MAT - Acomb Primary
 Pathfinder MAT - Archbishop Holgates School
 Pathfinder MAT - Badger Hill School
 Pathfinder MAT - Clifton with Rawcliffe School
 Pathfinder MAT - Hempland School
 Pathfinder MAT - Heworth School
 Pathfinder MAT - New Earswick School
 Pathfinder MAT - St Lawrence School
 Pathfinder MAT - Tang Hall School
 Selby Educational Trust
 The Grove Academy,
 The Woodlands Academy
 Thomas Hinderwell Primary Academy
 Yorkshire Collaborative Academy Trust
 Yorkshire Endeavour Academies Trust

52 Admitted Bodies

ABM Catering Ltd	Align Property Services
Betterclean Services	Be Independent
Cater Link Ltd	Bulloughs Cleaning Ltd
Caterservice Ltd	Catering Academy Ltd
Chartwells Compass	Absolutely Catering Ltd
City of York Trading Ltd	Churchill
Consultant Services Group	Everyone Active (SLM Scarborough)
Enterprise	Dolce Ltd
Gough and Kelly	Explore York Libraries and Archives
Grosvenor Facilities Management	Greenwich Leisure Ltd
Housing 21	Harrogate International Centre
Hutchison Catering	Human Support Group Ltd
Interserve	Independent Cleaning Services
Lifeways Community Care Ltd	ISS Mediclean Ltd
Make It York	Mellors
Northern Care (Whistledawn)	North Yorkshire Property Services
OCS Group UK Ltd	Richmondshire Leisure Trust
Ringway Operatives	Sanctuary Housing Association
Schools Plus	Sewell Facilities Management
Sheffield International Venues	Springfield Home Care
Streamline Taxis	Superclean Services Group
The Wilberforce Trust	University of Hull
Veritau Ltd	Veritau North Yorks
Welcome to Yorkshire	Wigan Leisure and Culture Trust
York Archaeological Trust Ltd	York Museums and Galleries Trust
York St John University	Yorkshire Coast Homes

Active, pensioner and deferred pensioner numbers, split between NYCC as the Administering Authority and all other employers were as follows:

	31st March 2018 No.	31st March 2017 No.
Number of Employers with Active Members	157	140
Employees in the Fund		
NYCC	17,690	19,528
Other employers	15,420	14,031
Total	<u>33,110</u>	<u>33,559</u>
Pensioners		
NYCC	11,636	11,017
Other employers	9,826	9,424
Total	<u>21,462</u>	<u>20,441</u>
Deferred Pensioners		
NYCC	22,515	20,318
Other employers	13,284	12,829
Total	<u>35,799</u>	<u>33,147</u>

(c) Funding

Benefits are funded by contributions and investment earnings. Contributions are made by active members of the Fund in accordance with the LGPS Regulations 2013 and range from 5.5% to 12.5% of pensionable pay for the financial year ended 31 March 2018. Employee contributions are matched by employers' contributions which are set based on triennial actuarial funding valuations. The last such valuation was at 31 March 2016 that set the contribution rates for 2017/18, 2018/19, 2019/20; details of the rates for individual employers are available on the Fund's website. The contribution rates in 2017/18 were set at the 2016 Valuation.

(d) Benefits

Prior to 1 April 2014 pension benefits under the LGPS up to 31 March 2014 are based on final pensionable pay and length of pensionable service.

For service up to 31 March 2008 each year worked is worth 1/80th of final pensionable salary, an automatic lump sum of three times salary is payable, and part of the annual pension can be exchanged for a one-off tax free cash payment at the rate of £12 lump sum for each £1 pension given up. For service from 1 April 2008 each year worked is worth 1/60th of final pensionable salary, there is no automatic lump sum, and part of the annual pension can be exchanged at the same rate as for service up to 31 March 2008.

From 1 April 2014 the scheme became a career average scheme whereby members accrue benefits based on their pensionable pay in that year at an accrual rate of 1/49th. Accrued pension is uprated annually in line with CPI.

There are a range of other benefits provided under the Scheme including early retirement, disability pensions and death benefits. For more details please refer to the Publications section on the Fund's website.

2. Basis of Preparation

The Statement of Accounts summarises the Fund's transactions for the 2017/18 financial year and its year end position as at 31 March 2018. The accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 which is based upon International Financial Reporting Standards (IFRS), as amended for the UK public sector.

The accounts summarise the transactions of the Fund and report on the net assets available to pay pension benefits. The Accounts do not take account of obligations to pay pensions and benefits which fall due after the end of the financial year.

3. Summary of Significant Accounting Policies

Fund Account – Revenue Recognition

(a) Contribution Income

Normal contributions, both from the members and from the employer, are accounted for on an accruals basis at the rate recommended by the Fund's Actuary in the payroll period to which they relate.

Employer deficit funding contributions are accounted for in the period in which they are payable under the schedule of contributions set by the Actuary or on receipt if earlier than the due date.

Employers' augmentation contributions and pension strain contributions are accounted for in the period in which the liability arises. Any amount due in year but unpaid will be classed as a current asset. Amounts due in future years are classed as long term assets.

(b) Transfers To and From Other Schemes

Transfer values represent the amounts received and paid during the year for members who have either joined or left the Fund during the financial year and are calculated in accordance with LGPS Regulations (see notes 8 and 10).

Individual Transfers in/out are accounted for when received/paid, which is normally when the member liability is accepted or discharged.

Transfers in from members wishing to use the proceeds of their additional voluntary contributions or other defined contribution arrangements to purchase scheme benefits are accounted for on a receipts basis and are included in Transfers In (see note 8).

Bulk (group) transfers are accounted for on an accruals basis in accordance with the terms of the transfer agreement.

(c) Investment Income

Interest income is recognised in the Fund as it accrues, using the effective interest rate of the financial instrument as at the date of acquisition or origination. Income includes the amortisation of any discount or premium, transaction costs or other differences between the initial cost of the instrument and its value at maturity calculated on an effective interest rate basis.

Dividend income is recognised on the date the shares are quoted ex-dividend. Any amount not received by the end of the reporting period is disclosed in the Net Assets Statement as a current asset.

Distributions from pooled funds are recognised at the date of issue. Any amount not received by the end of the reporting period is disclosed in the Net Asset Statement as a current asset.

Changes in the net market value of investments are recognised as income and comprise all realised and unrealised profits/losses during the year.

Fund Account – Expense Items

(d) Benefits Payable

Pensions and lump sum benefits payable include all amounts known to be due as at the financial year end. Any amounts due but paid are disclosed in the Net Assets Statement as current liabilities.

(e) Taxation

The Fund is a registered public service scheme under Section 1(1) of Schedule 36 of the Finance Act 2004 and as such is exempt from UK income tax on interest received and from capital gains tax on the proceeds of investments sold. Income from overseas investments suffers withholding tax in the country of origin, unless exemption is permitted. Irrecoverable tax is accounted for as a Fund expense as it arises.

(f) Management expenses

The Code does not require any breakdown of pension fund administrative expenses. However, in the interests of greater transparency, the fund discloses its pension fund management expenses in accordance with CIPFA's Accounting for Local Government Pension Scheme Management Expenses (2016).

Administrative Expenses and Oversight and Governance Costs

All administrative expenses, oversight and governance costs are accounted for on an accruals basis. All associated staff costs are charged to the Fund. Management, accommodation and other overheads borne by NYCC are apportioned to the Fund in accordance with NYCC policy.

Investment Management Expenses

All investment management expenses are accounted for on an accruals basis.

Fees of the external investment managers are set out in the respective mandates governing their appointments. Broadly, these are based on the market value of the investments under their management and therefore increase or reduce as the value of these investments change.

In addition the Fund has negotiated with the following managers that an element of their fee will be performance related:

- Baillie Gifford & Co - Global Equities
- FIL Pensions Management (Fidelity) - Global (ex-UK) Equities
- Standard Life Investments – UK Equities
- Hermes Investment Management- UK Property
- Bluebay- Private Debt
- Permira- Private Debt

Where an investment manager's fee note has not been received by the year-end date, an estimate based upon the market value of their mandate as at the end of the year is used for inclusion in the fund accounts.

Net Assets Statement

(g) Assets

Assets are included in the Net Asset Statement on a fair value basis as at the reporting date. An asset is recognised in the Net Asset Statement on the date the Fund becomes party to the contractual acquisition of the asset. From this date any gains or losses arising from the fair value of the asset are recognised by the Fund.

(h) Foreign Currency Transactions

Dividends, interest and purchases and sales of investments in foreign currencies have been accounted for at the spot market rates at the date of transaction. End of year spot market exchange rates are used to value cash balances held in foreign currency bank accounts, market values of overseas investment and purchases and sales outstanding at the end of the reporting period.

(i) Derivatives

The Fund uses derivative financial instruments to manage its exposure to specific risks arising from its investment activities. The Fund does not hold derivatives for speculative purpose (see note 15)

(j) Cash and Cash Equivalents

Cash comprises cash in hand and demand deposits and includes amounts held by the Fund's external managers.

Cash equivalents are short term, highly liquid investments that are readily convertible into known amounts of cash and that are subject to minimal risk of changes in value.

(k) Liabilities

The Fund recognises liabilities at fair value as at the reporting date. A liability is recognised in the Net Asset Statement on the date the Fund becomes party to the liability. From this date any gains or losses arising from changes in the fair value of the liability are recognised by the Fund.

(l) Actuarial Present Value of Promised Retirement Benefits

The actuarial present value of promised retirement benefits is assessed on a triennial basis by the Fund's Actuary in accordance with the requirements of IAS19 and relevant actuarial standards.

As permitted under the Code, the Fund has opted to disclose the actuarial present value of promised retirement benefits by way of an **Appendix** to these statements.

(m) Additional Voluntary Contributions

NYPF provides an Additional voluntary contribution (AVC) scheme for its members, the assets of which are invested separately from those of the Fund. The fund has appointed Prudential as its AVC provider. AVCs are paid to the AVC provider by employers and are specifically for providing additional benefits for individual contributors. Each AVC contributor receives an annual statement showing the amount held in their account and the movements in the year.

AVCs are not included in the Accounts in accordance with Section 4(1)(b) of the LGPS (Management and Investment of Funds) Regulations 2016 but are disclosed as a note only (see note 23).

4. Critical Judgement in Applying Accounting Policies

Unquoted Private Equity Investments

It is important to recognise the highly subjective nature of determining the fair value of private equity investments. They are inherently based on forward looking estimates and judgements involving many factors. Unquoted private equities are valued by the investment manager using guidelines set out by the British Venture Capital Association. The value of unquoted private equities at 31 March 2018 was £0 (31 March 2017, £55k).

Pension Fund Liability

The Fund's liability is calculated every three years by the Actuary, with annual updates in the intervening years. The methodology used is in line with accepted guidelines and in accordance with IAS19. Assumptions underpinning the valuations are agreed with the Actuary and are summarised in note 19. This estimate is subject to significant variances based on changes to the underlying assumptions.

5. Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty

These Accounts require management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities at the balance sheet date and the for revenue and expenses during the year. Estimates are made taking into account historical experience, current trends and other relevant factors. However, the nature of estimation means that the actual outcomes could differ from those based on these assumptions and estimates.

The item in the Net Assets Statement as at 31 March 2018 for which there is a significant risk of material adjustment being required is the actuarial present value of promised retirement benefits, which is based on assumptions on the discount rate, salary increases, retirement ages, mortality rates and the return on investments.

The effects of changing individual assumptions on the value of pension liabilities can be measured. A 0.1% increase in the discount rate would reduce liabilities by 1.9%, a 0.1% increase in inflation would increase liabilities by 1.9%, and an increase in life expectancy of one year would increase liabilities by 2.9%.

6. Events After the End of the Reporting Period

The Local Government Pension Scheme Investment Regulations 2016 required LGPS fund's to pool their assets in order to achieve cost savings whilst maintaining investment performance. North Yorkshire County Council, as administering authority of the North Yorkshire Pension Fund, has approved the Fund's membership of the Border to Coast Pension Partnership, a pool with a total of 12 funds. During the financial year 2018/19 the phased transition of investment assets from the Fund to Border to Coast Pension Partnership will begin. Some investment assets will continue to be managed by the current Internal and External managers.

7. Contributions Receivable

By category

	2017/18 £000	2016/17 £000
Employees' Contributions	26,855	26,413
Employers' Contributions		
Normal contributions	74,612	58,793
Deficit recovery contributions	46,345	38,953
Early Retirement Recharges	2,504	2,602
Compensatory Added Years Recharges	234	489
Total Employers' Contributions	<u>150,551</u>	<u>127,250</u>

By authority

	2017/18 £000	2016/17 £000
Contributions Receivable		
North Yorkshire County Council	71,483	52,208
Other Scheduled Bodies	69,233	68,944
Admitted Bodies	9,835	6,098
	<u>150,551</u>	<u>127,250</u>

8. Transfers In from Other Pension Funds

All Transfers In were individual transfers. There were no group transfers during the year.

9. Benefits Payable

	2017/18 £000	2016/17 £000
Benefits Payable		
North Yorkshire County Council	45,588	44,144
Other Scheduled Bodies	52,701	53,056
Admitted Bodies	6,830	7,003
	<u>105,119</u>	<u>104,203</u>

10. Payments To and On Account of Leavers

All payments were in relation to individual members. There were no group transfers during the year.

11. Management Expenses

	2017/18 £000	2016/17 £000
Administrative Costs	1,507	1,852
Investment Management Costs	24,523	14,231
Oversight and Governance Costs	590	403
	<u>26,620</u>	<u>16,486</u>

Investment Management Costs includes £7,376k (2016/17: £1,990k) in respect of performance related fees payable to the Fund's investment managers and £2,826k in respect of transaction costs (2016/17 £2,638k).

In addition to these costs, indirect costs are incurred through the bid-offer spread on investments sales and purchases. These are reflected in the cost of acquisitions and in the proceeds from the sales of investments (see Note 14a).

(a) Investment Management Expenses

	2017/18 £000	2016/17 £000
Management Fees	11,381	8,597
Performance Related Fees	7,376	1,990
Custody Fees	90	81
Transactions Costs	3,964	2,638
Other	1,712	925
	<u>24,523</u>	<u>14,231</u>

12. Investment Income

	2017/18 £000	2016/17 £000
Income from Bonds	3,418	2,829
Income from Equities	16,302	13,507
Pooled Property Investments	1,307	1,313
Pooled Investments - Other Managed Funds	413	0
Interest on Cash Deposits	47	3
Other	2,058	678
	<u>23,545</u>	<u>18,330</u>

13. Taxes on Income

	2017/18 £000	2016/17 £000
Withholding Tax on Dividends	<u>371</u>	<u>256</u>

14. Investments

(a) Reconciliation of Movements in Investments and Derivatives

	Value at 31st March 2018 £000	Change in market value at 31st March 2018 £000	Sale proceeds & derivate receipts £000	Purchases at cost and derivative payments £000	Value as at 1st April 2017 £000
Fixed Interest Securities	626,598	10,127	(1,413,385)	1,606,992	422,864
Equities	592,013	19,987	(440,004)	424,231	587,799
Pooled Investments	1,839,822	189,370	(1,457,130)	1,365,549	1,742,033
Pooled Property	276,831	26,818	(2,953)	0	252,966
Private Equity	0	(51)	0	0	51
Derivative Contracts	0	182	0	0	(182)
Total Invested	<u>3,335,265</u>	<u>246,433</u>	<u>(3,313,472)</u>	<u>3,396,772</u>	<u>3,005,531</u>
Cash Deposits	13,887				10,123
Net Investment Debtors	<u>(37,975)</u>	<u>(42,539)</u>			<u>4,564</u>
Net Investment Assets	<u>3,311,177</u>	<u>203,894</u>			<u>3,020,218</u>

	Value at 31st March 2017 £000	Change in market value at 31st March 2017 £000	Sale proceeds & derivate receipts £000	Purchases at cost and derivative payments £000	Value as at 1st April 2016 £000
Fixed Interest Securities	422,864	82,714	(1,232,108)	1,230,660	341,598
Equities	587,799	110,792	(287,072)	276,024	488,055
Pooled Funds	1,742,033	384,244	(51,545)	17,387	1,391,947
Pooled Property	252,966	13,387	(146,665)	209,781	176,463
Private Equity	55	0	(27)	0	82
Derivative Contracts	(182)	(182)	0	0	0
Total Invested	3,005,535	590,955	(1,717,417)	1,733,852	2,398,145
Cash Deposits	10,123				8,339
Net Investment Debtors	4,564	1,750			2,813
Net Investment Assets	3,020,222	592,705			2,409,297

(b) Analysis of Investments (excluding derivative contracts)

	2017/18 £000	2016/17 £000
Fixed Interest Securities		
UK Public Sector Quoted	626,598	422,682
Equities		
UK Quoted	326,188	308,717
Overseas Quoted	265,825	279,082
	592,013	587,799
Pooled Investments		
UK Equity	67,277	70,283
UK Property	276,831	252,966
UK Fixed Income	0	0
Overseas Equity	1,462,601	1,328,818
Overseas Fixed Income	0	93,095
	1,806,709	1,745,162
Diversified Growth Funds - UK	309,944	249,837
Private Equity - UK	0	55
Total Investments (excl Derivatives)	3,335,265	3,005,535
Cash Deposits	13,887	10,123
Net Investment Debtors	(37,975)	4,564
Net Investment Assets	3,311,177	3,020,222

(c) Investments analysed by Fund Manager

Investment Manager	31st March 2018		31st March 2017	
	£000	%	£000	%
Baillie Gifford & Co. - Global Alpha	658,308	19.9	604,424	19.9
Baillie Gifford & Co. - LTGG	475,901	14.4	418,471	13.8
Fidelity International	323,116	9.8	340,419	11.2
Standard Life Investments - Equities	338,416	10.2	312,208	10.3
Standard Life Investments - DGF	173,477	5.3	138,060	4.5
ECM Asset Management	0	0.0	93,095	3.1
Hermes Property Unit Trust	35,304	1.1	32,866	1.1
Legal & General	67,572	2.0	62,453	2.1
Threadneedle	174,545	5.3	158,237	5.2
M&G Investments	585,246	17.7	427,134	14.1
Newton Investments	136,467	4.1	111,778	3.7
Dodge & Cox	149,844	4.5	153,007	5.0
Veritas	151,620	4.6	154,599	5.1
Bluebay	8,016	0.2	7,570	0.2
Permira	33,346	1.0	5,850	0.2
Yorks and Humber Equity Fund	0	0.0	52	0.0
Internally Managed (cash and net debtors)	17,389	-0.2	15,614	0.5
	<u>3,328,566</u>	<u>100.0</u>	<u>3,035,836</u>	<u>100.0</u>

The investments with Baillie Gifford, Threadneedle and Veritas each represent more than 5% of net assets. These investments are in pooled funds. All other investments are either below 5% or constitute a portfolio of segregated assets.

(d) Stock Lending

The Fund has not released stock to a third party under a stock lending arrangement within a regulated market at this period end or in any previous years.

15. Analysis of Derivatives**Futures**

Type	Expires	Economic Exposure £000	Market Value 31 March 2017 £000	Economic Exposure £000	Market Value 31 March 2018 £000
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Liabilities

UK Fixed Interest	Less than 1 year	(182)	(182)	0	0
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16. Fair Value – Basis of Valuation

The basis of the valuation of each class of investment asset is set out below. There has been no change in the valuation techniques used during the year. All assets have been valued using fair value techniques which represent the highest and best price available at the reporting date.

Description of asset	Valuation hierarchy	Basis of valuation	Observable and unobservable inputs	Key sensitivities affecting the valuations provided
Market quoted investments	Level 1	Published bid market price ruling on the final day of the accounting period	Not required	Not required
Quoted bonds	Level 1	Fixed interest securities are valued at a market value based on current yields	Not required	Not required
Futures and options in UK bonds	Level 1	Published exchange prices at the year-end	Not required	Not required
Exchange traded pooled investments	Level 1	Closing bid value on published exchanges	Not required	Not required
Unquoted bonds	Level 2	Average of broker prices	Evaluated price feeds	Not required
Forward foreign exchange derivatives	Level 2	Market forward exchange rates at the year-end	Exchange rate risk	Not required
Overseas bond options	Level 2	Option pricing model	Annualised volatility of counterparty credit risk	Not required
Pooled investments – overseas unit trusts and property funds	Level 2	Closing bid price where bid and offer prices are published Closing single price where single price published	NAV-based pricing set on a forward pricing basis	Not required
Pooled investments – hedge funds	Level 3	Closing bid price where bid and offer prices are published Closing single price where single price published	NAV-based pricing set on a forward pricing basis	Valuations could be affected by material events occurring between the date of the financial statements provided and the pension fund's own reporting date, by changes to expected cashflows, and by any differences between audited

				and unaudited accounts Required by 6.5.5.1 d) and f), 7.4.2.13 of the Code.
Notes to the North Yorkshire Pension Fund Account for the year ended 31 March 2018	Valuation hierarchy	Basis of valuation	Observable and unobservable inputs	Key sensitivities affecting the valuations provided
Freehold and leasehold properties	Level 3	Valued at fair value at the year-end using the investment method of valuation by John Finley FRICS of independent valuers Carrott-Jones LLP in accordance with the RICS Valuation Standards (9th Edition)	Existing lease terms and rentals Independent market research Nature of tenancies Covenant strength for existing tenants Assumed vacancy levels Estimated rental Growth Discount rate	Significant changes in rental growth, vacancy levels or the discount rate could affect valuations as could more general changes to market prices
Unquoted equity	Level 3	Comparable valuation of similar companies in accordance with International Private Equity and Venture Capital Valuation Guidelines (2012)	EBITDA multiple Revenue multiple Discount for lack of marketability Control premium	Valuations could be affected by material events occurring between the date of the financial statements provided and the pension fund's own reporting date, by changes to expected cashflows, and by any differences between audited and unaudited accounts

Sensitivity of assets valued at level 3

Having analysed historical data and current market trends, and consulted with independent investment advisors, the fund has determined that the valuation methods described above are likely to be accurate to within the following ranges, and has set out below the consequent potential impact on the closing value of investments held at 31 March 2018.

	Value at 31 March 2018 £000	Value on Increase £000	Value on decrease £000
Assessed valuation range (+/-)			
Pooled investments – hedge funds	0	0	0
Freehold and leasehold property	0	0	0
Unquoted overseas equity	0	0	0
Private equity	0	0	0
Total	<u>0</u>	<u>0</u>	<u>0</u>

16a. Fair Value Hierarchy

Asset and liability valuations have been classified into three levels, according to the quality and reliability of information used to determine fair values. Transfers between levels are recognised in the year in which they occur.

Level 1

Assets and liabilities at level 1 are those where the fair values are derived from unadjusted quoted prices in active markets for identical assets or liabilities. Products classified as level 1 comprise quoted equities, quoted fixed securities, quoted index linked securities and unit trusts.

Level 2

Assets and liabilities at level 2 are those where quoted market prices are not available; for example, where an instrument is traded in a market that is not considered to be active, or where valuation techniques are used to determine fair value.

Level 3

Assets and liabilities at level 3 are those where at least one input that could have a significant effect on the instrument's valuation is not based on observable market data.

The following table provides an analysis of the financial assets and liabilities of the pension fund grouped into levels 1 to 3, based on the level at which the fair value is observable.

	Quoted market price Level 1 £000	Using observable inputs Level 2 £000	With significant unobservable inputs Level 3 £000	Total £000
Values at 31 March 2018				
Financial assets at fair value through profit and loss	1,279,194	2,075,292	41,362	3,395,848
Non-financial assets at fair value through profit and loss	0	0	0	0
Financial liabilities at fair value through profit and loss	(67,282)	0	0	(67,282)
Net investment assets	<u>1,211,912</u>	<u>2,075,292</u>	<u>41,362</u>	<u>3,328,566</u>

	Quoted market price Level 1 £000	Using observable inputs Level 2 £000	With significant unobservable inputs Level 3 £000	Total £000
Values at 31 March 2017				
Financial assets at fair value through profit and loss	2,729,536	309,841	55	3,039,432
Non-financial assets at fair value through profit and loss	0	0	0	0
Financial liabilities at fair value through profit and loss	(3,596)	0		(3,596)
Net investment assets	<u>2,725,940</u>	<u>309,841</u>	<u>55</u>	<u>3,035,836</u>

17. Financial Instruments

(a) Classification of Financial Instruments

Accounting policies describe how different asset classes of financial instruments are measured, and how income and expenses, including fair value gains and losses, are recognised. The following table summarises the carrying amounts of financial assets and liabilities by category.

31st March 2017			31st March 2018		
Designated as fair value through profit and loss £000	Loans and Receivables £000	Financial Liabilities amortised at cost £000	Designated as fair value through profit and loss £000	Loans and Receivables £000	Financial Liabilities amortised at cost £000
Assets					
422,864	0	0	Fixed Interest Securities	626,598	0
587,799	0	0	Equities	592,013	0
1,492,196	0	0	Pooled Investments	1,529,878	0
252,966	0	0	Pooled Property	276,831	0
249,837	0	0	Diversified Growth Funds	309,944	0
55	0	0	Private Equity	0	0
0	0	0	Derivative Contracts	0	0
0	18,806	0	Cash	0	26,358
6,234	0	0	Investment Debtors	24,990	0
0	8,675	0	Non Investment Debtors	0	9,234
<u>3,011,951</u>	<u>27,481</u>	<u>0</u>		<u>3,360,255</u>	<u>35,592</u>
Liabilities					
182	0	0	Derivate Contracts	0	0
1,670	0	0	Investment Creditors	62,965	0
0	0	1,743	Non Investment Creditors	0	4,317
<u>1,852</u>	<u>0</u>	<u>1,743</u>		<u>62,965</u>	<u>4,317</u>
<u>3,010,099</u>	<u>27,481</u>	<u>(1,743)</u>		<u>3,297,290</u>	<u>35,592</u>

(b) Net Gains and Losses on Financial Instruments

	2017/18 £000	2016/17 £000
Fair Value Through Profit & Loss	246,433	590,955
Loans and Receivables	<u>(38,775)</u>	<u>37</u>
	<u>207,658</u>	<u>590,992</u>

18. Nature and Extent of Risks Arising from Financial Instruments

Risk and Risk Management

The Fund's primary long term risk is that the Fund's assets will fall short of its liabilities (i.e. promised benefits payable to members). Therefore the aim of investment risk management is to minimise the risk of an overall reduction in the value of the Fund and to maximise the opportunity for gains across the whole Fund portfolio. The Fund achieves this through asset diversification to reduce exposure to market risk (price risk, currency risk and interest rate risk) and credit risk to an acceptable level. In addition, the fund manages its liquidity risk to ensure there is sufficient liquidity to meet the Fund's forecast cash flows. NYCC manages these investment risks as part of its overall approach to Pension Fund risk.

Responsibility for the Fund's risk management strategy rests with the Pension Fund Committee. A Risk Register has been established to identify and analyse the risks faced by NYCC's pensions

operations. This document is periodically reviewed regularly to reflect changes in activity and in market conditions.

(a) Market Risk

Market risk is the risk of loss from fluctuations in equity prices, interest and foreign exchange rates and credit spreads. The Fund is exposed to market risk from its investment activities, particularly through its equity holdings. The level of risk exposure depends on market conditions, expectations of future price and yield movements and the asset mix.

The objective of the Fund's Risk Register includes identifying, managing and controlling market risk exposure within acceptable parameters, whilst optimising the return on risk.

In general, excessive volatility in market risk is managed through the diversification of the portfolio in terms of geographical and industry sectors and individual securities. To mitigate market risk, the PFC and its investment advisers undertake appropriate monitoring of market conditions and benchmark analysis.

The Fund manages these risks in two ways:

- the exposure of the Fund to market risk is monitored through advice from the investment advisers to ensure that risk remains within tolerable levels
- specific risk exposure is limited by applying risk weighted maximum exposures to individual investments through Investment Management Agreements

Other Price Risk

Other price risk represents the risk that the value of a financial instrument will fluctuate as a result of changes in market prices (other than those arising from interest rate risk or foreign exchange risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all such instruments in the market.

The Fund is exposed to share and derivative price risk. This arises from investments held by the Fund for which the future price is uncertain. All securities investments present a risk of loss of capital. The maximum risk resulting from financial instruments is determined by the fair value of the financial instruments.

The Fund's investment managers mitigate this price risk through diversification and the selection of securities and other financial instruments is monitored to ensure it is within limits specified in the Fund's investment strategy.

Other Price Risk – Sensitivity Analysis

Following analysis of historical data and expected investment return movement during the financial year, in consultation with the fund's investment advisors, the council has determined that the following movements in market price risk are reasonably possible for the 2018/19 reporting period.

Asset Type	Potential Market Movements (+/-) %
Cash and Cash Equivalents	1.0
UK Bonds	9.0
UK Equities	19.0
Overseas Equities	20.0
UK Pooled Equity	19.0
Overseas Pooled Equity	20.0
UK Pooled Bonds	9.0
Overseas Pooled Bonds	9.0
Pooled Property Investments	12.5
Diversified Growth Funds	10.0
Private Equity	27.5
Derivatives	0.0
Non Investment Debtors/Creditors	0.0

The potential price changes disclosed above are broadly consistent with a one-standard deviation movement in the value of the assets. The sensitivities are consistent with the assumptions contained in the investment advisors' most recent review. This analysis assumes that all other variables, in particular foreign currency exchange rates and interest rates, remain the same.

Had the market price of the fund investments increased/decreased in line with the above, the change in the net assets available to pay benefits in the market price would have been as follows (the prior year comparator is shown below).

Asset Type	Value as at 31st March 2018 £000	Potential Market Movement £000	Value on Increase £000	Value on Decrease £000
Cash and Cash Equivalents	13,887	139	14,026	13,748
UK Bonds	626,598	56,394	682,992	570,204
UK Equities	326,189	61,976	388,165	264,213
Overseas Equities	265,825	53,165	318,990	212,660
UK Pooled Equity	108,639	20,641	129,280	87,998
Overseas Pooled Equity	1,421,239	284,248	1,705,487	1,136,991
UK Pooled Bonds	0	0	0	0
Overseas Pooled Bonds	0	0	0	0
Pooled Property Investments	276,831	34,604	311,435	242,227
Diversified Growth Funds	309,944	30,994	340,938	278,950
Private Equity	0	0	0	0
Derivatives	0	0	0	0
Non Investment Debtors / Creditors	4,918	0	4,918	4,918
Total Assets	<u>3,354,070</u>		<u>3,896,231</u>	<u>2,811,909</u>

Asset Type	Value as at 31st March 2017 £000	Potential Market Movement £000	Value on Increase £000	Value on Decrease £000
Cash and Cash Equivalents	10,123	101	10,224	10,022
UK Bonds	422,864	38,058	460,922	384,806
UK Equities	308,717	58,656	367,373	250,061
Overseas Equities	279,082	57,212	336,294	221,870
UK Pooled Equity	70,283	13,354	83,637	56,929
Overseas Pooled Equity	1,328,818	272,408	1,601,226	1,056,410
UK Pooled Bonds	0	0	0	0
Overseas Pooled Bonds	93,095	10,240	103,335	82,855
Pooled Property Investments	252,966	31,621	284,587	221,345
Diversified Growth Funds	249,837	26,233	276,070	223,604
Private Equity	55	15	70	40
Derivatives	(182)	0	(182)	(182)
Non Investment Debtors / Creditors	6,931	0	6,931	6,931
Total Assets	<u>3,022,589</u>		<u>3,530,487</u>	<u>2,514,691</u>

Interest Rate Risk

The Fund invests in financial assets for the primary purpose of obtaining a return on investments. These investments are subject to interest rate risks, which represent the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Fund's interest rate risk is monitored by the Fund and its investment advisers through the risk management strategy including monitoring the exposure to interest rates and assessment of actual interest rates against the strategic benchmark.

The Fund's direct exposure to interest rate movements as at 31 March 2018 and 31 March 2017 is set out in the tables below. These disclosures present interest rate risk based on the underlying financial assets at fair value.

	2017/18 £000	2016/17 £000
Cash and Cash Equivalents	13,887	10,123
Fixed Interest Securities	<u>626,598</u>	<u>422,864</u>
	<u>640,485</u>	<u>432,987</u>

The Fund recognises that interest rates can vary and can affect both income to the Fund and the value of the net assets available to pay benefits. Advice suggests that it is reasonable to expect a change in the long term average rate of approximately 1%. For illustrative purposes if it were to change by +/- 100 bps the values in the table above would change by £6,405k and for 2016/17 asset values, £4,330k.

Currency Risk

Currency risk represents the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Fund is exposed to currency risk on financial instruments that are denominated in any currency other than the functional currency of the Fund (£UK). The Fund holds both monetary and non-monetary assets denominated in currencies other than £UK.

The Fund's currency rate risk is monitored in accordance with the Fund's risk management strategy, including monitoring the range of exposure to currency fluctuations.

After receiving advice it is considered that the likely volatility associated with foreign exchange movements to be +/-9.9%. A fluctuation of this size is considered reasonable based on the analysis of long term historical movements in the month end exchange rates.

Assuming all other variables, in particular, interest rates remain constant, a 9.9% strengthening/weakening of the pound against the various currencies in which the Fund holds investments would increase/decrease the net assets available to pay benefits as follows:

Asset Type	Value as at 31st March 2018 £000	Value on 9.9% Increase £000	Value on 9.9% Decrease £000
Overseas Equities	1,687,064	1,854,083	1,520,045
Overseas Bonds	0	0	0
Total Assets	<u>1,687,064</u>	<u>1,854,083</u>	<u>1,520,045</u>

Asset Type	Value as at 31st March 2017 £000	Value on 9.8% Increase £000	Value on 9.8% Decrease £000
Overseas Equities	1,607,899	1,765,473	1,450,325
Overseas Bonds	93,095	102,219	83,972
Total Assets	<u>1,700,994</u>	<u>1,867,692</u>	<u>1,534,297</u>

(b) Credit Risk

Credit risk represents the risk that the counterparty to a transaction or a financial instrument will fail to discharge an obligation and cause the Fund to incur a financial loss. The market values of investments generally reflect an assessment of credit in their pricing and consequently the risk of loss is implicitly provided for in the carrying value of the Fund's assets and liabilities.

In essence the Fund's entire investment portfolio is exposed to some form of credit risk, with the exception of the derivative positions, where the risk equates to the net market value of a positive derivative position. However the selection of high quality counterparties, brokers and financial institutions minimises credit risk that may occur through the failure to settle a transaction in a timely manner.

Contractual credit risk is represented by the net payment or receipt outstanding, and the cost of replacing the derivative position in the event of counterparty default. The residual risk is minimal due to the various insurance policies held by the exchanges to cover defaulting counterparties.

Credit risk on over the counter derivative contracts is minimised as counterparties are recognised financial intermediaries with acceptable credit ratings determined by recognised rating agencies.

Deposits are not made with banks and financial institutions unless they are rated independently and meet NYCC's credit criteria. NYCC has also set limits as to the maximum amount of deposits placed with any one financial institution. The banks and institutions chosen all have at least the minimum credit rating as described in NYCC's Treasury Management Strategy.

NYCC believes it has managed its exposure to credit risk and has had no experience of default or uncollectible deposits over the past five financial years. The Fund's cash holding under its treasury management arrangements with NYCC at 31 March 2018 was £12.5m (31 March 2017, £8.6m) and was held with the following institutions:

	Credit Rating	31st March 2018 £000	31st March 2017 £000
Call Accounts			
Barclays	A / F1	1,539	552
Santander UK	A / F1	0	227
Fixed Term Deposit Notice Accounts			
Bank of Scotland	A+ / F1	1,904	2,396
Leeds BS	A- / F1	0	366
Nationwide	A / F1	423	1,127
Commonwealth Bank of Australia	AA- / F1+	635	0
Santander UK	A/F1	1,430	900
Goldman Sachs	A/F1	1,692	1,127
Aberdeenshire Council	-	212	0
Ashfield District Council	-	85	0
Birmingham City Council	-	423	0
Doncaster Metropolitan Borough Council	-	212	0
Dudley Metropolitan Borough Council	-	254	0
Dundee City Council	-	212	0
Eastbourne Borough Council	-	592	0
Fife Council	-	0	141
Hambleton District Council	-	212	155
Isle of Wight Council	-	0	282
Lancashire County Council	-	212	282
Lancashire PCC	-	212	0
North Tyneside Metropolitan Borough Council	-	212	0
Northumberland County Council	-	0	141
Runnymede Borough Council	-	212	0
Salford City Council	-	0	141
Tewkesbury Borough Council	-	212	0
Warrington Borough Council	-	592	282
West Berkshire District Council	-	0	113
West Dunbartonshire Council	-	381	310
West Yorkshire PCC	-	190	0
Woking Borough Council	-	423	141
		<u>12,471</u>	<u>8,683</u>

(c) Liquidity Risk

Liquidity risk represents the risk that the fund will not be able to meet its financial obligations as they fall due. The Fund therefore takes steps to ensure that it has adequate cash resources to meet its commitments.

The Fund has immediate access to its cash holdings, subject to the fixed periods determined when deposits are placed. These deposits are scheduled to ensure cash is available when required.

The Fund also has access to an overdraft facility for short term (up to three months) cash needs. This facility is only used to address changes in the strategic benchmark and is met by either surplus cash from contributions received exceeding pensions paid or if necessary, disinvesting.

The fund defines liquid assets as assets that can be converted to cash within three months. Illiquid assets are those assets which will take longer than three months to convert to cash. As at 31 March 2018 the value of illiquid assets was £0 (31 March 2017, £55k, which represented less than 0.1% of total Fund assets).

All liabilities at 31 March 2018 are due within one year. The Fund does not have any financial instruments that have a refinancing risk as part of its treasury management and investment strategies.

19. Funding Arrangements

In line with the Local Government Pension Scheme (Administration) Regulations 2008 the Fund's Actuary, Aon Hewitt, undertakes a funding Valuation every three years for the purpose of setting employer contribution rates for the forthcoming triennial period. The last such Valuation took place as at 31 March 2016.

The key elements of NYPF's funding policy are:

- to ensure the long term solvency of the Fund, i.e. that sufficient funds are available to meet all pension liabilities as they fall due for payment
- to ensure that employer contribution rates are as stable as possible
- to minimise the long term cost of the scheme by recognising the link between assets and liabilities and adopting an investment strategy that balances risk and return
- to reflect the different characteristics of employing bodies in determining contribution rates where the Administering Authority considers it reasonable to do so
- to use reasonable measures to reduce the risk to other employers and ultimately to the council tax payer from an employer defaulting on its pension obligations

At the 2016 Valuation the aim was to achieve 100% solvency over a period of 24 years from April 2017 and to provide stability in employer contribution rates by spreading any increases in rates over a period of time. Solvency is achieved when the funds held, plus future expected investment returns and future contributions are sufficient to meet expected future pension benefits payable.

At the 2016 Triennial Valuation the Fund was assessed as 90% funded (73% at the 2013 Valuation). This reflected a deficit of £283m (£668m at the 2013 Valuation).

The common rate of employers' contributions is the average rate required from all employers calculated as being sufficient, together with contributions paid by employees, to meet all liabilities arising in respect of service after the Valuation date. For 2017/18 the common rate (determined at the 2013 Valuation) is 13.8% of pensionable pay.

Individual employers' rates will vary from the common contribution rate depending on the demographic and actuarial factors particular to each employer. Full details of the contribution rates payable can be found in the 2016 Triennial Valuation Report and the Funding Strategy Statement on the Fund's website.

The valuation of the Fund has been undertaken using the projected unit method under which the salary increase for each member is assumed to increase until they leave active service by death, retirement or withdrawal from service. The principal assumptions were:

Investment Return	4.40%	per annum
Inflation	2.00%	per annum
Salary Increases	3.25%	per annum
Pensions Increases	2.00%	per annum

Future life expectancy based on the Actuary's Fund specific mortality review was:

	Male	Female
Current Pensioners	22.7 years	26.2 years
Future Pensioners (assumed current age 45)	24.9 years	28.5 years

Commutation Assumption

It is assumed that future retirees will take 50% of the maximum additional tax-free lump sum up to HMRC limits for pre-April 2008 service and for post-April 2008 service.

50:50 Option

It is assumed that no active members (evenly distributed across the age, service and salary range) will take up the 50:50 option in the LGPS 2014 scheme.

20. Actuarial Present Value of Promised Retirement Benefits

In addition to the Triennial Funding Valuation, the Actuary also undertakes a valuation of pension fund liabilities on an IAS19 basis every year using the same base data as the Valuation, rolled forward to the current financial year, taking account of changes in membership numbers and using updated assumptions. A statement prepared by the Actuary is attached as an **Appendix**.

21. Current Assets

	2017/18 £000	2016/17 £000
Debtors		
Investment Debtors		
Investment Transactions	19,805	2,490
Accrued Dividends	3,204	2,058
Withholding Taxes Recoverable	1,981	1,686
	<u>24,990</u>	<u>6,234</u>
Other Debtors		
Contributions due from Scheduled (Government) Bodies	8,054	7,449
Contributions due from Admitted Bodies	416	429
Pensions Rechargeable	377	301
Interest on Deposits	0	0
Other	388	496
	<u>9,235</u>	<u>8,675</u>
	<u>34,225</u>	<u>14,909</u>

22. Current Liabilities

	2017/18 £000	2016/17 £000
Creditors		
Investment Creditors	62,965	1,670
Sundry Other Creditors	4,317	1,744
	<u>67,282</u>	<u>3,414</u>

23. Additional Voluntary Contributions (AVCs)

	Market Value 30th March 2018 £000	Market Value 31st March 2017 £000
Prudential	<u>20,267</u>	<u>19,958</u>

AVC contributions of £2,007k were paid directly to Prudential during the year (£1,846k in 2016/17).

24. Agency Services

The North Yorkshire Pension Fund does not operate Agency Services contracts.

25. Related Party Transactions

North Yorkshire County Council

The North Yorkshire Pension Fund is administered by North Yorkshire County Council. Consequently there is a strong relationship between the Council and the Fund.

The Council incurred costs of £1,322K (£1,231k in 2016/17) in relation to the administration of the Fund and was subsequently reimbursed by the Fund for these expenses. The Council is also the single largest employer of members of the Fund and contributed £71.5m to the Fund in 2017/18 (£52.2m in 2016/17).

Part of the Fund's cash holdings are invested with banks and other institutions by the treasury management operations of NYCC, through a service level agreement. During the year to 31 March 2018 the Fund had an average investment balance of £14m (-£2.4m during 2016/17) paid interest of £69.1k (£15.1k received in 2016/17) on these funds.

Governance

As at 31 March 2018 there were no Pension Fund Committee Members who were also active members of the Fund. The Corporate Director – Strategic Resources, who was also the Treasurer of the Fund was an active member. Benefits for the Treasurer was accrued on exactly the same basis as for all other members of the Fund.

Key Management Personnel

The Code exempts local authorities from the key management personnel disclosure requirements of IAS 24. This exemption applies in equal measure to the accounts of the Fund. The disclosures required by The Accounts and Audit (England) Regulations can be found in the main accounts of NYCC.

26. Contingent Liabilities and Contractual Commitments

The Fund had no material contingent liabilities or contractual commitments at the year-end (£nil in 2016/17).

27. Contingent Assets

Two admitted body employers hold insurance bonds to guard against the possibility of being unable to meet their pension obligations. These bonds are drawn in favour of the pension fund and payment will only be triggered in the event of an employer default.

28. Impairment Losses

The Fund had no material impairment losses at the year-end (£nil in 2016/17).

Statement of the Actuary

North Yorkshire Pension Fund

Statement of the Actuary for the year ended 31 March 2018

Introduction

The Scheme Regulations require that a full actuarial valuation is carried out every third year. The purpose of this is to establish that the North Yorkshire Pension Fund (the Fund) is able to meet its liabilities to past and present contributors and to review employer contribution rates. The latest full actuarial investigation into the financial position of the Fund was completed as at 31 March 2016 by Aon, in accordance with Regulation 62 of the Local Government Pension Scheme Regulations 2013.

Actuarial Position

1. The valuation as at 31 March 2016 showed that the funding ratio of the Fund had increased since the previous valuation with the market value of the Fund's assets at that date (of £2,417.8M) covering 90% of the liabilities in respect of service prior to the valuation date allowing, in the case of pre-1 April 2014 membership for current contributors to the Fund, for future increases in pensionable pay.
2. The valuation also showed that the aggregate level of contributions required to be paid by participating employers with effect from 1 April 2017 was:
 - 17.8% of pensionable pay. This was the rate calculated as being sufficient, together with contributions paid by members, to meet the liabilities arising in respect of service after the valuation date (the primary rate).

Plus

- Monetary amounts to restore the assets to 100% of the liabilities in respect of service prior to the valuation date over a recovery period of 24 years from 1 April 2017, amounting to £13.6M in 2017/18, and increasing by 3.25% p.a. thereafter.
3. In practice, each individual employer's position is assessed separately and contributions are set out in Aon's report dated 31 March 2017 (the "actuarial valuation report"). In addition to the contributions certified, payments to cover additional liabilities arising from early retirements (other than ill-health retirements) will be made to the Fund by the employers.
 4. The funding plan adopted in assessing the contributions for each individual employer was in accordance with the Funding Strategy Statement. The approach, and the recovery period used for each employer, were agreed with the Administering Authority reflecting the Employers' circumstances.
 5. The valuation was carried out using the projected unit actuarial method for most employers and the main actuarial assumptions used for assessing the funding target and the contribution rates were as follows.

Discount rate for periods in service	
Scheduled body / subsumption funding target	4.4% p.a.
Orphan body funding target	4.1% p.a.
Discount rate for periods after leaving service	
Scheduled body / subsumption funding target	4.4% p.a.
Orphan body funding target	2.5% p.a.
Rate of pay increases (service up to 31 March 2014 only) (in addition to promotional increases)	3.25% p.a.
Rate of increase to pension accounts	2.0% p.a.
Rate of increases in pensions in payment (in excess of Guaranteed Minimum Pension)	2.0% p.a.

In addition, the discount rate for orphaned employers (i.e. employers with no active members and where there is no scheme employer responsible for funding the non-active liabilities) was 2.1% in-service and left-service.

The assets were valued at market value.

Further details of the assumptions adopted for the valuation are set out in the actuarial valuation report.

6. The valuation results summarised above are based on the financial position and market levels at the valuation date, 31 March 2016. As such the results do not make allowance for changes which have occurred subsequent to the valuation date.
7. The formal actuarial valuation report and the Rates and Adjustments Certificate setting out the employer contribution rates for the period from 1 April 2017 to 31 March 2020 were signed on 31 March 2017. Contribution rates will be reviewed at the next actuarial valuation of the Fund due as at 31 March 2019 in accordance with Regulation 62 of the Local Government Pension Scheme Regulations 2013.
8. Since the date the valuation report was signed, HM Treasury, in its response to the consultation on indexation and equalisation of GMPs in public sector schemes, has made an announcement to extend the indexation of GMPs to those reaching State Pension Age on or before 5 April 2021 (previously 5 December 2018). This extension period was not allowed for in the valuation results as the actuarial valuation report was signed off before the announcement, but the increase in liability is not expected to be material.
9. This Statement has been prepared by the Actuary to the Fund, Aon, for inclusion in the accounts of the Fund. It provides a summary of the results of the actuarial valuation which was carried out by Aon as at 31 March 2016. The valuation provides a snapshot of the funding position at the valuation date and is used to assess the future level of contributions required.

This Statement must not be considered without reference to the formal actuarial valuation report which details fully the context and limitations of the actuarial valuation.

Aon does not accept any responsibility or liability to any party other than our client, North Yorkshire County Council, the Administering Authority of the Fund, in respect of this Statement.

10. The actuarial valuation report is available on the Fund's website at the following address:
<https://www.nypf.org.uk/nypf/valuationreports.shtml>

Aon Hewitt Limited

20 April 2018



North Yorkshire
County Council

Annual Governance Statement

2017/18

May 2018

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1.0 INTRODUCTION AND SCOPE OF RESPONSIBILITY

- 1.1 Regulation 6(1)(a) of the *Accounts and Audit Regulations 2015* requires the Council to conduct a review at least once in a year of the effectiveness of its governance arrangements and its system of internal control and include an Annual Governance Statement reporting on the review with any published Statement of Accounts.
- 1.2 The preparation and publication of this Annual Governance Statement is in accordance with *CIPFA/Solace Delivering Good Governance in Local Government: Framework (2016)* and fulfils the statutory requirements to conduct a review at least once in each financial year of the effectiveness of its governance arrangements and its system of internal control, and to include a Statement reporting on the review with its Statement of Accounts.
- 1.3 North Yorkshire County Council is responsible for ensuring that resources are directed in accordance with agreed policy and according to priorities and, that there is sound and inclusive decision making. There is also clear accountability to the public for the use of those resources in order to achieve desired outcomes for service users and communities.
- 1.4 A key focus of North Yorkshire County Council's governance processes and structure is the attainment of sustainable economic, societal, and environmental outcomes. Outcomes have a central role in the Council's governance arrangements. The focus on sustainability and the links between governance and public financial management are crucial. Furthermore, the Council in exercising its responsibilities takes into account the impact of current decisions and actions on future generations.
- 1.5 This Annual Governance Statement is linked to the Council's **Local Code of Corporate Governance** through the seven Principles in the Local Code. The Local Code is also consistent with the principles of the CIPFA/SOLACE Framework *Delivering Good Governance in Local Government (2016)* and is reviewed annually. Minor amendments were made to the Local Code this year to ensure it represents continual corporate governance best practice. The current version was approved by the Audit Committee and the Chief Executive (as permitted in the Constitution under the Officers' Delegation Scheme) in March 2018. A copy of the Code can be obtained from the County Council website [here](#) and also listed as the Corporate Governance Policy. The Audit Committee also review the County Council's corporate governance arrangements in June of each year alongside the Annual Governance Statement.
- 1.6 This Annual Governance Statement explains how the County Council has complied with its Local Code and also meets the requirements of Regulation 6(1) of the *Accounts and Audit Regulations 2015* in relation to the publication of an **Annual Governance Statement**.
- 1.7 This Annual Governance Statement also confirms that the financial management arrangements within the County Council comply with the governance requirements of the CIPFA Statement on the *Role of the Chief Financial Officer in Local Government (2015)*.

North Yorkshire Pension Fund

- 1.8 The governance arrangements and Final Accounts of the North Yorkshire Pension Fund (NYPF) are audited separately from the County Council. However, because the NYPF is administered by the County Council, the governance arrangements of the County

Council also apply to the NYPF. This Annual Governance Statement therefore also forms part of the governance framework for the NYPF. However, there are also a number of additional documents that relate solely to the governance arrangements of the NYPF – these are **NOT** referred to further in this Annual Governance Statement as they relate only to the governance of the NYPF. For further details of the specific governance arrangements of the NYPF please refer to the NYPF website (www.nypf.org.uk).

- 1.9 NYPF is participating with a number of other Pension Funds as part of the Borders to Coast Pension Pool in response to the Government's drive for pooling of pensions' investments. Arrangements are not yet finalised but will have significant impact upon governance arrangements relating to investments. Administration and investment strategy will remain within the remit of each sovereign Pension Fund within the Pool. The company is now in operation and is planning for transition of its first investments from Autumn 2018.

2.0 THE PURPOSE OF THE GOVERNANCE FRAMEWORK

- 2.1 The Governance Framework as detailed in the Local Code comprises the systems and processes, the culture and values, by which the County Council is directed and controlled and the activities through which it accounts to, engages with and leads the community. It enables the County Council to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost effective services.
- 2.2 The **system of internal control** is a significant part of that Framework and is designed to manage risk to a reasonable level rather than try to eliminate all risk of failure to achieve policies, aims and objectives. Because it is not possible to eliminate all risks, the system of internal control can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on a continuous process designed to identify and prioritise the risks that threaten the achievement of the County Council's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and then to manage them efficiently, effectively and economically.
- 2.3 The overall Governance Framework, and in particular the system of internal control, described in this Statement, has been in place within the County Council for the year ended 31 March 2018 and up to the date of approval by the Audit Committee of this Statement alongside the Statement of Final Accounts on 26 July 2018.

3.0 THE GOVERNANCE FRAMEWORK

- 3.1 The requirement to have a robust and resilient governance framework and sound system of internal control covers all aspects of the County Council's activities. For the purposes of this Statement, the policies, procedures and operations that taken together create the overall governance framework are grouped under the following headings -
- a) Developing codes of conduct which define standards of behaviour for Members and staff, and policies dealing with whistleblowing and conflicts of interest and that these codes and policies are communicated effectively.
 - b) Ensuring compliance with relevant laws and regulations, internal policies and procedures, and that expenditure is lawful.
 - c) Documenting a commitment to openness and acting in the public interest.
 - d) Establishing clear channels of communication with all sections of the community and other stakeholders, ensuring accountability and encouraging open consultation.
 - e) Developing and communicating a vision which specifies intended outcomes for citizens and service users and is used as a basis for planning.
 - f) Translating the vision into courses of action for the County Council, its commercial companies, its partnerships and collaborations.
 - g) Reviewing the effectiveness of the decision-making framework, including delegation arrangements, decision-making in partnerships, information provided to decision makers and robustness of data quality.

- h) Measuring the performance of services and related projects and ensuring that they are delivered in accordance with defined outcomes and that they represent the best use of resources and value for money.
- i) Defining and documenting the roles and responsibilities of Members and management, with clear protocols for effective communication in respect of the authority and partnership arrangements.
- j) Ensuring that financial management arrangements conform with the governance requirements of the CIPFA Statement on the *Role of the Chief Financial Officer in Local Government (2015)* and, where they do not, explain why and how they deliver the same impact.
- k) Ensuring effective arrangements are in place for the discharge of the Monitoring Officer function.
- l) Ensuring effective arrangements are in place for the discharge of the Head of Paid Service function.
- m) Providing induction and identifying the development needs of Members and senior officers in relation to their strategic roles, supported by appropriate training.
- n) Reviewing the effectiveness of the framework for identifying and managing risks and for performance and demonstrating clear accountability.
- o) Ensuring effective counter fraud and anti-corruption arrangements are developed and maintained in accordance with the *Code of Practice on Managing the Risk of Fraud and Corruption (CIPFA, 2014)*.
- p) Ensuring an effective scrutiny function is in place.
- q) Ensuring that assurance arrangements conform with the governance requirements of the CIPFA Statement on the Role of *the Head of Internal Audit (2010)* and, where they do not, explain why and how they deliver the same impact.
- r) Undertaking the core functions of an audit committee, as identified in Audit Committees: *Practical Guidance for Local Authorities (CIPFA, 2013)*.
- s) Ensuring that the County Council provides timely support, information and responses to external auditors and properly considers audit findings and recommendations.
- t) Incorporating good governance arrangements in respect of partnerships and other joint working and ensuring that they are reflected across the County Council's overall governance structures.

3.2 The main features of each of these are as follows –

- a) Developing codes of conduct which define standards of behaviour for Members and staff, and policies dealing with whistleblowing and conflicts of interest and that these codes and policies are communicated effectively.

- Elected Members have to agree to follow a **Code of Conduct** to ensure high standards in the way they undertake their duties. Members must complete a **Register of Interests** which is publicly available. The County Council has established a **Standards Committee**, which monitors the operation of the Code of Conduct. The Committee has in place procedures for the assessment, investigation and determination of complaints against Members (involving Independent Persons) and a procedure for granting dispensations.
 - staff operate to a **corporate behaviour framework** which is used to develop staff skills and monitor performance. A **Manager's Pocket Book** is in place and outlines key behaviours for all managers in NYCC.
 - following the formation of the Brierley Group of commercial companies such as Align Property Partners, appropriate governance arrangements have been put in place. A **Shareholder Sub Committee of Executive and a Shareholder Board** to support the Shareholder Sub Committee, are in place.
 - there is a **Local Code of Corporate Governance** in place that is fully consistent with the CIPFA / SOLACE Framework *Delivering Good Governance in Local Government*. The Local Code defines -
 - ➔ the fundamental values and principles of corporate governance
 - ➔ the corporate governance framework and arrangements to deliver it within the County Council
 - ➔ arrangements for annual review and reporting of the framework
 - **Registers of interests, gifts and hospitality** are also maintained for Members and officers. Guidance notes are produced to assist. Details of **Related Party Transactions** are sought from all Members and senior officers
 - the County Council has approved and implemented a formal **Whistleblowing Policy** which is reviewed annually by the Audit Committee
 - the County Council has a **complaints procedure** that is advertised by leaflets and on its website. The procedure includes targets for acknowledging and responding to complaints in full.
- b) Ensuring compliance with relevant laws and regulations, internal policies and procedures, and that expenditure is lawful.
- the Assistant Chief Executive (Legal and Democratic Services) is the officer designated by the County Council as the **Monitoring Officer** and is responsible for performing the duties required by **Section 5** of the **Local Government and Housing Act 1989** which relate to ensuring the legality of the Council's operations and the duties in the **Localism Act 2011** relating to the promotion of high ethical standards. The Monitoring Officer is a member of the Management Board and attends or is represented, and monitors decision making at the County Council, Executive and all Committees

- the Corporate Director – Strategic Resources is the Chief Financial Officer for the purposes of S.151 of the Local Government Act 1972
- the requirements of the **Data Protection** and **Freedom of Information** legislation are overseen by the Corporate Information Governance Group (CIGG), the Corporate Director – Strategic Resources is the Senior Information Risk Owner (SIRO) for the County Council. CIGG support the Corporate Director – Strategic Resources in developing and implementing a comprehensive Information Governance Framework
- the current Data Protection legislation will be replaced by the General Data Protection Regulations (GDPR) which come into effect on the 25th May 2018, two governance teams have been working with CIGG and the service areas to ensure policy and processes are in place to comply with the regulations.
- the County Council operates an **Information Security Management System** which is certified to the requirements of ISO/IEC 27001 (Information Security). Official Certification was received on 31 January 2011. Work to maintain this standard is coordinated by the Senior Information Security Compliance Officer working in conjunction with the Information Governance Team. Compliance has been maintained since this date with re-certification completed in November 2016, and further review audits by BSI (British Standards Institute) are carried out every six months.
- in addition, the County Council now operates an **Information Technology Service Management System** which was awarded re-certification to ISO/IEC 20000 in November 2016. ISO 20000 provides quality assurance to the processes, policies and procedures operated in the delivery of ICT Services to the County Council and is the only standard specifically aligned to Information Technology service delivery and service management. By achieving and maintaining certification of both standards this serves to deliver services which are compliant, quality assured, and provide continual improvement.
- achieving certification to these standards demonstrates the County Council's continued commitment to protect the data we hold and provide secure IT systems to our staff, partners and citizens.
- the standards allow us to use both the British Standards Institute kite mark and the United Kingdom Accreditation Service assurance mark
- the County Council is also certified to the **Public Sector Network (PSN)** Code of Connection.. The certifications have enabled the County Council, for example, to be certified for connection to secure video conferencing with the Criminal Justice System. The certification also enabled our connection to the NHS.net and access to Department for Work and Pensions systems.
- the Corporate **Health and Safety** Policy is reviewed annually in May and the revised and approved Policy is then issued in June. The Policy takes account of recent Health and Safety Executive guidance relating to the management of health and safety and sets out the key responsibilities of staff. Each Directorate has a health and safety action plan which is reviewed on a quarterly basis to

- ensure that health and safety risks are identified and appropriately managed across the County Council.
- the **Equality and Diversity Policy Statement** is reviewed annually and revised when necessary. The County Council uses equality impact assessments as part of ensuring that due regard is paid to eliminating unlawful discrimination, advancing equality of opportunity and fostering good relations. The County Council has also published equality information and objectives as required by the Equalities Act 2010.
- there is a comprehensive annual plan for **Employment Policies** to ensure that all policies and practices adhere to all relevant legislation. All policy updates go through a full consultation with unions recognised by the County Council.
- Public bodies employing more than 250 staff are required to publish figures on the **gender pay gap**; gender bonus gap; the proportion of men and women receiving bonuses and the proportion of men and women in each quartile of the pay structure. The Council published information relating to the gender pay gap in March 2018. Information about this can be found on the County Council [website](#).
- **Internal Audit** operates in accordance with the Public Sector Internal Audit Standards (PSIAS) and the County Council's Audit Charter. The annual work programme is set out in an Audit Plan following the production of an Audit Risk Assessment and consultation with individual Directorates and the External Auditor. The Audit Committee approves the Audit Plan and receives, thereafter, regular reports on its progress. The Head of Internal Audit expresses an opinion on the framework of governance, risk management and control within each Directorate on an annual basis; he also submits an Annual Report to the Audit Committee which includes his/her overall opinion of the County Council as a whole. During 2017/18, the Audit Plan included audits on a number of corporate themes, such audits are key to providing the appropriate assurance to the County Council that its overall governance arrangements remain effective.

c) Documenting a commitment to openness and acting in the public interest.

- It is important to the County Council to present itself in an open and accessible manner to ensure that matters are dealt with transparently, in so far as the need for confidentiality allows.
- a Council Plan and a Statement of Final Accounts are published annually to inform stakeholders and services users of the County Council's vision, ambitions and priorities for the next four years and the previous year's achievements and outcomes.
- a Medium Term Financial Strategy, the Annual Revenue Budget including its impact on Council Tax, are published and consulted on each year.
- effective channels of communication which reach all groups within the community and other stakeholders are maintained as well as offering a range of consultation methods; to this end the County Council has a Communications Strategy to support the 2020 North Yorkshire Programme

and an Engagement Promise. The Engagement Promise is a statement of principles about how the Council enables and encourages people to influence decisions. They are high level principles, so it is not anticipated that regular changes will be required but are reviewed by officers annually. Further details on consultation and community engagement can be found on the County Council [website](#).

- there is also a variety of opportunities for the public to engage effectively with the County Council including attending meetings, opportunity to ask questions at meetings, written consultations, surveys, web chats with the Leader and Chief Executive. This all contributes to a commitment to openness, acting in the public interest and are documented where appropriate.
- d) Establishing clear channels of communication with all sections of the community and other stakeholders, ensuring accountability and encouraging open consultation.
- **Elected Members** have a significant role to play in ensuring compliance and propriety, either collectively (eg through the work of the Overview and Scrutiny Committees), and individually as local representatives, providing feedback from their constituents
 - the County Council communicates the Vision of its purpose and intended outcomes for all stakeholders to enable accountability and encourage open consultation. To enable this, analysis of the County Council's stakeholders is undertaken and **relevant and effective channels of communication** are developed. Key mechanisms include –
 - ➔ publishing a Council Plan which sets out the Council's vision, ambitions and priorities for the next four years
 - ➔ the Council Plan, and annual Statement of Final Accounts also inform stakeholders and services users of the previous year's achievements and outcomes
 - ➔ opportunities for the public to engage effectively with the County Council including attending meetings
 - ➔ a Citizens' Panel of 2000 residents who are consulted on a wide range of issues at least once a year
 - ➔ consultation toolkit and on-line training package that provide advice to all staff about how to consult effectively
 - ➔ an engagement promise setting out in simple terms how everyone who lives or works in the county, or uses the County Council's services can influence decisions relating thereto
 - ➔ maintaining a County Council website that provides access to information, delivers services and opportunities for public engagement, including delivery of information required by the transparency agenda
 - ➔ using social media to inform and engage with residents for example, on development of services, provision of information, responding to concerns and issues

- ➔ publication of an e-newsletter, available by subscription or through the council website, covering news and information about the County Council and its services
 - ➔ a partnership with newspaper publisher Johnston Press to provide a monthly round-up of news and information specific for the local area, for local readers
 - ➔ communicating and engaging with staff across the County Council, through a number of different internal communications channels
- e) Developing and communicating a vision which specifies intended outcomes for citizens and service users and is used as a basis for planning.
- the key corporate strategy documents (ie the **Council Plan, Medium Term Financial Strategy** and **Revenue Budget**), are reviewed and updated annually
 - the Terms of Reference of the Audit Committee require it to maintain an on-going assessment of the adequacy and effectiveness of the internal control environment within the County Council. The published Work Programme for the **Audit Committee** includes provision to review the impact of changes to service delivery and / or management processes on the governance arrangements of the County Council
 - the **Members' Constitution Working Group** supported and advised by the **Monitoring Officer** review the Constitution as required on an ongoing basis and conduct a formal review of the whole Constitution every four years.
- f) Translating the vision into courses of action for the County Council, its commercial companies, its partnerships and collaborations.
- based on the **Council Plan and Annual Budget / MTFS** process, each Service sets out its detailed objectives, performance targets, available resources and risk assessment which are included in a Service Plan.
 - **Commercial Companies** – the County Council has a number of companies which it uses to deliver specific services/functions. Along with the in-house traded services to schools, these companies are grouped together to form the 'Brierley Group'. An Executive Shareholder Committee has been created to oversee the governance of the commercial companies and a number of delegations have been made to the Chief Executive for operational activities.
 - an annual review is carried out on **partnership arrangements** which considers a range of factors. This is reported to the Audit Committee as part of the Council's approach to governance.

- g) Reviewing the effectiveness of the decision-making framework, including delegation arrangements, decision-making in partnerships, information provided to decision makers and robustness of data quality.
- as explained in **paragraph 3.2(i) below**, the **Constitution** sets out how the County Council operates, how decisions are made and by whom, and the procedures that are followed to ensure that these are efficient, transparent and accountable to local people. The Constitution also embraces for example, the detailed Contract, Financial and Property Procedure Rules, Schemes of Delegation, Codes of Conduct. These are reviewed and updated when the need arises to ensure they are consistent with the contemporary operating requirements of the County Council.
 - as indicated above, the Council has approved **Budget and Policy Framework Procedure Rules, Contract Procedure Rules, Financial Procedure Rules, and Property Procedure Rules**. The purpose of these rules is to set out a framework within which the County Council conducts its business affairs. These rules are applied and monitored by the Corporate Director – Strategic Resources and are designed to ensure that proper financial arrangements are in place and operational at all times across the County Council. They are reviewed by the Audit Committee on an annual basis
 - **independent monitoring** of all the above by the Monitoring Officer, Section 151 Officer and Head of Internal Audit
 - **Partnership Arrangements** – the County Council's Constitution and Finance Procedure Rules cover the issues to be considered before the County Council becomes involved in a partnership (see paragraph i) below for further detail).
- h) Measuring the performance of services and related projects and ensuring that they are delivered in accordance with defined outcomes and that they represent the best use of resources and value for money.
- there is an **integrated Service Planning and Budget Process** under which each Service in each Directorate sets out its detailed objectives, performance targets, available resources and risk assessment. These feed into both the Council Plan and the Annual Budget/MTFS process
 - the **Performance Management framework**, continues to be refined with the aim of strengthening links from individual performance management through team plans and service plans to Council ambitions and priorities.
 - there is quarterly reporting of **key performance information** to Management Board and a quarterly meeting of the Executive and the Scrutiny Committee Chairs. This information brings together activity levels; financial information; quality issues; customer feedback; improvement areas; workforce; and compliments and complaints. Part of this approach is to ensure that the key components of value for money are considered together and that both senior management and Members can better understand and challenge key services and areas of Council spending. This is supplemented by more frequent reporting and monitoring processes within Directorates.

- improved **comprehensive budgeting systems** are applied across all Directorates. These systems have been reviewed and improved and include greater use of systems by budget managers and stakeholders into a more consolidated service. The Finance function was also reviewed and improved simultaneously.
- priority has been given to frontline services in determining the savings programme as part of the 2020 North Yorkshire Programme. A planned and prioritised approach has been taken and investments have been made in areas to aid with delivery of the savings and to deliver a modern Council that is fit for purpose.
- in the past benchmarking statistics have shown an overall level of high performance and value for money for the County Council. Ofsted benchmarking data tends to continue to show the County Council in a positive light but in other areas greater reliance is made on “softer” networking in order to identify areas of best practice across the country. An increased focus on team performance is also providing key management information to assess the productivity of staff and teams and ultimately services with a view to driving improvements in performance. This approach is incorporated into the quarterly monitoring reports provided to the Executive and will help to shape budget thinking on an on-going basis.
- the 2020 North Yorkshire Programme provides a framework within which the Council continues to plan to meet the challenging savings requirement. The Programme still seeks to ‘simplify; standardise; and share’ and also builds in a number of cross cutting themes which set out some of the values, including:-
 - ➔ Stronger Communities – empowering and encouraging local communities to develop greater resilience and provide more community owned services
 - ➔ Customer – changing the way the Council interacts with its customers
 - ➔ Commercial Focus – examining different ways of delivering services and reviewing opportunities to become more commercial, generating additional net income as exemplified by North Yorkshire Education Services (formerly SmartSolutions) and the commercial companies.
 - ➔ Modern Council – creating the right environment to support modern ways of working through use of technology, buildings and working practices and policies.
 - ➔ Property Rationalisation – looking to use fewer buildings where staff and customers use the space more efficiently.
 - ➔ Organisational Development - developing the workforce and culture to ensure the Council is fit for purpose in the future.

Management Board acts as the Programme Board and governance arrangements are in place to ensure plans are well developed and implementation is monitored.

- the **Asset Management Strategy** sets out key corporate processes (eg purchasing and disposal of property) including the adoption of a corporate

approach to dealing with property needs. A Capital Project Management system (Gateway) is in place to improve the delivery of larger projects. This dovetails with the Council's property partners. This Strategy sets out the key role of property in supporting the Council's objectives.

- the County Council's improvement priorities, as set out in the Council Plan and in its service performance plans and strategies, are **reviewed regularly** throughout the year. This is achieved through -
 - ➔ quarterly reports on key service performance plus corporate issues such as personnel, finance and commendations / complaints are considered by Management Board, the Executive and Chairs of the Overview and Scrutiny Committees
 - ➔ regular reports to Corporate Directors and Executive Portfolio Holders
 - ➔ publication of an **Annual Report on Overview and Scrutiny** and statements to every Council meeting by the Scrutiny Committee Chairs
- i) Defining and documenting the roles and responsibilities of Members and management, with clear protocols for effective communication in respect of the authority, its commercial companies and partnership arrangements.
 - the **Constitution** sets out how the County Council operates, how decisions are made and by whom, and the procedures that are followed to ensure that these are efficient, transparent and accountable to local people. The Constitution includes the detailed Contract, Financial and Property Procedure Rules, Schemes of Delegation, Codes of Conduct. These are reviewed and updated on a regular basis to ensure they are consistent with the contemporary operating requirements of the County Council
 - all 72 Councillors meet together as the **Council**. Meetings are open to the general public. At its annual meeting in May each year the Council appoints its Chairman. The Leader is elected by the Council at its annual meeting every four years in the election year, and s/he appoints the Executive Members, and determines their portfolios. The Leader allocates executive functions and maintains the Executive delegation scheme. The full Council is responsible for setting the budget and policy framework of the County Council
 - the **Executive** is legally responsible for developing and making proposals to the Council for the budget and the policy framework and taking the decisions to implement them once they are agreed. If the Executive wishes to make a decision that is outside the budget and policy framework then this must be referred to the Council as a whole to decide. They are also responsible for all other functions not falling within the responsibility of the Council or any other committee. Each Member of the Executive has a portfolio responsibility that relates to a specific area(s) of the County Council's services and responsibilities. The Executive meets formally at least once a month but will hold informal meetings on a more regular basis as required to progress the business of the County Council

- the **Management Board** (which comprises the Chief Executive and all Corporate Directors plus Assistant Chief Executives) is responsible for implementing all County Council policies and decisions at officer level, providing advice to Members, for co-ordinating the use of resources and the work of the Directorates. The 'Role of Management Board' is set out formally within the Constitution. Circumstances permitting, the Management Board meets weekly
 - there are four **Overview and Scrutiny Committees** that support the work of the Council and the Executive, together with a Scrutiny of Health Committee. Their roles and responsibilities are detailed in Article 6 of the Constitution
 - **Statutory Officers / Codes and Protocol** – the County Council employs officers to give advice, implement decisions and manage the day-to-day delivery of its services. Certain officers have a designated duty to ensure that the County Council acts within the law and uses its resources wisely. A Protocol on Member / Officer relations, is part of the Constitution and, amongst other documents, governs the relationships between Officers and Members of the Council.
 - pursuant to its powers under Section 101 of the Local Government Act 1972 the Council arranges for certain of its functions (non-executive functions) to be discharged by officers of the Council as set out in the **Officers Delegation Scheme**
 - **Commercial Companies** – the County Council has a number of companies which it uses to deliver specific services/functions. Along with the in-house traded services to schools, these companies are grouped together to form the 'Brierley Group'. An Executive Shareholder Committee has been created to oversee the governance of the commercial companies and a number of delegations have been made to the Chief Executive for operational activities.
 - **Partnership Arrangements** - the County Council's Constitution and Finance Procedure Rules contain a number of important steps to be considered before the County Council enters into a partnership, including the need for approval by the Executive or under the terms of the Delegation Schemes, of appropriate written governance arrangements and interaction with the County Council's decision making arrangements commensurate with the role of the partnership, the part played in it by the County Council, and the risks attached to that involvement. Detailed guidance is provided to Members and Officers who represent the County Council on external bodies. An annual report is made to the Audit Committee on the governance arrangements and work of partnerships. The Executive receives an 'issues' report when the Audit Committee determines there is a matter of concern relating to a partnership.
- j) Ensuring that financial management arrangements conform with the governance requirements of the CIPFA Statement on the *Role of the Chief Financial Officer in Local Government (2015)* and, where they do not, explain why and how they deliver the same impact.

- the **statutory duties of the Corporate Director – Strategic Resources** in relation to financial management derive from five principal sources:
 - ➔ Section 151 of the Local Government Act 1972
 - ➔ Section 114 of the Local Government Financial Act 1988
 - ➔ Local Government Act 2000 (particular decisions contrary to policy or budget)
 - ➔ Local Government Act 2003 (prudential limits for borrowing and investment)
 - ➔ Accounts and Audit Regulations 2015

The Corporate Director – Strategic Resources (CD-SR) drafts a **Medium Term Financial Strategy** and presents it (at least) annually to the Executive and the Council; linked to this Strategy are the detailed **Revenue Budget, Savings Plan, Capital Plan, Treasury Management** arrangements and **Prudential Indicators**

The CD-SR is responsible for determining the accounting procedures, the form of financial records and statements and for maintaining the financial accounts of the County Council. The CD-SR also ensures that proper accounting arrangements are established in all Directorates. Individual Corporate Directors are responsible for the satisfactory operation of financial and accounting systems, and associated controls, within their Directorates – this responsibility is defined in the Financial Procedure Rules.

To support this process, there is an Assistant Director (qualified as an Accountant) allocated to each Directorate with specific responsibility for financial matters. The Assistant Director sits on the Management Team of the Service Directorate and Strategic Resources.

It is the duty of all Service Managers within Directorates to plan and manage their budgets to meet the agreed bottom line budget figure for their Service Unit. This includes ensuring that adequate arrangements exist for monitoring revenue and capital budgets throughout the year, and taking action to adjust the budget to ensure that overall control of expenditure is maintained. The CD-SR is responsible for submitting a quarterly report to Executive on the overall Revenue Budget / Capital Plan position; this report is part of the Quarterly Performance and Improvement reporting arrangements

The CD-SR prepares and publishes an annual **Statement of Final Accounts** that conforms to all statutory and professional requirements, codes of practice and timetables

- the CD-SR is the Chief Financial Officer (CFO) for the purposes of compliance with the CIPFA Statement on the Role of the Chief Financial Officer in *Local Government (2015)*
- the County Council's appointed **external auditor** is KPMG (the next appointed external auditor is Deloitte): They will publish an Annual Audit Letter on the completion of their audit that follows the end of each financial year

- under the *Accounts and Audit Regulations 2015*, the County Council has a legal responsibility to provide an adequate and effective **internal audit** of its records and control systems. The Council has delegated this responsibility to the CD-SR who provides the service through Veritau (Veritau provides internal audit and a range of related services to both the City of York Council and the County Council. Both authorities jointly own the company. For governance purposes, Veritau reports to the Audit Committee in the same way as an in-house function). The Head of Internal Audit is the CEO of Veritau. Using a risk assessment methodology, the Head of Internal Audit produces an **Annual Audit Plan** for approval by the Audit Committee; progress against this Plan is also reported quarterly to the CD-SR and to the Audit Committee. In addition to carrying out the work specified in the Annual Audit Plan, Veritau also provides –

- ➔ advice and assistance to service managers in the design and implementation of internal controls
- ➔ support to managers in the prevention and detection of fraud, corruption and other irregularities
- ➔ advice and guidance on information governance related matters.

The Head of Internal Audit provides an **audit opinion**, based on the level of assurance gained by the work carried out, for each audit undertaken.

At the end of the financial year, a summary of the audit work carried out is reported to each Corporate Director and an audit opinion, based on the overall level of assurance, is given for each Directorate. The **Head of Internal Audit also submits an Annual Report** to the Audit Committee that includes his overall opinion on the adequacy and effectiveness of the framework of governance, risk management and control operating in the County Council as a whole.

k) Ensuring effective arrangements are in place for the discharge of the monitoring officer function.

- The Council has appointed the Assistant Chief Executive (Legal and Democratic Services) as **Monitoring Officer**. The role and duties of the Monitoring Officer are contained in the Council's Constitution and appropriate resources are made available for him/her to undertake the role. The Monitoring Officer is a member of the Council's Management Board, and has sight of all Committee and Executive reports before they are presented to Members.

l) Ensuring effective arrangements are in place for the discharge of the Head of Paid Service function.

- The Council has appointed the Chief Executive as **Head of Paid Service**. The role and duties of the Head of Paid Service are contained in the Council's Constitution, and the Chief Executive leads the Council's Management Team and appropriate resources are made available for him/her to undertake the role.

- m) Providing induction and identifying the development needs of Members and senior officers in relation to their strategic roles, supported by appropriate training.
- developing the skills of Members continues to be targeted through a **Member Development Programme**, a dedicated online learning site and a suite of resources and training events. There is also a specific induction programme for any newly elected Member(s) and comprehensive induction following the election. There are also regular Member seminars throughout the year on a whole series of areas in order to keep Members abreast of current issues and to ensure awareness of responsibilities for both Council and individual Members.
- n) Reviewing the effectiveness of the framework for identifying and managing risks and for performance and demonstrating clear accountability.
- the County Council's comprehensive and well established approach to **risk management** is laid out in the Corporate Risk Management Policy and its associated Strategy. These documents were reviewed in 2015 and are due to be reviewed again during 2018. Risk Registers are developed and maintained at Corporate, Directorate and Service Unit levels. The generic risk assessment methodology is also applied to specific key projects or areas of policy development (eg Allerton Waste Recovery Park and Basic Need – monitoring and reviewing the need for school places). The **risk prioritisation process** is designed to identify key risks that are a threat to the achievement of objectives, evaluate risk controls and ensure risk reduction actions are embedded within Service Performance Plans
 - Internal Audit (Veritau) review the effectiveness of the framework for identifying and managing risks on a regular basis. Any weaknesses identified are addressed and progress to rectify those weaknesses is monitored by the Corporate Risk Management Group as well as Internal Audit.
 - a progress report on risk management is made to the Audit Committee on a 6 monthly basis. The Audit Committee's role is to assess the effectiveness of the authority's risk management arrangements and to review progress on the implementation of risk management throughout the authority.
 - Corporate Directors provide an update on the progress of mitigating risks identified in their risk registers to Audit Committee once a year.
 - clear accountability is shown in both the Corporate Risk Management Policy and Strategy and as part of the risk register process.
 - the **Performance Management framework** continues to be refined with the aim of strengthening links from individual performance management through team plans and service plans to Council ambitions and priorities.
 - there is quarterly reporting of **key performance information** to Management Board and a quarterly meeting of the Executive and the Scrutiny Committee

Chairs. This information brings together activity levels; financial information; quality issues; customer feedback; improvement areas; workforce; and compliments and complaints. Part of this approach is to ensure that the key components of value for money are considered together and that both senior management and Members can better understand and challenge key services and areas of Council spending. This is supplemented by more frequent reporting and monitoring processes within Directorates.

- o) Ensuring effective counter fraud and anti-corruption arrangements are developed and maintained in accordance with the *Code of Practice on Managing the Risk of Fraud and Corruption (CIPFA, 2014)*.
- the County Council has approved and implemented a formal **Counter Fraud Strategy** which is reviewed annually by the Audit Committee. The Strategy is designed to minimise the risk of fraud and corruption by adopting and maintaining measures which prevent fraud occurring, that ensure instances of fraud which do occur are detected promptly and enable the robust action to be taken against any perpetrators.
 - the **Counter Fraud Strategy** reflects the best practice guidance contained in the CIPFA Code of Practice on Managing the Risks of Fraud and Corruption. The Strategy is also aligned with a number of other policies and processes which the County Council has established to raise awareness of fraud risks and enable Members, employees, contractors and others to report concerns. These include fraud awareness training and publicity, the **Whistleblowing Policy** and associated systems, and the **Anti-Money Laundering Policy**.
 - the risks of fraud and corruption are kept under constant review. A formal **Fraud and Loss Risk Assessment** is also completed each year by Internal Audit and the results are report to the Audit Committee. Preventative measures are taken to address any new or emerging risks.
 - where instances of fraud are detected, Internal Audit (Veritau) will work closely with management and other agencies to ensure that the allegations are fully investigated, the extent of any losses is quantified, evidence is properly collected for further action (including possible criminal or disciplinary action), losses are recovered where possible and appropriate measures are taken to prevent any further occurrences.
- p) Ensuring an effective Scrutiny function is in place.
- the **Constitution** sets out how the County Council operates, how decisions are made and by whom, and the procedures that are followed to ensure that these are efficient, transparent and accountable to local people.
 - the **Executive** is legally responsible for developing and making proposals to the Council for the budget and the policy framework and taking the decisions to implement them once they are agreed. If the Executive wishes to make a decision that is outside the budget and policy framework then this must be referred to the Council as a whole to decide. They are also responsible for all other functions not falling within the responsibility of the Council or any other

committee. Each Member of the Executive has a portfolio responsibility that relates to a specific area(s) of the County Council's services and responsibilities. The Executive meets formally at least once a month but will hold informal meetings on a more regular basis as required to progress the business of the County Council

- there are four **Overview and Scrutiny Committees** that support the work of the Council and the Executive, together with a Scrutiny of Health Committee. Their roles and responsibilities are detailed in Article 6 of the Constitution and the Overview and Scrutiny Procedure Rules
- q) Ensuring that assurance arrangements conform with the governance requirements of the CIPFA Statement on the *Role of the Head of Internal Audit (2010)* and, where they do not, explain why and how they deliver the same impact.
- The Head of Internal Audit is responsible for reviewing and reporting on the adequacy and effectiveness of the County Council's governance, risk management and control framework. The objective is to provide independent and objective assurance to management and those charged with governance, including the Corporate Director – Strategic Resources and the Audit Committee. Where weaknesses in control are identified then Internal Audit will support management to make the necessary improvements. The Financial Procedure Rules provide the framework for internal audit activities within the County Council, and define the respective roles and responsibilities of management and the Head of Internal Audit as well as confirming Internal Audit's rights of access to premises, information, records and other documentation. The specific objectives, scope and approach to Internal Audit are set out in the Audit Charter which is reviewed annually and subject to approval by the Audit Committee.
 - The *CIPFA Statement on the Role of the Head of Internal Audit* contains five principles which set out the governance arrangements necessary to ensure that the Head of Internal Audit is able to operate effectively and perform his/her core duties. The County Council's arrangements for internal audit have been assessed against the five principles and are considered to be compliant.
- r) Undertaking the core functions of an audit committee, as identified in *Audit Committees: Practical Guidance for Local Authorities (CIPFA, 2013)*.
- a separate Audit Committee, which includes external independent Members, has been in operation since April 2006. (**see section 6 below for activities during 2017/18**). A key role of the Audit Committee is to act as the responsible body charged with ensuring that a sound system of governance and internal control operates throughout the County Council. In doing so, it provides independent assurance to the Council on the adequacy of the risk management framework and the associated control environment and independent scrutiny of the County Council's financial and non-financial performance to the extent that it affects the Council's exposure to risk and weakens the control environment. It also oversees the Procedure Rules that

relate to Contracts, Finance and Property matters as well as the Information Governance and Counter Fraud arrangements. It is also responsible for scrutinising the Treasury Management policies and activities of the County Council and for ensuring that arrangements exist to secure value for money. The appointment of external independent Members helps to maintain a robust approach to governance within the County Council.

- s) Ensuring that the County Council provides timely support, information and responses to External Auditors and properly considers audit findings and recommendations.
- the County Council's appointed **External Auditor** is KPMG (the next appointed external auditor is Deloitte). The External Auditor attends Audit Committee meetings.
 - each year the External Auditor provides an External Audit Plan which sets out their key objectives for the year which can include a review and report on Financial Statements including the Annual Governance Statement; providing an opinion on the Financial Statements and also the use of resources by the County Council.
 - the External Auditor publishes an External Audit Report 2017/18 on the completion of their audit.
 - throughout the year the County Council's Members and Officers work with the External Auditor to address any concerns and risks highlighted by the external auditor.
 - findings and recommendations made by the External Auditor receive an appropriate management response setting out how the County Council will address such recommendations and areas of concern.
- t) Incorporating good governance arrangements in respect of partnerships and other joint working and ensuring that they are reflected across the County Council's overall governance structures.
- the County Council's Constitution and Finance Procedure Rules contain a number of issues to be considered before the County Council becomes involved in a partnership, including the need for approval by the Executive or under the terms of the Delegation Schemes, of appropriate written governance arrangements and interaction with the County Council's decision making arrangements commensurate with the role of the partnership, the part played in it by the County Council, and the risks attached to that involvement. An annual report is made to the Audit Committee on the governance arrangements and work of partnerships.
 - where the County Council is a substantial **equity holder in a company** (eg NYnet, Veritau, Yorwaste, SJB Recycling, Align Property Partners, Brierley Homes, First North Law) it will ensure appropriate governance arrangements are in place both within the company and as between the company and the

County Council. These will be based on the Local Code but also take into account the operational circumstances of the company.

4.0 **ROLE OF THE CHIEF FINANCIAL OFFICER**

- 4.1 In the County Council the Corporate Director – Strategic Resources fulfills the role of the CFO as defined in the CIPFA Statement on the *Role of the Chief Financial Officer in Local Government (2015)*.
- 4.2 A full assessment of the criteria in the CIPFA Statement was undertaken. This area is picked up as part of the annual review of the Corporate Governance Checklist and the Corporate Director - Strategic Resources is of the opinion that the County Council fully complies with the Statement.

5.0 **REVIEW OF EFFECTIVENESS**

- 5.1 The County Council has responsibility for formally conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control.
- 5.2 On behalf of the Audit Committee, and in conjunction with Corporate Directors and senior officers, the Corporate Governance Officers Group, (which includes the Monitoring Officer, Section 151 Officer and the Head of Internal Audit) reviews the effectiveness relating to the development and maintenance of the governance environment of the County Council on a regular and ongoing basis by referring, amongst others, to the work of
- ➔ the Executive
 - ➔ the Management Board
 - ➔ the Corporate Directors and their Service Unit Heads in the individual Directorates
 - ➔ the Internal Audit function (as carried out by Veritau) and the Insurance & Risk Management Service
 - ➔ the Standards Committee
 - ➔ the Audit Committee
 - ➔ the External Auditor (KPMG) and other external inspectorates
- 5.3 In relation to the Management Board, all of the Corporate Directors have reviewed their service areas in relation to the governance and internal control procedures. **Significant governance issues** are provided in **section 7**.
- 5.4 This on-going review of the effectiveness of governance and internal control systems is also informed by the work of Veritau who have responsibility for providing assurance on the framework of governance, risk management and control, and also by comments made by the external auditors and other review agencies and inspectorates.
- #### 6.0 **ACTIVITIES OF THE AUDIT COMMITTEE**
- 6.1 During 2011/17/18 the Audit Committee met five times and -
- ➔ approved the Internal Audit work plan

- ➔ considered the annual fraud and risk loss assessment
- ➔ considered the work done by Veritau throughout the year. Where necessary, confirmation was requested from Corporate Directors that improvements in control were being made in line with agreed action plans
- ➔ considered the governance arrangements of the County Council's significant partnerships
- ➔ ensured that the ongoing work in relation to improvement issues on Corporate Governance, Information Governance (and in particular compliance with the upcoming General Data Protection Regulations), Business Continuity and Risk Management, was progressing
- ➔ considered the proposed Audit Plan of the External Auditor and reviewed any reports they have produced concerning the Financial Statements of the County Council for 2017/18
- ➔ considered the arrangements made by the County Council in securing value for money
- ➔ reviewed and approved the Contract, Finance, and Property Procedure Rules of the County Council
- ➔ considered the Treasury Management arrangements of the County Council
- ➔ reviewed arrangements and any necessary changes in respect of the County Council's counter fraud and anti money laundering policies
- ➔ considered the Annual Report of the Head of Internal Audit expressing his opinion on the framework of governance, risk management and controls operating within the County Council. This report also highlighted the significant breaches of Procedure Rules found by Veritau during the year and the steps taken by management to address them
- ➔ reviewed and approved the Statement of Final Accounts submitted by the Corporate Director – Strategic Resources following detailed work by a sub group of the Committee
- ➔ reviewed arrangements in respect of procurement and contract management
- ➔ carried out a mini review of the effectiveness of the Audit Committee and following the results have concluded that a further review will be carried out in order to develop an action plan in 2018/19.
- ➔ reviewed arrangements in respect of the governance of commercial companies that the County Council has an interest in
- ➔ reviewed its Terms of Reference
- ➔ reviewed arrangements for Corporate Governance within the Council including approval of changes to the Council's Local Code of Corporate Governance
- ➔ received training on relevant topics

6.2 All this work has been used in supporting the preparation of the County Council's (ie this) Annual Governance Statement for 2017/18.

7.0 **SIGNIFICANT GOVERNANCE AND BUSINESS CHALLENGES**

7.1 The governance and internal control arrangements can provide only reasonable and not absolute assurance that assets are safeguarded, that transactions are authorised and

properly recorded, that material errors or irregularities are either prevented or would be detected within a timely period and that significant risks impacting on the achievement of the County Council's objectives have been mitigated. It also needs to be recognised that the current external challenges to local government and the wider public sector are such that there are an unparalleled number of business risks and challenges; an effective governance framework therefore helps but cannot by itself eliminate such issues.

- 7.2 On the basis of the review work carried out it was considered that the majority of the governance and internal control arrangements continue to be fit for purpose and the overall governance framework was effective during the financial year 2017/18. **There were, however, some areas identified which require attention either as a result of weaknesses or as a result of external challenges. The most significant of these areas (ie business challenges) are set out below in a spirit of ensuring continuous improvement of governance; internal control arrangements; and service delivery.**
- 7.3 As part of preparing the Table below, a review was undertaken of the issues identified in the equivalent Table in the 2016/17 Annual Governance Statement. Some of these issues were not fully resolved in 2017/18, but some of these "incomplete" issues have been revised and restated by Corporate Directors. Therefore, the items included in the table below represent the list of key issues requiring attention in 2018/19.

Ref	Significant Governance and Business Challenges	Action taken to date / planned in 2017/18
A1	<p>2020 Savings and Beyond</p> <p>By the end of 2017/18 the Council had delivered on-going revenue savings of circa £142m over the current period of austerity. The MTFs was refreshed in February 2018 with the overall savings requirement rising to £186.1m by 21/22. There are plans in place to deliver a further £33.5m but an underlying funding gap of £10.7m remains. This is against a backdrop of financial uncertainty for Local Government pending the outcome of the Fair Funding Review and the future of Business Rates Retention. The 2020 North Yorkshire Programme is expected to generate further savings over the next 2 years but the forecast residual £10.7m requires a sustained focus going forward as austerity is expected to continue for the foreseeable future.</p>	<ul style="list-style-type: none"> a) Savings proposals were developed as part of the 2017/18 budget and are refreshed through in-year management of the 2020 NY Programme. Ongoing b) Undertake financial modelling and scenario planning given economic uncertainty and national review of business rates retention and respond to any future consultations over the course of the coming year. By March 2019. c) Work with other Local Authorities across the sub-region/region to develop a viable proposition for 75% Business Rates Retention (subject to the Government's announcement) d) Under take a 'BEST in class' review to identify the potential for further savings and efficiencies by comparing NYCC cost and performance to those achieving high performance for low cost. The review will commence with a corporate desktop review (in consultation with service managers) to highlight any potential areas for further 'deep dive' reviews. Desktop review by end of May 2018, deep dives by end of September 2018 and options for

Ref	Significant Governance and Business Challenges	Action taken to date / planned in 2017/18
		<p>savings to be developed as part of the Budget process through the Autumn.</p> <p>e) The Programme Management Office with support from Finance will continue to track delivery against 2020 NY Programme planned savings and ensure that benefits are fully realised. On-going</p>
A2	<p>Health Integration</p> <p>Integrate Public Health, Social Care and NHS Commissioning, and where appropriate integrate primary & community health provision to secure comprehensive, joined up services for people in their own homes and communities</p>	<p>a) Agreed (in September 2017) Section 75s and established integrated planning & commissioning boards with 2 out the 5 CCG's. Others subject to further discussion and/or alternative arrangements by March 2019.</p> <p>b) Agreed and had approved by NHS England an Integration and Better Care Fund Plan covering 2017-19 including a shared target to reduce delayed transfers of care. Completed Dec 2017. Refresh of target and BCF by Sept 2018.</p> <p>c) Continue to implement the NYCC Health 2020 Integration Programme including integrated commissioning, provision and shared capacity & resources and report every two months to Management Board.</p> <p>d) Implement the review of the Health & Well Being Board in the context of the Council constitution to ensure a development focus to deliver the statutory Joint Health & Well Being Strategy by December 2018.</p> <p>e) Review the learning gained from NYCC involvement in New Models of Care such as Vanguard and MCP's and national evaluation of new approaches by April 2019.</p> <p>f) Develop a primary care strategy for NYCC to work collaboratively with general practice by September 2018.</p> <p>g) Continue the co-operative working (such as link with Directors of Finance) in addition to formal governance to ensure that escalation is avoided and that potential funding issues are addressed e.g. before the start of each financial year.</p>

Ref	Significant Governance and Business Challenges	Action taken to date / planned in 2017/18
A3	<p>Market</p> <p>Market failure leading to cost pressures in the Council supply chain due to social and economic issues, inflationary pressures – for example, emerging pressures from care sector providers, SEN transport etc</p>	<p>a) A Market Development Board has been set up (with partners from the Independent Care Group, CCGs and other partners and providers). The Terms of Reference of this group include:</p> <ul style="list-style-type: none"> • Working to ensure an excellent pool of skills across the sector • Finding ways of encouraging excellence in provision • Noting feedback from Inspector and Audit organizations and the trends then working together to ensure North Yorkshire has the best reputation in care provision • Undertaking regular market analysis to understand and respond in a cohesive and sustainable manner to the widening knowledge about best practice, the ever shifting economic climate, the rising and changing expectations of people seeking support and demographic changes. • Seeking to maintain, expand and not de-stabilise capacity in the sector and ensuring equality of opportunity to all types of providers, including the 3rd and 4th Sectors. <p>b) In addition to the ongoing review of inflation and cost pressures (as part of annual budget process), we have begun to prepare for the Cost of Care Review, which will take place as a joint approach with City of York Council for implementation in 2020.</p> <p>c) We will engage regularly with CQC to identify providers where there is a significant risk of failure.</p> <p>d) We are using additional government funding (IBCF) to support a number of projects we have started which will reduce the risk of care provider failure and increase our activity around quality monitoring. These were agreed and signed off by partners in March 2018. There will be quarterly reviews.</p>

Ref	Significant Governance and Business Challenges	Action taken to date / planned in 2017/18
		<p>e) We are also supporting a number of workforce development projects (such as the establishment of a new Training Academy by September 2018) which will enhance the skills of the workforce, both in the council and beyond.</p>
A4	<p>Information Governance The Council continues to need to ensure that information governance is well managed. The introduction of GDPR from 25 May 2018 brings with it further challenge to ensure compliance whilst, at the same time, addressing some of the cultural issues inherent in ensuring well managed information security.</p>	<p>a) Achieve compliance with Data Protection Legislation by the implementation of the Data Protection Bill / GDPR action plan (key actions completed by 25th May, remaining actions to be completed by Dec 2018.) ; ensure the action plan is regularly reviewed and updated based on changes and amendments to the Data Protection Bill, at the bi-monthly Corporate Information Governance Group (CIGG).</p> <p>b) Embed Privacy by Design principles by defining processes to ensure that Data Protection Impact Assessments, Information Sharing Agreements and Privacy Notices are undertaken or reviewed for any new technology work streams or changes to the way that personal information is being processed within the organisation. The process is in place to ensure a Data Privacy Impact Assessment is carried out for all projects. This will be monitored by the Data Governance Team and progress reported to CIGG in November 2018.</p> <p>c) Information Governance Working Groups have been set up for each Directorate. These Groups will identify areas of risk, cascade key messages and provide support and guidance in how to achieve compliance with data protection legislation, data management best practice and NYCC policy. Updates on activities will be provided to CIGG from September 2018.</p> <p>d) A review of</p> <ul style="list-style-type: none"> i) embedding a Network of Information Asset Owners and Data Stewards across the organisation ii) ensuring that IAO training has been undertaken and that Information Asset Registers have been completed to

Ref	Significant Governance and Business Challenges	Action taken to date / planned in 2017/18
		<p>record their critical assets and data flows.</p> <p>This review will be carried out and reported to CIGG in September 2018.</p> <ul style="list-style-type: none"> e) Continue to raise awareness of information risks and communicate with staff to ensure good Information Governance practices are followed (ongoing communication plan). f) Investigate reported breaches and support services to implement mitigations to prevent any further occurrence. g) Create a central repository of all information sharing agreements with external organisations and support the creation of new sharing agreements. <p>Progress will be reviewed and a report provided to CIGG in December 2018.</p>
A5	<p>Education Related Funding Complexities and Difficulties</p> <p>Increased complexity and uncertainty in school organisation and funding arrangements is exemplified by: fragmentation of school organisation arrangements through ongoing academisation, increasing numbers of schools facing cost pressures or in financial difficulty, reduction in available one-off DSG funding, transitional arrangements for the implementation of the national funding formula and, significant pressures in the High Needs Block.</p>	<ul style="list-style-type: none"> a) Monitor the financial impact of the implementation towards the national funding formula on schools and NYCC budgets b) Continue to advocate for North Yorkshire schools through financial modelling to achieve fairer school funding and improved funding for early years and high needs. Lobbying will continue to include working alongside MPs, regional colleagues, and the F40 group of low-funded local authorities. c) Work with school leaders, through the North Yorkshire Education Partnership, to review the High Needs Block including provision of funding for mainstream and special schools to support children assessed as requiring Education, Health and Care Plans and those children who are excluded (to bring forward proposals by Nov 2018). d) To review the financial position and performance of North Yorkshire schools to identify characteristics of schools with different levels of financial strength by July 2018. Develop a strategic approach to

Ref	Significant Governance and Business Challenges	Action taken to date / planned in 2017/18
		<p>support schools facing financial difficulties including: provision of licensed deficits where there are clear plans for financial recovery and sustainability; financial, curriculum and leadership support for staffing restructures where there is a compelling need; provision of professional officer support to schools who are modelling budget and structural options; and, identification of other interventions as appropriate. We would expect to have proposals in place by Mar 2019.</p>
A6	<p>Keeping up with demand within constrained capacity Continue to provide a range of services so that they meet essential statutory standards and other standards as set out in County Council Policy. This is in the light of a challenging budget and availability of staff.</p>	<ul style="list-style-type: none"> a) Rollout and evaluation of effectiveness of enhanced ICT equipment to assist with improved productivity across service provision. Reviews to take place throughout the year on a service by service basis. The review process is being finalised with a start date for the rolling programme of August 2018. b) Update of workforce plan annually to take into account specific service needs and challenging areas of recruitment, learning and development etc. c) Bespoke recruitment practices for particular categories of staff where difficult to recruit and / or retain. This includes care staff, social workers, some technical and professional categories of staff (as and when required). d) Analysis of resources as part of the programme management office function. This information to be fed into Programme Board in order to inform decisions on priorities, investments and areas where enhancement of resources is required. Resources to be considered by August 2018 and monitored thereafter on a regular basis through the Resource Management Group, with an annual report to Programme Board at the end of each financial year. e) Regular monitoring of service performance including demand for service as part of the Corporate Performance Management

Ref	Significant Governance and Business Challenges	Action taken to date / planned in 2017/18
		<p>regime. Each service will produce a more in-depth analysis at a given Q report – dates of which are predetermined.</p> <p>Ongoing reviews within services of quality assurance using both internal and external inspection information</p>
A7	<p>Sustainable Economic Growth</p> <p>Enable, facilitate and deliver sustainable economic growth including through implementation of the County Council's Growth Plan.</p> <p>Provide strategic leadership for the further development of the YNYERH Spatial Framework, influencing Local Plans.</p>	<p>a) Through the Growth Plan Steering Group, review and refresh the annual Growth Plan Delivery Framework by December 2018, working with colleagues in District Councils and stakeholders to influence infrastructure planning for Education and Highways.</p> <p>b) Present YNYERH Spatial Framework Phase 2 final report to Directors of Development (June 2018) with recommendation to seek endorsement of LGNYY Chief Executives and Leaders (Autumn 2018).</p>
A8	<p>Housing Development</p> <p>Review opportunity of expanding council tax base and subsequent revenue generation through increasing housing provision directly or in support of others by reducing barriers in the market.</p>	<p>a) Through Brierley Homes currently:</p> <ul style="list-style-type: none"> • Developing Thorpe Willoughby site with construction contract now awarded and sales due to commence from February 2019. • Advancing work on design of the Marton-Cum-Grafton site with planning process to start in June 2018. • Commissioning design work for a following five sites with an aspiration that construction begins late in 2019. <p>b) Exploring opportunity for creating a Developer's One Stop Shop in Highways which aims to improve engagement with developers and support them through the planning process. This should help increase the rate of housing development across North Yorkshire.</p> <p>c) Continuing to work with the LEP to unlock opportunities for housing development, examples include Middle Deepdale in Scarborough and North Northallerton sites.</p>

Ref	Significant Governance and Business Challenges	Action taken to date / planned in 2017/18

8.0 SUMMARY

- 8.1 The governance framework operating during 2017/18 is considered to have provided reasonable and objective assurance that significant risks impacting on the achievement of the County Council's principal objectives would be identified and actions taken to avoid or mitigate their impact.
- 8.2 This also includes the level of conformance with the *CIPFA Code of Practice on Managing the Risk of Fraud and Corruption*. Having considered all the principles, we are satisfied that the Council has adopted a response that is appropriate for its fraud and corruption risks and commits to maintain its vigilance to tackle fraud.
- 8.3 Some issues that require attention have, however, been identified and these are set out in **Section 7** above together with details of how they will be addressed during 2018/19. Reports on progress will be submitted to the Audit Committee.

9.0 SIGNATURES

- 9.1 We, the undersigned, accept primary responsibility for the content of this Annual Governance Statement and will over the coming year, take steps to address the matters identified in Section 7 of this Statement to further enhance the governance arrangements of the County Council. We are satisfied that these steps will address the need for improvements that were identified in the review of effectiveness and will monitor their implementation and operation as part of the next annual review.

Signed:

Cllr Carl Les
Leader of the County Council

Date: 26th July 2018

Richard Flinton
Chief Executive

Date: 26th July 2018

Barry Khan
Assistant Chief Executive
(Legal and Democratic Services)
(Monitoring Officer)

Date: 26th July 2018

Gary Fielding
Corporate Director – Strategic
Resources (Section 151 Officer)

Date: 26th July 2018

- 9.2 I confirm that the Audit Committee (meeting on the 26 July 2018) was satisfied, on the basis of the information available to it, that this Annual Governance Statement for 2017/18 has been prepared and approved after due and careful enquiry.

Cllr Clifford Lunn
Chairman of the Audit Committee

Date: 26th July 2018

GLOSSARY OF TERMS

Accruals

The concept that income and expenditure are recognised as they are earned or incurred, not as cash is received or paid.

Actuary

An actuary is an expert on pension scheme assets and liabilities. The Local Government Pension Scheme Actuary determines the rate of employer contributions due to the Pension Fund every three years.

Amortised

Written off over a suitable period of time (usually in line with the useful life of a fixed asset). This is a proxy for depreciation for intangible assets.

Appropriations

Amounts transferred from the Comprehensive Income and Expenditure Statement through the Movement in General Fund Balance to revenue or capital reserves.

Asset Rental Charges

The County Council charges Asset Rentals to Services in order to reflect the economic costs of the assets they use in service provision. These charges do not impact on Council Tax.

Assets

Anything which has a monetary value e.g. property, investments or cash.

Assets Held for Sale

Those assets that are actively being marketed with the expectation that disposal will occur within a 12 month period.

Associate

An entity is an associate of a reporting authority if it has a participating interest and over whose operating and financial policies the reporting authority is able to exercise significant influence.

AVC

Additional Voluntary Contributions.

Benchmark

A measure against which investment performance is assessed. The benchmark may take the form of a "market index" where performance is measured by comparison with a particular market or where measurement is against an average established by reference to the performance of a peer group or league table.

BCF

Better Care Fund

Bid Price

In the context of stock trading on a stock exchange, the bid price is the highest price a buyer of a stock is willing to pay for a share of that given stock.

Bond

A type of investment where cash is exchanged for a certificate of debt issued by the government or company, promising regular payment on a specified date, or range of dates, usually involving a final lump sum capital payment at the time the bond is given up by the investor.

Budget

A statement of the County Council's expected level of service and spending over a set period, usually one year.

Callable Deposit

Deposit with a bank or building society for an agreed term but where the bank has the option of repaying the full amount at set intervals. For example, a three year deposit with six monthly calls.

Capital Expenditure

Expenditure on the acquisition of a fixed asset or expenditure which adds to, or enhances, the life or value of an existing fixed asset.

Capital Financing

Funds used to pay for capital expenditure. These funds can come from both external and internal sources.

Capital Plan

The proposed budget for capital expenditure and funding for the County Council.

Capital Receipts

Proceeds from the sale of Fixed Assets. These are used to finance new capital expenditure.

Carrying Amount

The amount at which an asset is recognised in the Balance Sheet.

Cash and Cash Equivalents

A Balance Sheet heading to identify both cash (or overdraft) and other highly liquid resources, these liquid resources are deemed to be short term investments that are held with maturity periods of three months or less and are for the purposes of cash management.

CCG

Clinical Commissioning Groups.

The Code

In relation to the financial statements The Code refers to the Code of Practice on Local Authority Accounting. The Code of Practice is based upon approved accounting standards and provides the accounting standards under which the Statement of Accounts are prepared.

CFR

Capital Financing Requirement.

CIPFA

The Chartered Institute of Public Finance and Accountancy is the lead accountancy body for the Public Sector on accounting practice and the preparation of local authority Accounts.

Consolidation

The process of adjusting and combining financial information from the individual financial statements of a reporting authority and its subsidiaries. The overall aim is to prepare consolidated financial statements that present financial information for the group as a single entity.

Contingencies

Sums set aside to meet either the potential costs of activities expected to occur during the year, over and above those costs included in the services budget (pay and price), or items which are difficult to predict in terms of financial impact or timing (uncertain items).

Corporate Governance

The authoritative rules and controls in place within an organisation required to promote openness, inclusivity, integrity and accountability.

Council Tax

The means of raising money locally to pay for local authority services. This is a property based tax where the amount levied depends on the valuation of each dwelling.

Credit Rating

A published ranking, based on detailed financial analysis by a credit bureau, of an organisation's financial history, specifically relating to an organisation's ability to meet its debt obligations.

Creditors

Amounts owed by the County Council for goods or services that it has received but for which payment had not been made by the last day of the financial year (31st March).

Current Assets and Liabilities

Current assets are items that are owed to County Council and can be readily converted into cash. Current liabilities are items that are due for payment immediately or in the short term.

Current Service Cost IAS 19

Employer pension contributions charged during the year have been removed from the Comprehensive Income and Expenditure Statement and replaced with an amount (i.e. current service cost) which reflects the increase in the scheme liabilities expected to arise from employee membership of the scheme in the year of account.

DCLG

Department of Communities and Local Government.

Debtors

Amounts owed to the County Council at the last day of the financial year (31st March) where services have been delivered but payment has not been received.

Delegated Budgets

Budgets for which schools and other services have complete autonomy in spending decisions.

Depreciation

The measure of the wearing out, consumption, or other reduction in the useful economic life of a fixed asset, whether arising from use, age or obsolescence through technological or other changes.

DfE

Department for Education.

DSG

Dedicated Schools Grant. A ring-fenced grant which can only be applied to expenditure properly included in the Schools budget.

Earmarked Reserves

These reserves represent monies set aside that can only be used for a specific purpose.

EFA

Expenditure & Funding Analysis

Expected Return on Assets

The average rate of return expected on the actual assets held by the Local Government Pension Fund.

Fair Value

A rational and unbiased estimate of the potential market price of a good, service or asset.

Finance Leases

Under a finance lease agreement, most of the risks and rewards associated with ownership are transferred to the lessee. The accounting policy is to recognise these assets.

FRS

Financial Reporting Standard

GAAP

Generally Accepted Accounting Practice.

Government Grants

Revenue grants and contributions are credited to the appropriate service Revenue Account where they relate to a specific service; general grants including capital grants are credited to non-specific grant income within the Comprehensive Income and Expenditure Statement to the extent that the conditions of the grant have been met.

HWRC

Household Waste Recycling Centre

IAS

International Accounting Standard

ICT

Information and Communications Technology.

IFRIC

Interpretations originated from the International Financial Reporting Interpretations Committee.

IFRS

International Financial Reporting Standards. Guidelines and rules set by the International Accounting Standards Board (IASB) that companies and organisations can follow when compiling financial statements.

Impairment

The worsening of an asset, through damage, dilapidation etc., which affects the value of that asset.

Income

Amounts which the County Council receives, or expects to receive, from any source. Income includes fees, charges, sales, capital receipts, government grants, the precept on Council Tax collection funds, Revenue Support Grant and National Non-Domestic Rate.

Income in Advance

Amounts received by the County Council during the current financial year relating to services to be delivered in the following financial year.

Intangible Assets

Assets that do not have physical substance but are identified and are controlled by the County Council through custody or legal rights.

Interest Cost

A financing charge reflecting the increases in the present value of Pension Fund scheme liabilities.

Investments

Short term investments comprise of deposits of funds with banks or similar institutions.

Investment Properties

Properties that are held for income or capital appreciation only, rather than used for any service delivery purposes.

ISAB

International Accounting Standards Board.

ISB

Individual School Budgets.

ISP

Internet Service Provider.

Joint Venture

An entity in which the reporting authority has an interest on a long term basis and is jointly controlled by the reporting authority and one or more entities under a contractual or other binding arrangement.

LAA

Local Area Agreement. A partnership with other public bodies involving the pooling of government grants to finance work towards jointly agreed objectives for local public services.

LAAP

Local Authority Accounting Panel. Bulletins issued by CIPFA to provide guidance on topical issues and accounting developments and when appropriate provide clarification on the detailed accounting requirements.

LASAAC

Local Authorities (Scotland) Accounts Advisory Committee.

LDDF

Learning Difficulties Development Fund.

LGPS

Local Government Pension Scheme.

LIBOR

The London Interbank Offered Rate. A daily reference rate based on the interest rates at which banks borrow unsecured funds from other banks in the London wholesale money.

LOBO

Lender Option Borrower Option. Financial instrument used to borrow from the money market such loans feature on initial fixed interest period followed by a specified series of calls where the lender has the option to request an interest rate increase. The borrower has the option of repaying the loan (at no penalty) or accepting the higher rate.

LPSA

Local Public Service Agreement.

LSP

Local Strategic Partnership. A non-statutory, multi-agency partnership, which matches a local authority boundary, and includes representatives from the public, private, community and voluntary sector.

LMS

Local Management of Schools.

Long Term Borrowing

Long term borrowing is loans that have been raised to finance capital expenditure.

Market Value

The monetary value of an asset as determined by current market conditions.

Mid-market price

The mid-point between the bid price and the offer price for a security based on quotations for transactions of normal market size by recognised market-makers or recognised trading exchanges.

Minimum Revenue Provision

The statutory minimum amount that must be charged to a Revenue Account in each financial year to repay external debt.

Minority Interest

The interest in a subsidiary entity that is attributable to the share held by, or on behalf of persons other than the reporting authority.

MHCLG

Ministry of Housing, Communities and Local Government (formerly DCLG - Department of Communities and Local Government).

MTFS

Medium Term Financial Strategy

NAHT

National Association of Head Teachers.

NASUWT

National Association of Schoolmasters Union of Women Teachers.

National Non-Domestic Rate

The Government levies a standard rate on all properties used for commercial purposes. The rates are collected on behalf of the government by District Councils, and then redistributed nationally on the basis of resident population.

Net Book Value

The amount at which Fixed Assets are included in the Balance Sheet, i.e. their historical cost or current value less the cumulative amounts provided for depreciation.

Net Current Replacement Cost

The cost of replacing or recreating the particular asset in its existing condition and in its existing use, i.e. the cost of its replacement or of the nearest equivalent asset, adjusted to reflect the current condition of the existing asset.

Net Debt

This comprises cash in hand, cash overdrawn, short term investments and long term borrowing.

Net Realisable Value

The open market value of the asset in its existing use (or open market value in the case of non-operational assets) less the expenses to be incurred in realising the asset.

NEU

National Education Union (formerly NUT National Union of Teachers and ATL Association of Teachers and Lecturers).

NHS

National Health Service.

NJC

National Joint Council.

Non-Current Assets

Assets that yield benefits to the authority and the services it provides for a period of more than one year.

NYBEP

North Yorkshire Business and Education Partnership.

NYnet Limited

A company providing broadband connectivity within North Yorkshire.

Past Service Cost

The increase in Pension Fund liabilities arising in the current period as a result of the introduction of, or improvement to, retirement benefits.

PFC

Pension Fund Committee.

PFI

Private Finance Initiative. A means of securing new assets and associated services in partnership with the private sector.

PIP

The Pending Issues Provision (PIP) was set up in 2008/09 as part of the budget and medium term financial strategy process to underpin a financial strategy that would ensure sufficient recurring funds are available in future years to meet the predicted year on year costs of the Waste Strategy.

The provision was funded by increasing the annual Council Tax charge in the three year period 2008/09 to 2010/11 by more than was strictly needed to pay for the annual cost of the County Council's services in those year's.

In addition to providing the longer term funding required for the Waste Strategy, the funding paid into the PIP but not yet drawn down by the Waste Strategy is available for non- recurring items of urgent expenditure and investment in services.

Portfolio

A block of assets managed by a fund manager, to an agreed performance specification, on behalf of an investor.

Precept

The amount of money the County Council has to levy on Council Tax payers (via district collection funds) to pay for County Council services.

Prepayments

Amounts paid by the County Council in the current financial year that relate to goods and services not received until the following financial year.

Provisions

Provisions represent sums set aside for any liabilities of uncertain amount or timing that have been incurred.

PWLB

Public Works Loan Board. The Government agency set up to provide loans to Local Authorities to finance capital expenditure.

REFCUS (Revenue Expenditure funded from Capital under Statute)

Expenditure which may be properly capitalised, but which does not result in the creation of any fixed asset.

REOTAS

Reintegration in Education other than in Schools.

Reserves

There are two types of reserves, usable and unusable reserves. Usable reserves are those reserves that can be applied to fund expenditure or reduce local taxation. Unusable reserves are other reserves, such as the revaluation reserve, that arise from accounting requirements.

Revenue Expenditure

Revenue expenditure is spending on the day to day running costs of the County Council. It includes expenditure on employees, premises, transport and supplies and services.

RICS

Royal Institution of Chartered Surveyors.

RSG

Revenue Support Grant. Central Government grant support towards local government expenditure.

SEN

Special educational needs.

SEND

Special educational needs and disability.

SDT

Standard Desktop.

Section 151 Officer

The Officer designated to assume overall responsibility for the administration of the financial affairs of the County Council and for the preparation of the Council's Statement of Accounts.

Settlements and Curtailments

Settlements and liabilities settled at a cost materially different to the IAS 19 reserve during the year. Curtailments represent the cost arising from early payment of accrued pensions in respect of any redundancies during the year.

Simple Investment

The reporting authority's interest does not qualify the entity as a subsidiary, associate or a joint venture because the reporting authority has limited influence or its interest is not long term.

SIF

Special Investment Fund.

SIP

Statement of Investment Principles.

Subsidiary

An entity is a subsidiary of a reporting authority if the authority is able to exercise control over the operating and financial policies of the entity and is able to gain benefits / be exposed to risk of potential losses from this control.

Surplus Properties

Those properties that are not used in service delivery but neither do they meet the classification of investment properties or assets held for sale.

T&C

Technology and Change.

Term Deposit

A deposit held in a financial institution for a fixed term at a fixed rate.

TMP

Treasury Management Practices.

TMPS

Treasury Management Policy Statement.

VAT

Value Added Tax.

Veritau Limited

A company providing Internal Audit, Counter fraud and Information Governance Services.

VOICE

This is a union for Education Professionals.

Work in Progress

The value of rechargeable work which has not been recharged at the end of the financial year.

YDHTP

Yorkshire Dales and Harrogate Tourism Partnership.

Yorwaste Limited

A subsidiary waste disposal company.

YPO

Yorkshire Purchasing Organisation.

NORTH YORKSHIRE COUNTY COUNCIL

AUDIT COMMITTEE

26 JULY 2018

AUDIT COMMITTEE WORK PROGRAMME Report of the Corporate Director, Strategic Resources

1.0 Purpose of the Report

- 1.1 The Audit Committee is scheduled to hold meetings on the following dates for the rest of the year.

26 July 2018
18 October 2018
20 December 2018

- 1.2 The programme of work is attached as **Appendix A**.

2.0 Property Funds

- 2.1 It will be noted that it is intended to carry out a training session on “Treasury Management & Commercial Investments” for the 18 October meeting of the Committee. This will provide the Audit Committee with an opportunity to more fully explore some recent developments and to explore issues of assurance. In the meantime, however, it is felt appropriate to provide a brief update as follows.
- 2.2 Following approval by the Executive in August 2017 the Council’s approach to commercial investment has been reviewed and a Commercial Investment Board established. Consequently, Property Funds, pooled investment vehicles investing in diversified UK commercial property, were added to the schedule of Non Specified Investments as part of the 2018/19 Annual Treasury Management Strategy.
- 2.3 Following consultation and subsequent approval by the Commercial Investment Board, a procurement process to select one or more property fund managers was instigated and the County Council’s treasury management advisors, Link, were commissioned to support the selection process.
- 2.4 The County Council’s approved Investment strategy provides for up to £20m to be invested for a period of up to 5 years in Property Funds, however, this initial process is intended to be explorative with any potential investment limited to £6m. A full EU compliant procurement process could then be considered to extend investment in the future.
- 2.5 A number of financial implications have been considered as part of the

process including Entry Fees (which will be funded from Strategic Capacity Reserve); accounting treatment (still to be confirmed pending a review of guidance by CIPFA); potential return (based on past fund performance a target income return of 4-5% is anticipated); monitoring (performance will be included as part of the quarterly Treasury Management reports to the Executive) and implications for the investment pool (to be managed through a consultation process).

2.6 The selection process was concluded in early July 2018 and 3 Property Funds have been identified for potential investment following a shortlisting and interview process:

- BlackRock UK Property Fund
- Hermes Property Unit Trust
- Threadneedle Property Unit Trust

2.7 It is proposed to add the three funds identified to the County Councils Investment list. However, access to the Hermes Fund is not available in the short term, therefore, it is proposed that an investment of £3m in each of the Blackrock Property Fund and Threadneedle Property Unit Trust be taken forward and the Hermes Fund be added to the investment list pending future opportunities for investment.

3.0 Recommendation

3.1 Audit Committee are requested to approve the Work Programme.

Report prepared and presented by Gary Fielding, Corporate Director, Strategic Resources

GARY FIELDING
Corporate Director, Strategic Resources
County Hall
Northallerton

26 July 2018

AUDIT COMMITTEE - PROGRAMME OF WORK 2018 / 19

	ANNUAL WORKPLAN	JUNE 18	JULY 18	OCT 18	DEC 18	MAR 19	JUNE 19	JULY 19	OCT 19	DEC 19
	Audit Committee Agenda Items									
A	Training for Members (as necessary)		1	2	3					
	Annual Internal Audit Plan	x				x	x			
	Annual report of Head of Internal Audit									
	Progress Report on Annual Internal Audit Plan			x		x			x	
	Internal Audit report on Children and YP's Service	x					x			
	Internal Audit report on Computer Audit/Corporate Themes/Contracts			x					x	
	Internal Audit report on Health and Adult Services			x					x	
	Internal Audit report on BES				x					x
B	Internal Audit report on Central Services					x				
	Annual Audit Letter			x					x	
	Annual Audit Plan (NYCC & NYPF)					x				
	Annual Report / Letter of the External Auditor		x					x		
	Interim Audit Report	x					x			
	Discussion with External Auditor on 1-to-1 basis					x				
C	Statement of Final Accounts including AGS (NYCC + NYPF)	x	x				x	x		
	Letter of Representation		x					x		
	Chairman's Annual Report			x					x	
	Effectiveness of Audit Committee	x		x			x		x	
	Changes in Accounting Policies					x				
	Corporate Governance – review of Local Code + AGS	x				x	x			
	– progress report inc re AGS	x					x			
	Risk Management (inc Corporate R/R) – progress report	x			x		x			x
	Partnership Governance – progress report	x					x			
	Information Governance – progress report					x				
	Review of Finance,/Contract/Property Procedure Rules	TBA	TBA	TBA	TBA	TBA	TBA	TBA	TBA	TBA
	Business Continuity			x					x	
	Audit Committee Terms of Reference				x					x
	Counter Fraud					x				
	Contract Management									
	Governance of external companies				x					x
	Treasury Management – Executive February					x				
	Corporate Procurement Strategy (including Contract Mgt)	x		x			x		x	
	Audit Committee Work Programme		x							
	VFM Review					x				
D	Work Programme	x	x	x	x	x	x	x	x	x
	Progress on issues raised by the Committee (inc Treasury Management)	x		x	x	x	x		x	x
E	Agenda planning / briefing meeting									
	Audit Committee Agenda/Reports deadline									
	Audit Committee Meeting Dates	21/06	26/07	18/10						

A = Internal Audit
B = External Audit
C = Statement of Final Accounts / Governance
D = Other
E = Dates

⚙ before formal meeting
 1 HAS
 2 Treasury Management and Commercial Investments
 3 External and Internal Auditors
 Sessions to be sorted

NORTH YORKSHIRE COUNTY COUNCIL**AUDIT COMMITTEE****26 July 2018****APPOINTMENT OF INDEPENDENT MEMBERS****Report of The Chairman of the Audit Committee****1.0 Background**

- 1.1 The Audit Committee is permitted to appoint up to 3 Independent Members to sit alongside County Councillors. The positions are non-voting but bring an alternative and helpful perspective to the work of the Audit Committee.
- 1.2 Independent Members are appointed for a 4 year period which starts on the first anniversary of the Annual General Meeting of the County Council following County Council elections. The current Independent Members' terms therefore came to an end on 16 May 2018. The Audit Committee previously agreed to extend the appointment for the existing Independent Members to 31 July 2018 in recognition of the work required to approve the Statement of Final Accounts and the shortened timetable.
- 1.3 It was also agreed that a recruitment exercise would be undertaken with the intention of making a recommendation to the Audit Committee on 26 July 2018.

2.0 Recruitment Exercise

- 2.1 The position of Independent Member of the Audit Committee was advertised and we received 5 expressions of interest. The quality of the applications was high and therefore presented a welcome selection dilemma.
- 2.2 A panel consisting of the Chairman and the Vice Chairman of the Audit Committee plus Corporate Director, Strategic Resources and the Head of Internal Audit was formed in order to hold informal discussions with interested applicants. For practical reasons it has not been possible to conclude those discussions before circulation of the Audit Committee agenda and papers. A verbal update and recommendation will therefore be presented to the Audit Committee for its consideration.

3.0 Future Arrangements

- 3.1 The AGM of the County Council takes place in May which is a difficult time for the work of the Audit Committee given one of its key roles is to approve the Statement of Final Accounts (SOFA) which has a deadline of 31 July. The Independent Members have always played a strong role in supporting the Committee to reach its view on the SOFA so it is not regarded as helpful to

potentially replace / lose the Independent Members in the midst of this work. It is therefore recommended that Independent Member appointments last for a period of 4 years up to and expire at the close of 31 July. So, for example, the appointments that the Audit Committee are scheduled to make on the 26 July 2018 would be appointments up to and including 31 July 2022.

4.0 Recommendation

- 4.1 The Audit Committee is asked to consider the proposed appointments to the role of Independent Member to the Audit Committee which will be provided verbally at the meeting.
- 4.2 The Audit Committee is recommended to ask the Constitution Members Working Group to extend the term of Independent Members of the Audit Committee to 31 July of the respective year in order to provide consistency during the period for production and subsequent approval of the Statement of Final Accounts.

County Councillor Cliff Lunn
Chairman of the Audit Committee
26 July 2018